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Trustees: William F. Degen • Brad A. Baxter • Robert E. Sielschott  
Fiscal Officer: Lisa Cogley

The Board of Trustees of Bath Township met in an electronic format via GoToMeeting on **Tuesday, November 17, 2020**. A notice of the electronic meeting was posted on the township website as well as posted on the township office door entrance.

Members Present:           Brad Baxter  
                                      Robert Sielschott  
                                      William Degen

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

**The minutes of the meeting of November 3, 2020 are approved as presented.** Motion made, seconded, and passed by unanimous roll call vote.

### **FISCAL OFFICER'S BUSINESS**

**RESOLUTION 11-17-20-1** approves the proposal and contract with Ohio Township Association Risk Management Association, as the provider for property and casualty insurance for fiscal year 2021, while also using Webb Insurance, Lima, Ohio as the "Agent of Record". **Discussion:** Departments are reviewing paperwork. Motion made by Mr. Sielschott, seconded by Mr. Baxter, and passed by unanimous roll call vote.

**RESOLUTION 11-17-20-2** Authorizing the fire department to purchase a McGrath EMS Video Laryngoscope with accessories, in the amount of \$5,342.00, and directing the Bath Township Fiscal Officer to designate this expenditure as a COVID-19 CARES Act necessity. **Discussion:** Platoon Chief Crystal Plumpe reported this equipment is made by Stryker the same company as their cardiac monitors. This would be used for a cardiac arrest or when a person is having difficulty breathing. This allows them to see it on the screen and verify insertion. This is for two units one for each medic unit. It does have a specialized battery would have to be replaced at a cost of \$48.00 each. Motion made by Mr. Degen, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

**RESOLUTION 11-17-20-3 Approving the Allen County Auditors Amended Certificate of Resources, adding the COVID-19 Cares Act Funding. (This is to accommodate the revenues, appropriations and expenditures related to COVID. Discussion:** Lisa Cogley stated this was for the initial round of funding and we will probably have a second round of funding. Chief Kitchen discussed possibly looking at the purchasing the medic unit that they discussed purchasing next year. Motion made by Mr. Baxter, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

**RESOLUTION 11-17-20-4 Approving the Generation Fee abolishment for North Central Ohio Solid Waste District. Discussion:** Mr. Baxter stated this is basically replacing the generation fee with a designation fee, they are still charging a fee and designating collection sites within the district. Motion made by Mr. Baxter, seconded by Mr. Degen, and passed by unanimous roll call vote.

**Reports given to Trustees: Payment Listing for 11/18/2020, Fund Status, Revenue Status Appropriation Status for Account 2272 (COVID-19 funding).**

### **FINANCIAL REPORT**

The fiscal officer reported as of November 17, 2020, the checking account balance; First National Bank \$2,577,788.92; Star Ohio balance \$99,316.82 and Fifth Third balance \$92,436.33 for a total amount of all funds at \$2,769,541.77.

### **BILLS FOR PAYMENT**

**Breakdown of bills as follows:**

Payroll Total:	\$ 32,789.75
Expenditures/Bills	<u>\$136,552.88</u>
Total	\$169,342.63

Mr. Sielschott moved, and Mr. Degen seconded the motion to pay the **November 18, 2020** bills. Motion passed by unanimous roll call vote.

### **Discussion Items Related to COVID-19 Funding:**

Township Expenses:

1. **Electronic Signage**-to be added to our current signage with the use of available COVID-19 Funding-Bid pending
2. **Antimicrobial Flooring for Social Hall** – Potential purchase with COVID funding available after Safety Services expenditures.
3. **HB Cares Act Funding: We have received deposits totaling \$495,912.95 for COVID-19 funding.** The fiscal officer has estimated the total expenditures thru December 30, 2020 (see report detail). A list of potential expenditures is also included, to prioritize additional purchases. Safety Services Funding (Fire Dept and Sheriffs Contract is the priority).

Lisa Cogley discussed items 1 and 2 and stated they have received quotes, but these two items will move down on the priority list. Lisa reviewed a funding prioritization list for usage of the COVID 19 funding. The township has received deposits in the amount of \$495,912.95. Lisa reported the fire department salaries are covered through the end of the year and monies were allocated for the month of March. She also discussed the Sheriff's salaries that were allocated. The funds will have to be incumbered by the November 20<sup>th</sup> and any funds left over will have to be hand delivered by November 25<sup>th</sup>. Mr. Baxter stated things have changed since the beginning of the funding where we were not sure where the monies could be spent, now that we know salaries can be used he feels the prioritization list is such a good idea. Mr. Sielschott liked the idea of getting the cameras for the cruisers since they have not been able to do this due to the timing and funds. He stated by reclassifying those wages, we are basically, repopulating the funds. Once we do things that are safety oriented, he likes the idea of repopulating the funds and reversing the shrinkage. Mr. Degen suggested we put the remaining funds towards wages then there will be the additional money to purchase items needed at a later date and the trustees agreed with him.

