



The Board of Trustees of Bath Township met in an electronic format via GoToMeeting on **Tuesday, December 1, 2020**. A notice of the electronic meeting was posted on the township website as well as posted on the township office door entrance.

Members Present:           Brad Baxter  
                                      Robert Sielschott  
                                      William Degen

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

**The minutes of the meeting of November 17, 2020 are approved as presented.** Motion made, seconded, and passed by unanimous roll call vote.

### **FISCAL OFFICER'S BUSINESS**

**RESOLUTION 12-1-20-1** Authorizing the Bath Twp. Fire Department to enter into a contract for services with Gatchell Grant Resources, LLC for the 2020 -2021 FEMA Assistance to Firefighters Grant period. Discussion: This was a recommendation from the auditors that we have a resolution on file whenever working with grant writers. Motion made by Mr. Baxter, seconded by Mr. Degen, and passed by unanimous roll call vote.

**RESOLUTION 12-1-20-2** approves encumbrances to Safety Services programs such as the Fire Department, the Sheriffs contract for any remaining CARES ACT funding that was not previously encumbered, and any funding that may have been encumbered to other accounts but were not utilized. Furthermore, any additional funds received from this date forward are also to encumbered to the same Safety Services programs effective November 17, 2020. Discussion: This was discussed at the last meeting and we all agreed to do this, however we wanted to make it an official resolution. Motion made by Mr. Degen, seconded by Mr. Baxter, and passed by unanimous roll call vote.

**Reports given to Trustees: Payment Listing for 12/2/2020, Fund Status, Revenue Status, Bank Reconciliation Report for October.**

### FINANCIAL REPORT

The fiscal officer reported as of November 29, 2020, the checking account balance; First National Bank \$2,566,632.91; Star Ohio balance \$99,316.82 and Fifth Third balance \$102,005.13 for a total amount of all funds at \$2,767,954.86.

### BILLS FOR PAYMENT

**Breakdown of bills as follows:**

Payroll Total:	\$ 31,422.91
Expenditures/Bills	<u>\$ 52,110.80</u>
Total	\$ 83,533.71

Mr. Sielschott moved, and Mr. Degen seconded the motion to pay the **December 2, 2020** bills. Motion passed by unanimous roll call vote.

Fiscal Officer requested an executive session "To consider the appointment, employment, dismissal, discipline, promotions, demotion, or compensation of a public employee."

#### Discussion Items Related to Covid Funding:

##### Township Expenses

1. **HB Cares Act Funding: We have received deposits totaling \$572,459.74 for Covid funding.** The fiscal officer reported that an additional amount of funding of \$ 76,546.79 was deposited in the checking account on 11/27. This additional funding is the redistribution of funds that was not used by other govt's, townships, municipalities, and was returned to the Auditor and required to be redistributed to all entities that had encumbered all their original funds.

### TRUSTEES BUSINESS

**Mr. Degen** had nothing further to report.

**Mr. Baxter** had nothing further to report.

**Mr. Sielschott** had nothing further to report.

### DEPARTMENT REPORTS

**Road Foreman Denny Wilkins** had nothing further to report.

**Fire Chief Joe Kitchen** reported year to date calls for service are 1435. Chief discussed the email sent to the trustees regarding his time off in December.

**Zoning/Fire Inspector Ken Meyer** reported in the month of November he had four zoning certificates, four complaints and thirty-seven inquires. Fire Code activities includes eleven annual fire inspections, three follow up inspections and one CPR class. Mr. Degen inquired to see if the owner of the property on Lutz Road had been contacted, Ken will pursue this issue.

Secretary/Social Hall Manager Tammy had nothing further to report.


### HEARING OF THE PUBLIC

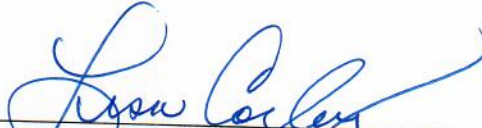
There was (2) two from the public in attendance via the electronic process. No issues were presented by the public.

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held on **December 15, 2020 at 7:00 p.m.** in electronic format via GoToMeeting.

Mr. Baxter moved, and Mr. Degen seconded the motion to recess the regular meeting at 7:16 p.m. and go into executive session at 7:18 p.m. "To consider the appointment, employment, dismissal, discipline, promotions, demotion, or compensation of a public employee." It was determined to end the executive session at 7:34 p.m. and return to regular session.

Being of no further business, Mr. Sielschott moved, and Mr. Degen seconded the motion to adjourn the meeting at 7:34 p.m. Motion passed by a unanimous roll call vote.

  
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Brad Baxter, Chairman

  
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Lisa Cogley, Fiscal Officer

  
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Robert Sielschott, Vice Chairman

  
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William Degen, Trustee