



The Board of Trustees of Bath Township met on Tuesday, **December 20, 2022**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter
Mike Meeks
Joe Patton

Vice Chairman Brad Baxter called the meeting to order at 7:00 p.m.

The minutes of the meeting of December 6, 2022, were approved as presented.
Motion made, seconded, and passed by unanimous roll call vote.

FISCAL OFFICER'S BUSINESS

Mr. Meeks moved, and Mr. Patton seconded the motion to appoint Brad Baxter to serve as Chairman of the Board of Trustees of Bath Township for 2023. Motion passed by a unanimous roll call vote.

Mr. Meeks moved, and Mr. Baxter seconded the motion to appoint Joe Patton to serve as Vice Chairman of the Board of Trustees of Bath Township for 2023. Motion passed by a unanimous roll call vote.

Mr. Baxter moved, and Mr. Patton seconded the motion to set the regular meetings of the Board of Trustees of Bath Township on the 1st and 3rd Tuesdays of each month at 7:00 p.m. Motion passed by a unanimous roll call vote.

Mr. Baxter moved, and Mr. Patton seconded the motion to close all blanket certificates issued in 2022 effective 12/31/2022.

Mr. Meeks moved, and Mr. Baxter seconded the motion to close all purchase orders issued in 2022 effective 12/31/2022.

Mr. Baxter moved, and Mr. Patton seconded the motion to approve the year end payroll and withholdings for pay dates 12/16/22 thru 12/31/22 and process the payroll with the effective and postdate of no later than 12/31/22. Fiscal Officer to determine appropriate postdate dependent on ACH timeline.

RESOLUTION 12-20-22-1: Hereby authorizes providing for the current expenses, bi-monthly payrolls, and any other expenditures of said Board of Trustees during the fiscal year ending December 31, 2023, and hereby sets aside appropriated expenditures that are to be made for and during said fiscal year effective 1/1/2023. Motion made by Mr. Baxter seconded by Mr. Meeks and passed by unanimous roll call vote.

RESOLUTION 12-20-22-2: the Board of Trustees of Bath Township, Allen County, Ohio, hereby designates the Bath Township Secretary as the designee and/or representative of the Bath Township elected officials, to attend on their behalf, the Auditor of State Records Training and authorizes approved expenses related to such travel. Motion made by Mr. Baxter seconded by Mr. Meeks and passed by unanimous roll call vote.

RESOLUTION 12-20-22-3: the Board of Trustees of Bath Township, Allen County, Ohio, hereby approves the annual expenses of the Trustees and Fiscal Officer to attend OTA and NATaT Conferences and any other meetings or conferences related to Government in 2023. Motion made by Mr. Baxter seconded by Mr. Patton and passed by unanimous roll call vote.

RESOLUTION 12-20-22-4: the Board of Trustees of Bath Township, Allen County, Ohio, hereby authorizes the payment of \$3,988.20 to ESO Solutions, Inc. for one year of "Emergency Reporting – Fire & EMS Custom Software Package" effective 1/1/23 - 12/31/23. Motion made by Mr. Baxter seconded by Mr. Patton and passed by unanimous roll call vote.

RESOLUTION 12-20-22-5: the Board of Trustees of Bath Township, Allen County, Ohio, hereby accepts the resignation of Mitchell Douglas as an intermittent Level II Firefighter/EMT Basic, effective 12/11/22. Motion made by Mr. Baxter seconded by Mr. Patton and passed by unanimous roll call vote.

RESOLUTION 12-20-22-6: the Board of Trustees of Bath Township, Allen County, Ohio, hereby reappoints Gary Reynolds and Terry Baldwin to serve on the Bath Township Fire Department Board of Dependents representing the Board of Trustees of Bath Township, effective 1/1/23. Motion made by Mr. Baxter seconded by Mr. Meeks and passed by unanimous roll call vote.

