



The Board of Trustees of Bath Township met on Tuesday, **October 17, 2023**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Mike Meeks
Micah Hollinger

Members Not Present: Brad Baxter

Vice Chairman Mike Meeks called the meeting to order at 7:00 p.m.

The minutes of the regular meeting of October 3, 2023, were approved as presented. Motion by Mr. Hollinger, seconded by Mr. Meeks and passed by a roll call vote.

FISCAL OFFICER'S BUSINESS

RESOLUTION 10-17-23-1: The Board of Trustees of Bath Township, Allen County, Ohio hereby rescinds Bath Township resolution 9-19-23-8 (approved a supplemental appropriation for fiscal year beginning January 1, 2023 for the Street Lighting Special Assessment Funds as follows: 2401 Belmont in the amount of \$5,000.00; 2402 Woodbriar 1&2 in the amount of \$1,200; 2403 Woodbriar 3&4 in the amount of \$884.27; 2404 Woodbriar 5 in the amount of \$656.93, and 2405 Ridgewood in the amount of 6,000.00.) Discussion: Fiscal Officer Josh Luke explained this request is being made while still looking at figures and working with the Auditor's Office to make sure more conservative amounts are appropriated. A new resolution will be proposed once the final figures are determined. Motion made by Mr. Meeks, seconded by Mr. Hollinger, and passed by roll call vote.

FINANCIAL REPORT

The fiscal officer reported as of October 14, 2023, the checking account balance First National Bank \$2,500,037.31; Star Ohio balance \$105,055.06 for a total amount of all funds at \$2,605,092.37.

<u>ARP FUNDS:</u>	
The ARP Funding Balances are as follows:	
Total Funds Received (2021)	\$496,457.46
Total Funds Received (2022)	\$497,135.04
Total Funds Disbursed:	<u>\$574,932.29</u>
Total Available/Remaining Balance	\$418,660.21

BILLS FOR PAYMENT

Breakdown of bills for approval:

Payroll Total:	\$35,488.09
Expenditures/Bills	\$91,672.49
Total	\$127,160.58

Mr. Hollinger moved, and Mr. Meeks seconded the motion to pay the October 18, 2023, bills in the amount of \$127,160.58. Motion passed by unanimous roll call vote.

Reports Emailed to Trustees: Payment Listing 10/14/23, Fund Status 10/14/23, Revenue Status 10/14/23. Mr. Hollinger and Mr. Meeks confirmed they received these reports.

DISCUSSION ITEMS

The Unemployment Compensation Quarterly Tax Return for Q3 of 2023 was submitted electronically on 10/13/23.

The completed Employer's Quarterly Federal Tax Return for Q3 was mailed to the IRS on 10/16/23.

All Township employees have completed the FormFire process for insurance renewal. Grady was notified so that they could proceed with going out to bid to find the best deal possible for the Township. Thank you to all the Department heads for ensuring all employees completed this in a timely manner.

CORRESPONDENCE

Received a letter from Medical Mutual for the annual notification of the Women's Health and Cancer Rights Act of 1998. We are required to distribute the annual notice to employees before the end of the year. The notice was emailed to all Department Heads and Trustees on 10/14/23 to distribute to employees.

Received a letter from the Ohio Bureau of Workers' Compensation informing us of a change in Estimated Annual Premium and Premium Installment Schedule #30220404 for Policy Year January 1, 2023, to January 1, 2024. This is a formal notification from the BWC as a result of passing resolution 9-19-23-9 to use the revised 2022 true up wage for the current policy year. This is a formal notification as a result of resolution 9-19-23-9 which was passed at the September 9, 2023, meeting.

TRUSTEES BUSINESS

Mr. Meeks Discussed how there was no quorum present at the October 10, 2023, Special Levy Meeting and for the extent any decisions were made, or official business was discussed, they were not made/discussed by a majority or quorum of the Board of Township Trustees, Bath Township, and therefore are not considered official actions taken by the Board. Per Ohio Revised Code 121.22, all meetings are held by a majority of the members of a public body. Because a majority of the board was not present on October 10, 2023, this was not considered a meeting and should not have been conducted as such.

Mr. Hollinger nothing additional to discuss at this time.

DEPARTMENT REPORTS

Road Superintendent Gary Jay mentioned that the leaf truck is ready. Leaf pickup will start in the Township on November 1, 2023.

Fire Department - Chief Kitchen stated there were 1,277 YTD calls for service, with nothing additional to report at this time.

Zoning Inspector/Fire Inspector Ken Meyer nothing new to report at this time.

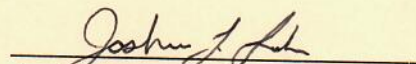
HEARING OF THE PUBLIC

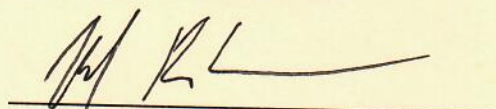
There were (10) ten from the public in attendance. Becky and Steve Dunahay, 504 Alton Ave, discussed major problems they're having with a duplex (500/502 Alton Ave) next door owned by Michael Jordan. Mr. Jordan is not maintaining the property. This is an unsecure property, with only one side of the structure sided and broken windows/doors. There is no water running to the property as it was previously shut off. There is currently one individual residing at this property, but there have been squatters and youth from the community using the structure from time to time. There have been an excessive amount of dogs on the property recently, and there is a major pest issue with mice and cockroaches, which is infesting their personal property and impacting their ability to be outside and is having a financial impact due to pest control they must pay for. Mrs. Dunahay stressed how they have been reaching out since 2021 to Township and County officials and have not received the help they need in resolving this problem. Mrs. Dunahay stated the Allen County Health Department has not moved on the issue either and is not providing support after countless attempts to get this resolved. Zoning Inspector Ken Meyer has previously visited the property and provided a notice. Mr. Meyer stated that he will visit the property again. Fire Chief Joe Kitchen stated that he sent an email to the Allen County Health Commissioner after previously receiving the complaints from Mr. and Mrs. Dunahay. Mrs. Dunahay stated she recently contacted Brian Nartker with the Health Department and is awaiting a response. Mr. Meeks stated he will follow up with Mr. Nartker at the Allen County Health Department. It was recommended to Mr. and Mrs. Dunahay to visit the next Board Meeting for the Allen County Health Department to address their complaints. These meetings are held on the second Friday of the month, at 8:00 AM at the Allen County Health Department. It was also recommended to Mr. and Mrs. Dunahay to consider legal counsel with an Attorney for assistance with resolving the issue with Mr. Jordan.

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **November 7, 2023, @ 7:00 p.m.** in the Township Boardroom.

Being of no further business, Mr. Meeks moved, and Mr. Hollinger seconded the motion to adjourn the meeting at 7:43 p.m. Motion passed by a unanimous roll call vote.


Mike Meeks, Vice Chairman


Josh Luke, Fiscal Officer


Micah Hollinger, Trustee