### **TRUSTEES BUSINESS**

**Mr. Degen** had nothing further to report.

**Mr. Baxter** discussed quotes received during the last several months and the trustees agreed to have Tammy's workstation completed to improve social distancing. Mr. Baxter called for an executive session "To consider the appointment, employment, dismissal, discipline, promotions, demotion, or compensation of a public employee."

**Mr. Sielschott** reported Rich Dackin forwarded an email with information on, Teresa St Clair receiving a grant to extend their sidewalk in Autumn Ridge from the end of the residential area all the way to Bible Road and inquired about signs and street painting. Mr. Degen does not believe it would be our decision since it is a County maintained road, he feels since the County is flexible with Bath Township, he feels they would be open to it. He is not sure how the school feels on this and feels they should check with the school to make sure it is legal through the school system. Mr. Sielschott commented on the recent campaign and how the materials sent out by Ruth were very professional and stayed to the issues even when the Internet became aggressive at times. John Hollenbacher spoke up and told people this is about issues and people's opinions and lets all be civil. Mr. Sielschott really appreciated this and felt it was very respectful. Mr. Sielschott also discussed the last two vacant lots in Woodbriar have been sold.

### **DEPARTMENT REPORTS**

**Road Foreman Denny Wilkins** discussed the billing for the 2020 Chip and Seal program. Denny confirmed the amount we were billed was correct.

**Fire Chief Joe Kitchen** reported year to date calls for service are 1373. The fire department has been transporting a lot of sick COVID-19 patients. Chief stated he is thankful for the Cares Act funding and discussed his medical time off. Chief has employees whose pay increases are due in January that he is currently working on.

**Zoning/Fire Inspector Ken Meyer** reported on the property located at 1899 E. Bluelick road and stated the owner agreed to set a date for the hearing on Tuesday December 1, 2020 at 6:30 p.m. The property located at 3387 Shearin Avenue was given a 60-day extension by the Allen County Health Department to complete repairs to the structure. 1601 Reservoir Road property was given an additional two weeks by the Allen County Health Department for the owner to repair his shed. The last two lots in Woodbriar subdivision have been sold and they have applied for a zoning certificate to build one house now and a second in the future. Property located at 1133 Lutz Road the owner was sent a letter due to the walls and roof caving in.

**Secretary/Social Hall Manager Tammy** had nothing further to report.

Mr. Baxter discussed the Sheriff's cameras for their cruisers and the trustees agreed at this time not to purchase stop sticks, but to purchase a total of 3 cameras so all the cruisers would have one. Previously the Trustees had approved purchasing one camera, however, with the salary coverage from Covid Funding, this allows all three cameras to be purchased. Fiscal Officer Cogley will pursue with the vendor making those purchase.

Mr. Baxter moved, and Mr. Sielschott seconded the motion to purchase the additional cameras for the Bath Township Sheriff's cruisers. Motion passed by a unanimous roll call vote.

### **HEARING OF THE PUBLIC**

There was (5) five from the public in attendance via the electronic process. No issues were presented by the public


The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held on **December 1, 2020 at 7:00 p.m.** in electronic format via GoToMeeting.

Mr. Baxter moved, and Mr. Sielschott seconded the motion to recess the regular meeting at 7:54 p.m. and go into executive session at 8:00 p.m. "To consider the appointment, employment, dismissal, discipline, promotions, demotion, or compensation of a public employee." It was determined to end the executive session at 8:45 p.m. and return to regular session.

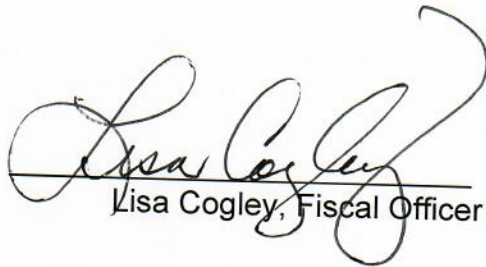
A discussion related to the special meeting in December was held. Fiscal Officer Cogley reported that in order to determine if the regular second meeting of the month would suffice to cover all of the end of year necessities she will access the situation with the Covid funding reallocations, and determine time frames.

No further actions were taken in the regular session.

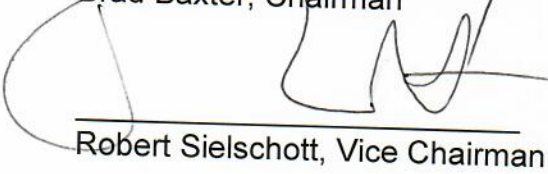
Being of no further business, Mr. Baxter moved, and Mr. Sielschott seconded the motion to adjourn the meeting at 9:05 p.m. Motion passed by a unanimous roll call vote.



Brad Baxter, Chairman



Lisa Cogley, Fiscal Officer



Robert Sielschott, Vice Chairman



William Degen, Trustee