RESOLUTION 12-20-22-7: the Board of Trustees of Bath Township, Allen County, Ohio, hereby amends Article 30, Section 30.1, base per pay period, from \$2,868.98 to \$2,068.98, effective January 1, 2023, on page 27 of the IAFF Bath Twp. Professional Firefighters contract with the Board of Trustees of Bath Township due to a typographical error. Motion made by Mr. Baxter seconded by Mr. Patton and passed by unanimous roll call vote.

RESOLUTION 12-20-22-8: the Board of Trustees of Bath Township, Allen County, Ohio, hereby authorizes Fire Chief Joseph Kitchen to attend the 2023 Ohio Fire Chiefs' Association Winter Legislative Symposium in Columbus in Ohio on March 7th and 8th and approve the following expenses: parking and motel. Further, acknowledging that the conference registration fee of \$120.00 has been paid by the Bath Twp. Fire Dept. Foundation Inc. Motion made by Mr. Meeks seconded by Mr. Baxter and passed by unanimous roll call vote.

RESOLUTION 12-20-22-9: the Board of Trustees of Bath Township, Allen County, Ohio, hereby accepts the resignation of Lisa Cogley as Fiscal Officer, effective 12/31/22 and appointing her as Fiscal Officer Assistant on an as needed basis. Motion made by Mr. Baxter seconded by Mr. Patton and passed by unanimous roll call vote.

RESOLUTION 12-20-22-10: the Board of Trustees of Bath Township, Allen County, Ohio, hereby approves the appointment of Rebecca Phillips as Fiscal Officer, effective 1/1/23 to fulfill the unexpired term vacancy. Motion made by Mr. Baxter seconded by Mr. Meeks, abstained by Mr. Patton due to Mr. Patton not yet being appointed as trustee during interview process of Rebecca Phillips. Motion passed by roll call vote.

FINANCIAL REPORT

The fiscal officer reported as of December 18, 2022, the checking account balance First National Bank \$2,820,877.25; Star Ohio balance \$100,761.75 for a total amount of all funds at \$2,921,639.00.

BILLS FOR PAYMENT

Breakdown of bills for approval:

Payroll Total:	\$ 37,195.70
Expenditures/Bills	\$ 62,261.71
Total	\$ 99,457.41

Mr. Patton moved, and Mr. Meeks seconded the motion to pay the December 21, 2022, bills in the amount of \$99,457.41. Motion passed by a unanimous roll call vote .

Reports Emailed to Trustees: Payment Listing 12/18/22, Fund Status 12/18/22, Revenue Status 12/18/22, Bank Reconciliation.

DISCUSSION ITEMS

<u>ARP FUNDS:</u>	
The ARP Funding Balances are as follows:	
Total Funds Received (2021):	\$496,457.46
Total Funds Received (2022)	\$497,135.04
Total Funds Disbursed:	<u>\$249,510.76</u>
Total Available/Remaining Balance	\$744,081.74

CORRESPONDENCE

Allen County public health sent a notification regarding a COVID-19 update. As of 12/16/21, Allen County is at a high risk for transmission and continues to encourage individuals to use precaution and safety measures.

The Ottawa River Coalition provided an open invitation to attend their 2023 annual meeting being held Thursday, January 19, 2023, at 9:00 a.m. at the Johnny Appleseed Metropolitan Park District building located at 1682 Slabtown Rd. Lima, OH. The program features watershed games and presentation of awards. Registration is \$25 per adult and \$12 per child and registration closes by January 16th. You may register by emailing haley@allenswcd.com or by calling 419-222-0846, extension 1000.

TRUSTEE BUSINESS

Mr. Baxter reported they will be happy to share revisions regarding zoning resolutions. Mr. Baxter requested an executive session to “To consider the appointment, employment, dismissal, discipline, promotions, demotion, or compensation of a public employee.”

Mr. Meeks attended the Allen County Trustees meeting where they spoke about solar plans and how some things need changed. Mr. Meeks stated they questioned dump truck purchases.

