



The Board of Trustees of Bath Township met on Tuesday, **June 21, 2022**, in the township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: William Degen
Brad Baxter

Chairman William Degen called the meeting to order at 7:00 p.m.

The minutes of the meeting of June 7, 2022, were approved as presented. Motion made, seconded, and passed by unanimous roll call vote.

FISCAL OFFICER'S BUSINESS

RESOLUTION 6-21-22-1: Authorizing Fire Chief Joseph Kitchen to attend the 2022 Ohio Fire & Rescue Officer Development Conference in Columbus, Ohio from July 18-22 and approving the hotel and meals expenses, and further, acknowledge that the Bath Township Fire Department Foundation has provided funding in the amount of \$435.00 for the conference registration fee. Motion made by Mr. Degen, seconded by Mr. Baxter, and passed by unanimous roll call vote.

RESOLUTION 6-21-22-2: Approving the estimate from Atlantic Emergency Services to conduct repairs on the fire department's American LaFrance ladder truck in the amount of \$6,181.30. Discussion: The end nozzle is electronic and has failed, quote includes replacement and labor. Motion made by Mr. Baxter, seconded by Mr. Degen, and passed by unanimous roll call vote.

RESOLUTION 6-21-22-3: *Whereas Dennis D. Wilkins joined the Bath Township Road Department in March of 1991 as a Road Worker and whereas he was promoted to Road Superintendent in the Fall of 1997, and whereas he has faithfully provided over three decades of dedicated service to the residents of Bath Township, Allen County, Ohio, now therefore, let it be resolved by the Board of Trustees of Bath Township, that his retirement as a full-time Road Superintendent be approved effective June 30, 2022, and further, that the Board of Trustees of Bath Township thank Mr. Wilkins for his service and wish him a long and healthy retirement.* Discussion: Mr. Wilkins was not present, Mr. Degen read the resolution and updated the public on Mr. Wilkin's retirement. Motion made by Mr. Degen, seconded by Mr. Baxter, and passed by unanimous roll call vote.

FINANCIAL REPORT

The fiscal officer reported as of June 20, 2022, the checking account balance at First National Bank is \$2,380,960.35; Star Ohio balance is \$99,564.06 for a total amount of all funds at \$2,480,524.41.

BILLS FOR PAYMENT**Breakdown of bills for approval:**

Payroll Total:	\$36,510.29
Expenditures/Bills	\$53,401.94
Total	\$89,912.23

Mr. Baxter moved, and Mr. Degen seconded the motion to pay the **June 21, 2022**, bills in the amount of \$89,912.23. Motion passed by a unanimous roll call vote.

Reports emailed to the Trustees: Payment Listing 6/21/22, Receipt Report as of 6/21/22, Fund Status 6/21/22, Revenue Status as of 6/21/22.

DISCUSSION ITEMS

The 2023 Projected Budget-Requesting any updates from department heads for large purchases for 2023.

Payroll for July 5th cancelled meeting. Fiscal Officer requests a motion to approve the payroll and associated payroll and withholdings for the pay period 6/16/22-6/30/22 for full-time employees and pay period dates of 6/1/22- 6/15/22 for intermittent employees. Documents will be provided to Trustees as normal, however, they will be printed when the fiscal officer returns from vacation.

Motion made by Mr. Baxter and seconded by Mr. Degen to approve the associated payroll and withholdings for the pay periods noted. Motion passed by unanimous roll call vote.

The ARP Funding Balances are as follows:

Total Funds Received thus far:	\$ 495,158.26
Total Funds Disbursed:	<u>237,418.59</u>
Total Available/Remaining Bal	257,739.67

The expected 2nd disbursement of funds should occur during month of June, however, at this time it has not been received. I have received an email from OBM that the payments are expected within approximately 10 days.

TRUSTEE BUSINESS

Mr. Degen discussed projects previously presented by Allen County and their request for funding. Mr. Degen was unsure what amount the Township would want to give. Mr. Baxter also feels we should contribute but is still unsure of the amount. Mr. Degen feels it would be a good idea to have more discussion with Beth Siebert. Mr. Degen also discussed budget items with the department heads. Mr. Degen spoke to ACSO regarding lack of deputies and was informed they have no one to fill our 2nd and 3rd shift, they are hiring and hope to fill these two shifts soon. Our cruisers are currently parked at their office. Mr. Degen discussed selling the property located across from the Fire Department. Chief Kitchen stated they do not have a use for this property, therefore, Mr. Degen will provide follow up on this.

Mr. Baxter reported it was a successful township clean-up, a total of 12 roll offs were used. Mr. Baxter discussed the Allen County Fair schedule he received from Brad Core which will be Sunday and Monday August 21st and 22nd.

Motion made by Mr. Degen, seconded by Mr. Baxter to have the 2023 Budget Hearing on Tuesday July 19, 2022, at 6:00 p.m. Motion passed by unanimous roll call vote.

Mr. Meeks was not present.

DEPARTMENT REPORTS

Road Superintendent Gary Jay discussed the need for a new truck and also a mower deck for budget items. Gary reported they are getting ready to dura patch and are also leveling and seeding new graves in the cemeteries. They will then begin preparing for the Road Program.

Chief Kitchen reported 847 calls for service year to date. Chief discussed budget items with the Trustees. Chief presented the Trustees with a statistical report and explained "assist invalid" calls. He discussed an on-going insurance claim that he is working on with Webb Insurance. Mr. Baxter asked about training in regards to this claim and Chief stated they are going to reevaluate their training. Chief made a visit to the new truck plaza and was impressed with how nice it was. Plaza Mobile Home Park was discussed and the current issues.

Zoning Inspector/Fire Inspector Ken Meyer The owner of 4330 N. West Street has mowed the property and removed most of the trash from the front and rear yards. The owner of 1250 Neubrecht Road has boarded up all exterior doors to the old hotel and have secured a contractor to mow the property every two weeks. The owner is slowly making repairs to 500 Alton Avenue.

Social Hall Manager Tammy Jay had nothing to report.

HEARING OF THE PUBLIC

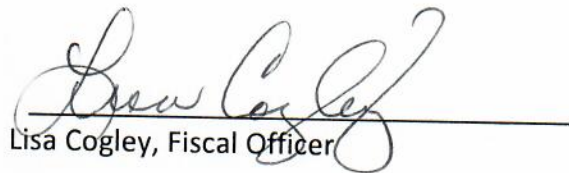
There were (2) two from the public in attendance. Lynda Makley 3869 Yale Avenue inquired when Trustee Bill Degen's was retiring.

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **July 19, 2022, @ 7:00 p.m.** in the Township Boardroom.

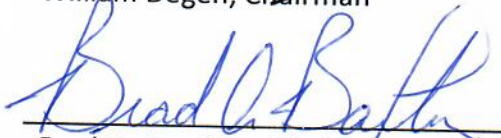
Being of no further business, motion made by Mr. Baxter, and seconded by Mr. Degen to adjourn the meeting at 7:53 p.m. Motion passed by a unanimous roll call vote.



William Degen, Chairman



Lisa Cogley, Fiscal Officer



Brad Baxter, Vice Chairman