



The Board of Trustees of Bath Township met on Tuesday, **March 16, 2021** in electronic format via GoToMeeting.

Members Present:
Brad Baxter
Robert Sielschott
William Degen

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

Mr. Baxter started the meeting with Jack Kindle 3387 Shearin Avenue. Mr. Kindle explained he has contacted 14 contractors, and most of them are already booked through the rest of the year. He stated he has been working on it himself until someone can come in and finish it. Mr. Baxter had stated that a timeline was needed to be shown. He suggested six months was not appropriate. Mr. Kindle reported he has the wood needed but is waiting on metal to come in. Mr. Baxter asked when everything would be done, and Mr. Kindle stated he is having trouble getting materials he also stated he has nothing in writing. He did not provide the required documents that the Trustees had stated were required. Since he has not provided the required documents, Mr. Baxter stated the township needs to pursue this as a zoning issue. Mr. Smith, the attorney for Mr. Kindle inquired as to the specifics of the health department letter. Mr. Meyer read several items that deemed the house not fit for human habitation. Mr. Baxter stated that during his recent visit to the property feels the township has done it due diligence and must move forward with the demolition of the home. Mr. Degen asked if the Health Department is taking additional action and Mr. Meyer stated they were waiting on this meeting to determine their course of action. Mr. Meyer stated he feels the house cannot be made livable and feels we need to take action. Mr. Degen reiterated that the house needs to be torn down, there has been very little progress in over 18 months. Mr. Baxter called for a vote to tear the house down.

Motion made by Mr. Baxter, seconded by Mr. Degen to move forward, and tear down the property located at 3387 Shearin Avenue. Motion passed by a unanimous roll call vote.

The minutes of the regular meeting of March 2, 2021 were approved as presented. Motion made, seconded, and passed by unanimous roll call vote.

FISCAL OFFICER'S BUSINESS

Resolution 3-16-21-1 Authorizing Chief Joe Kitchen to attend the 2021 Ohio Fire Chiefs Association Conference in Columbus Ohio, July 12-16, and approving the following expenses, lodging, parking, and meals, and, acknowledging that the Bath Twp. F.D. Foundation Inc. has paid the conference registration fee in the amount of \$435.00. Discussion: Chief is looking forward to going to this, he was not able to attend last year due to Covid. Motion made by Mr. Baxter, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

Resolution 3-16-21-2 Approving an expenditure of \$60.00 for Chief Joe Kitchen to attend the "Brothers Helping Brothers 2021 Firefighter Health & Wellness Conference" in Beavercreek, Ohio November 3-5, 2021, and authorizing the reimbursable expenses of lodging, mileage, and parking. Discussion: This conference deals with many issues facing firefighters. Motion made by Mr. Baxter, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

Resolution 3-16-21-3 Authorizing payment of \$7,171.10 to Fire Safety Services, Inc. for a partial shipment of items ordered as part of our 2019-20 FEMA Assistance to Firefighters Grant. Discussion: This is the grant for the hose nozzles and the fire departments grant coordinator is working closely with them. Motion made by Mr. Degen, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

Resolution 3-16-21-4 Approving the cancellation of refuse removal services with Rumpke Services, effective 3/31/21, and starting refuse removal services with J & N, effective 4/1/21, with Cost Savings of \$ 38.34 monthly and 460.08 annually. Discussion: The current provider is now requiring a 3-year contract. With that in mind we felt it was important to look at other options. Motion made by Mr. Baxter, seconded by Mr. Degen, and passed by unanimous roll call vote.

Resolution 3-16-21-5 Effective 3/16/21, authorizing qualified intermittent employees of the fire department who cover a full-time vacancy, to be paid 1.5 times their hourly rate for that shift. Discussion: Chief is asking to pay intermittent employees' overtime when covering for a full-time vacancy, this allows better utilization of our funds. There are no issues with compliance with the local IAFF Union contract. Motion made by Mr. Sielschott, seconded by Mr. Baxter, and passed by unanimous roll call vote.

Resolution 3-16-21-6: Approving the Credit Card Account Policy and Procedure.
Discussion: The Fiscal Officer has been working with the Auditor on this area and we must be in compliance with HB612. The Ohio Township Association had a recommended policy that we copied. Mr. Sielschott stated that he reviews them every pay cycle. There are always the correct internal controls. Motion made by Mr. Baxter, seconded by Mr. Sielschott, and passed by unanimous roll call vote.

Resolution 3-16-21-7: Accepts the Amended Official Certificate of Estimated Resources, from the Office of Budget Commission, Allen County, Ohio. Motion made by Mr. Degen, seconded by Mr. Baxter, and passed by unanimous roll call vote.

FINANCIAL REPORT

The fiscal officer reported as of March 13, 2021, the checking account balance First National Bank \$2,743,946.54; Star Ohio balance \$99,354.54 and 5/3 balance \$136,352.10 for a total amount of all funds at \$2,979,653.18.

