



The Board of Trustees of Bath Township met in an electronic format via GoToMeeting on **Tuesday, April 21, 2020**. A notice of the electronic meeting was posted on the township website, posted on the township office door entrances, and was also posted in the newspaper for township residents.

Members Present: Brad Baxter
 Robert Sielschott
 William Degen

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

The minutes of the meeting of April 7, 2020 are approved as presented.
Motion made, seconded, and passed by unanimous roll call vote.

FISCAL OFFICER'S BUSINESS

Reports provided to Trustees: Payment Listing Dated 4/22/20, Fund Status, March Bank Reconciliation Report.

RESOLUTION 4-21-20-1 Approving the hiring of Dru'Ann Simon as an Intermittent Firefighter II/EMT Basic at a rate of \$10.85/hour, effective 4/21/20. Motion made by Mr. Degen, seconded by Mr. Baxter and passed by unanimous roll call vote.

DISCUSSION ITEMS

Fiscal Officer Lisa Cogley reported that the IRS 125 Café Plan Pre Tax Authorization Benefit had been distributed to the Trustees for their review. The proposed plan will authorize the pretax employee benefits to be utilized for healthcare, vision, dental, and any ancillary benefits offered to employees. The pretax deduction was originally set for April 1, 2020, however, due to the current COVID situation, employees had requested that the implementation be delayed for a month. The Trustees had previously met with the Fire Dept regarding this issue, and an agreement was made to delay the implementation of healthcare premiums until May 1, 2020. The Fiscal Officer will perform the software maintenance and be prepared to implement the change that will be reflected on the May 1 – May 15th pay period.

A motion to accept the IRS 125 plan and implement the pretax benefit was made by Mr. Baxter, seconded by Mr. Sielschott and approved by unanimous roll call vote. Fiscal Officer will sign the document and return it to the vendor.

FINANCIAL REPORT

The fiscal officer reported as of April 18, 2020, the checking account balance @ First National Bank \$2,282,231.06; Star Ohio balance \$99,038.34 and Fifth Third balance \$242,062.49 for a total amount of all funds at \$2,623,331.89.

BILLS FOR PAYMENT

Breakdown of bills as follows:

Payroll Total:	\$32,395.51
Expenditures/Bills	\$66,093.78
Total	<u>\$ 98,489.29</u>

Mr. Degen moved and Mr. Sielschott seconded the motion to pay the **April 22, 2020** bills. Motion passed by unanimous roll call vote.

UPCOMING EVENTS

The Fiscal officer reported that the Adopt A Roadway and Ottawa River Clean Up have been postponed indefinitely due to the Stay At Home order.

CORRESPONDENCE

None to report

TRUSTEES BUSINESS

Mr. Degen –No report

Mr. Baxter remarked that a decision would need to be made regarding the May 5th meeting and if it would be held electronically or if we have the normal meeting at the township house. After discussion by the Trustees and Department Heads, it was determined that the May 5th meeting would be held electronically, and proper notification to the public would be made.

Mr. Sielschott thanked the public that attended for the electronic meeting. He also remarked that the current rate of return on the FNB checking account balance may be reduced based on financial markets, and we can possibly expect a notification from the bank regarding this issue.

Mr. Sielschott also commented on the status of the subdivision across from the elementary building. There has been some movement, however, the plans have yet to be approved for drainage, plots, etc. Mr. Sielschott is hopeful that there will be approximately 60 new building sites in the township for residents. This includes the potential plots that could be created at the Hawthorne Hills Golf Club property.

Mr. Sielschott also commented regarding the litter issue that we have received some complaints on. He witnessed a family in the Lost Creek area walking and picking up trash. He appreciated their efforts, and stopped to thank them for their community involvement. He also remarked that he also walked on Slabtown Road and picked up trash. He feels it important the residents participate in keeping our community beautiful and hopes more families will participate.

DEPARTMENT REPORTS

Road Foreman Denny Wilkins reported that the contractor has begun the sweeping of subdivisions. He also reported that with the current situation of the StayAtHome order, he feels his department is in good shape to return to work when the order is lifted, and there are only two ditch repairs that have been delayed and will need immediate attention when the employees return to work.

Fire Chief Joe Kitchen reported year to date calls for service are 439, and that number is far below the normal due to the Covid-19 issue but in the last few days, calls have started to increase. Chief reported he has been very focused on the Covid issue and is hopeful that soon things will return to some sort of normalcy, and feels his employees are also hopeful as well. The Fire Department is continuing a lot of online training. They currently have 1 FT position open and have one candidate they are interested in. Since the candidate lives out of state, they have had to hire an out of state firm to perform the background check as the current residency of the candidate is not an open records state. Chief Kitchen also reported that he has received the equipment as well as the invoice for the

grant received for equipment and requested the Fiscal Officer to continue to watch for the deposit of funds to our checking account. Additionally, he will be applying for an additional grant for Fire Prevention.

Zoning/Fire Inspector Ken Meyer reported that during the Covid issue, that zoning issues have declined and detailed the current issues. He is continuing to monitor progress on the two properties that were required to be demolished by May 1, and is contact with both property owners. He will continue to monitor the situation. Mr. Meyer also reported that the Metzger/Reservoir Road project is moving along and the company is in the process of submitting a plan for the property.

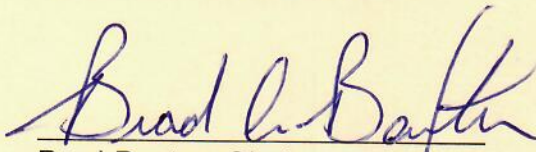
Social Hall Manager Tammy Jay-No report

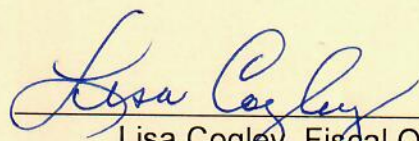
HEARING OF THE PUBLIC

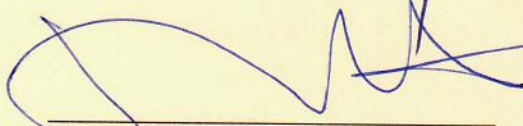
There were (7) seven from the public in attendance via the electronic process. No issues presented by the public in attendance, however, Clarence Roller, a member of the Zoning Board, did express his concern on the Reservoir Rd/Metzger Rd project, and feels there are better locations for this project. His concern is that if the project rezoning occurs, the township will lose valuable property that can be used for residential properties. Mr. Baxter appreciated his comments and reported that there is a zoning board meeting in the process of being scheduled.

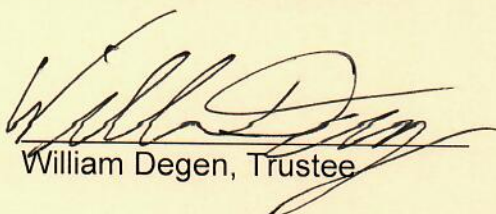
The next scheduled meeting of the Board of Trustees of Bath Township will be held **May 5 , 2020 at 7:00 p.m.** in electronic format via GoToMeeting.

Being of no further business, Mr. Sielschott moved, and Mr. Degen seconded the motion to adjourn the meeting at 7:41 p.m. Motion passed by a unanimous roll call vote.


Brad Baxter, Chairman


Lisa Cogley, Fiscal Officer


Robert Sielschott, Vice Chairman


William Degen, Trustee