



The Board of Trustees of Bath Township met on Tuesday, **January 18, 2022**, in the township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: William Degen
Brad Baxter
Mike Meeks

Vice Chairman Brad Baxter called the meeting to order at 7:00 p.m.

Haley Belisle a guest speaker from Allen Soil and Water Conservation District presented information on the water mitigation plan and how their department works with our township.

The minutes of the year-end meeting of December 30, 2021, were approved with the following correction recommended. During the discussion related to adding to the current staffing for the Fire Department, it was noted that Mr. Degen was in full support of adding to the staffing as recommended by Mr. Baxter and Fire Chief Kitchen.

Motion made to accept the minutes as corrected, seconded, and passed by unanimous roll call vote.

FISCAL OFFICER'S BUSINESS

RESOLUTION 1-18-22-1 approving the Memorandum of Understanding between Allen Soil and Water Conservation District for MS4 Stormwater Program Administration.

Motion made by Mr. Baxter, seconded by Mr. Meeks, and passed by unanimous roll call vote.

RESOLUTION 1-18-22-2 Authorizing Fire Inspector, Ken Meyer to attend the 2022 Fire Protection & Life Safety Forum in Columbus, Ohio from February 28th to March 1st, 2022, and approving lodging and mileage expenses and acknowledging that the Bath Twp. Fire Department Foundation Inc., has paid all registration fees. Motion made by Mr. Baxter, seconded by Mr. Meeks, and passed by unanimous roll call vote

RESOLUTION 1-18-22-3: Authorizing the fire department to enter into a 5-year service contract with Cummins Sales & Service to conduct annual inspection and planned maintenance of the fire station generator in the amount of \$4,536.03, to be paid in five annual installments effective 2/1/22. Motion made by Mr. Baxter, seconded by Mr. Meeks, and passed by unanimous roll call vote

Discussion:

Fiscal Officer reported that the year end reporting has been completed earlier than expected, all W2's were printed for employees and dispersed to the department heads for distribution to the employees. The W2's have also been filed electronically. A legal ad will be posted in the local newspaper regarding the completion of this. Fiscal Officer did make note that revenues have been negatively impacted by Covid. Those include real estate taxes, motel/hotel revenue, gasoline tax, social hall rental, etc.

FINANCIAL REPORT

The fiscal officer reported as of January 16, 2022, the checking account balance First National Bank \$2,496,651.58; Star Ohio balance \$99,420.33 for a total amount of all funds at \$2,596,071.91.

BILLS FOR PAYMENT

Breakdown of bills for approval:

Payroll Total:	\$ 39,675.76
Expenditures/Bills	\$ 51,621.61
Bank Reconcile/Auto Drafts	\$ 4,459.87
Total	\$ 95,757.24

Mr. Baxter moved, and Mr. Meeks seconded the motion to pay the **January 19, 2022, bills** in the amount of \$90,925.69. Motion passed by a unanimous roll call vote.

Reports Provided to Trustees: Payment Listing 1/19/22 & Bank Reconcile Auto Draft payment listing for 12/31, Bank Reconcile for 12/31/21, Fund Status 1/1/22 & 1/19/22, Appropriation Status as of 1/1/22 for all departments.

TRUSTEE BUSINESS

Mr. Degen was not present.

Mr. Baxter welcomed Trustee Meeks to the Board of Trustees and commented he looks forward to working with him for the betterment of the Township. Trustee Baxter remarked for those in attendance that the township will be looking to hire a new Road Department employee and anyone interested can apply at the township office or by sending in a resume. Mr. Baxter also commented on the loss of revenue due to the pandemic and made note that since we are receiving ARP funds that will offset that revenue loss, they are looking at ways other than salary replacement to utilize the funds. Since we have a broader scope of possibilities of using the funds, it was suggested that we look at fire hydrant replacement, community projects, and using partial funds to pay off the dump plow truck that we have one payment left on. Making that early payment will save interest fees. Mr. Baxter also commented that talk of expanding the fire department personnel for FT Firefighter/Paramedics is also a great idea, as with our current staffing, the FT employees are required to fill any short shifts. The fire department incurred \$100,000 in Overtime in 2021. This is a high stress, high fatigue job and he feels it important that we make sure the well being of our employees is of utmost importance. With that being said, Chief Kitchen is also writing a grant proposal to obtain grant funding for the addition of 3 full time firefighters to our workforce. The grant would be for a 3 year period, but we also have to realize that at the end of the 3 year period, we would need to maintain that staffing.

Mr. Baxter made a motion to approve paying the last installment payment of the dump/plow truck. Motion seconded by Mr. Meeks, and passed by unanimous roll call vote.

Trustee Baxter requested an executive session to discuss "employment, compensation of township employees".

Mr. Meeks inquired regarding who is maintaining the Allen Water District Fire Hydrants. As there is no clear-cut policy on this, Mr. Meeks is going to contact other townships and look into what everyone else is doing. He will report back at a future meeting with any new information.

DEPARTMENT REPORTS

Road Superintendent Mr. Wilkins-no report

Chief Kitchen reported 88 calls for service year to date. Chief Kitchen also reported that the Fire Dept has been selected to distribute Covid 19 Test kits to the public. They have 120 tests to give out. They expect that the items will be gone very quickly.

Zoning Inspector/Fire Inspector Ken Meyer: reported for the month of December the total number of zoning certificates were six (6), he had five (5) complaints and fifty-eight (58) inquires. The property located at 3445 Hadsell Road has been torn down. There are two BZA cases scheduled for February 2, 2022. The first case is for a variance to use a camper as temporary residence. The Zoning Commission is tentatively scheduled for February 8, 2022, to rezone a section of Lost Creek Golf Course. There were eleven (11) annual fire inspections, two (2) requested inspections and three (3) follow up inspections.

Social Hall Manager Tammy Jay was not present.

HEARING OF THE PUBLIC

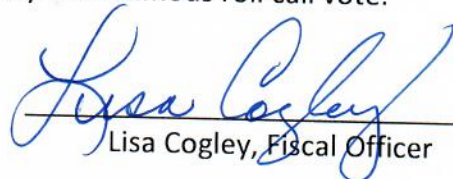
There were six (6) from the public in attendance.

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **February 1, 2022, @ 7:00 p.m.** in the Township Boardroom.

Mr. Baxter moved, and Mr. Meeks seconded the motion to recess the regular meeting at 7:54 p.m. and go into executive session at 8:00 p.m. "To consider the appointment, employment, dismissal, discipline, promotions, demotion, or compensation of a public employee." It was determined to end the executive session at 8:35 p.m.

Being of no further business, Mr. Meeks moved, and Mr. Baxter seconded the motion. to adjourn the meeting at 8:20 p.m. Motion passed by a unanimous roll call vote.


William Degen, Chairman


Lisa Cogley, Fiscal Officer


Brad Baxter, Vice Chairman


Mike Meeks, Trustee