Mr. Patton also attended the Allen County Trustees meeting.

DEPARTMENT REPORTS

Road Superintendent Gary reported on the Cool Road Guardrail project and the additional cost for the Township was \$1,311.76. With inclement weather on its way the Road Department has been preparing their trucks. Mr. Meeks inquired whether the grave digging could be contracted out, Gary’s concern is time and finding a contractor at last minute. There are currently 250 lots available for sale in Bath Township Cemeteries.

Chief Kitchen reported 1,756 calls for service year to date. Chief reported the Bath Township Foundation has allowed for multiple trainings for staff to attend. It also has assisted with purchase of training equipment, awards, and registration fees. Chief reported on the members of the Foundation Board.

Zoning Inspector/Fire Inspector Ken Meyer met with the park manager at 2145 N. Dixie Highway and discussed improvements. Ken has been in contact with the Allen County Health Department regarding complaints at 1912 E. Elm Street. Structure at 127 Mumaugh Road has been removed. Ken and Scott have been working on new definitions for Zoning Resolutions.

Social Hall Manager Tammy Jay confirmed there would not be a meeting on January 3, 2023, she will post this on the website and in The Lima News.

HEARING OF THE PUBLIC

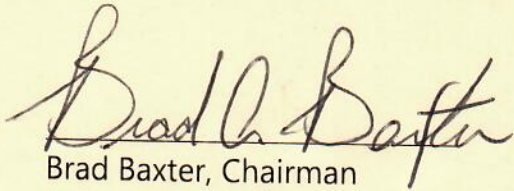
There were (9) nine from the public in attendance. Crystal Plumps 3535 N. Cool Road reported on how the foundation allowed her to attend "Women in Firefighting" conference which she thoroughly enjoyed. Scott Campbell has been here 30 years and welcomed the new faces. Rick Eddy 620 Adaline Trail is running for Judge. He is a conservative and an Allen County lifelong resident. He presented his case for candidacy. Lisa Cogley provided some comments regarding her resignation and stated she has never seen this level of commitment as she has seen from the employees of Bath Township.

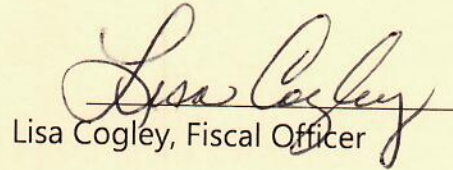
The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **January 17, 2023, @ 7:00 p.m.** in the Township Boardroom.

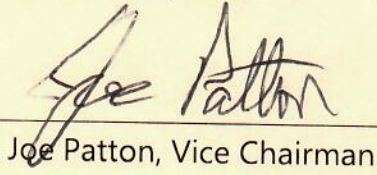
Mr. Baxter moved, and Mr. Patton seconded the motion to recess the regular meeting at 7:50 p.m. and go into executive session at 8:00 p.m. "To consider the appointment, employment, dismissal, discipline, promotions, demotion, or compensation of a public employee." It was determined to end the executive session at 9:07 p.m. Upon returning to the regular meeting the following resolution was passed:

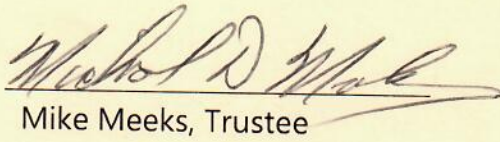
RESOLUTION 12-20-22-11: To be fiscally responsible, in lieu of a wage increase, all non-bargaining unit employees shall receive bonus pay utilizing American Rescue Plan Funds. Motion made by Mr. Patton seconded by Mr. Meeks and passed by unanimous roll call vote.

Being of no further business, Mr. Meeks moved, and Mr. Baxter seconded the motion. to adjourn the regular meeting at 9:08 p.m. Motion passed by a unanimous roll call vote.


Brad Baxter, Chairman


Lisa Cogley, Fiscal Officer


Joe Patton, Vice Chairman


Mike Meeks, Trustee