BILLS FOR PAYMENT

Breakdown of bills as follows:

Payroll Total:	\$ 33,418.80
Expenditures/Bills	<u>\$ 48,847.59</u>
Total	\$ 82,266.39

Mr. Degen moved, and Mr. Sielschott seconded the motion to pay the **March 17, 2021** bills in the amount of \$82,266.39. Motion passed by a unanimous roll call vote.

Reports Provided to Trustees: Payment Listing 3/17/2021, Fund Status as of 3/17/21, Revenue Status 3/17/21, February Bank Reconciliation, Copy of Real Estate Receipt.

DISCUSSION ITEMS

2019/2020 Audit-Fiscal Officer has completed all requests from the Auditor of State. They are waiting on details regarding Covid Funding Expenditure Testing Requirements from their superiors.

Real Estate Tax Receipt-receipt has been deposited in our account by direct deposit and has been processed and a copy of the receipt was provided to the Trustees.

CORRESPONDENCE

Ohio Dept of Job & Family Services-Report received from ODJFS for unemployment benefits for two more of our employees. Those fraudulent claims are being reported.

TRUSTEES BUSINESS

Mr. Degen had nothing to report.

Mr. Baxter discussed the upcoming Allen County Public Health District Advisory Council meeting on March 25th and confirmed he would be attending. Mr. Baxter discussed the few interested parties for the Allen Water District position and the Trustees will review their resumes, interview, and then make a decision by the next meeting. Mr. Baxter discussed Ohio BMV registration tax and there are no provisions to modify the date due to Covid. The funding will start in 2022, we were not negligent, we were just past our deadline.

Mr. Sielschott is continuing several RPC committees. He discussed signage examples he received from the attorney Griggs and he will forward them on to Mr. Roller via email. Mr. Sielschott was approached by Sam Bassitt on the water district position.

DEPARTMENT REPORTS

Road Foreman Denny Wilkins had nothing further to report.

Chief Kitchen reported 285 calls for service year to date.

Zoning Inspector/Fire Inspector Ken Meyer reported there have been no improvements on property located at 1899 E. Bluelick Road. The owner has been notified that he has until May 1, 2021 to have all the improvements done. Ken drove by the property located at 3387 Shearin Avenue today and no improvements noted. He spoke to the 1133 Lutz Road property owner and they have hired a contractor to tear down the house. The property located at 1206 McKinley Avenue, the owner said he will have the property cleaned up and grass planted on the vacant lot soon, he was given till April 12, 2021 to make all the needed improvements. Ken sent a letter to Mr. Welch on March 8, 2021 on property located at 3445 Hadsell Road and has not heard back from him yet. Property at 2261 Ada Road has been sold and new owner is cleaning up the property.

Social Hall Manager Tammy Jay had nothing further to report.

HEARING OF THE PUBLIC

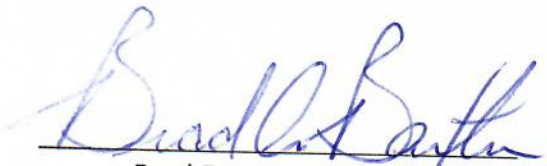
There was (2) two people from the public in attendance. Kenneth Taylor 1974 Pine Lake Drive is interested in getting streetlights up in that subdivision. Mr. Degen responded that the neighbors need polled on whether they also want that. Mr. Taylor said he talked to many of them, and they are in favor of it. Mr. Degen requested he get a listing of neighbor's names, address, and the drop it off at the office and the trustees will review it and contact the power company. Mr. Taylor inquired if they would be able to use decorative power poles and that is something that can be investigated. He also inquired on the township recycling dates and time. Clarence Roller 3920 E. Bluelick Road inquired whether Hawthorne Hills event center is redoing their driveway.

NEXT MEETING

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held on April 6, 2021 at 7:00 p.m. in electronic format via GoToMeeting.

Mr. Baxter moved, and Mr. Degen seconded the motion to recess the regular meeting at 8:10 p.m. and go into executive session at 8:10 p.m. "To consider the appointment, employment, dismissal, discipline, promotions, demotion, or compensation of a public employee." It was determined to end the executive session at 8:25 p.m. No further actions were taken in the regular session.

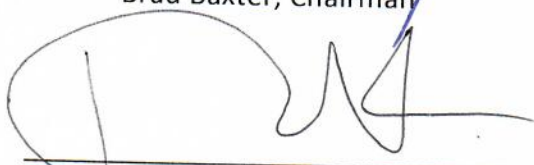
Being of no further business, Mr. Degen moved, and Mr. Sielschott seconded the motion to adjourn the meeting at 8:25 p.m. Motion passed by a unanimous roll call vote.




Brad Baxter, Chairman



Lisa Cogley, Fiscal Officer



Robert Sielschott, Vice Chairman



William Degen, Trustee