



The Board of Trustees of Bath Township met on Tuesday, **October 3, 2023**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:**  
 Brad Baxter  
 Mike Meeks  
 Micah Hollinger

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

Special guest Kurt Grady from Grady Insurance was introduced by Mr. Baxter. Mr. Grady explained the Township would be going through the annual insurance bidding process to get the best deal possible for Township employees. Employees will need to update information through FormFire, and this information will come from Fiscal Officer Josh Luke when it's ready.

The minutes of the regular meeting of September 19, 2023, were approved as presented. Motion by Mr. Baxter, seconded by Mr. Hollinger and passed by a roll call vote.

**FISCAL OFFICER'S BUSINESS**

**FINANCIAL REPORT**

The fiscal officer reported as of October 1, 2023, the checking account balance First National Bank \$2,597,905.90; Star Ohio balance \$105,055.06 for a total amount of all funds at \$2,702,960.96.

<b><u>ARP FUNDS:</u></b>	
The ARP Funding Balances are as follows:	
Total Funds Received (2021)	\$496,457.46
Total Funds Received (2022)	\$497,135.04
Total Funds Disbursed:	\$558,032.29
<b>Total Available/Remaining Balance</b>	<b>\$435,560.21</b>

**BILLS FOR PAYMENT**

**Breakdown of bills for approval:**

Payroll Total:	\$31,647.52
Expenditures/Bills	\$81,204.94
<b>Total</b>	<b>\$112,852.46</b>

Mr. Baxter moved, and Mr. Hollinger seconded the motion to pay the October 4, 2023, bills in the amount of \$112,852.46. Motion passed by unanimous roll call vote.

Reports Emailed to Trustees: Payment Listing 9/30/23 & 10/2/23 (revised document), Fund Status 9/30/23, Revenue Status 9/30/23. Mr. Baxter, Mr. Hollinger and Mr. Meeks confirmed they received these reports.



**DISCUSSION ITEMS**

The September 2023 bank account reconciliation was completed.

**CORRESPONDENCE**

Received a letter from Menards Contractor Card Account stating Joshua Luke requested updates to be made for the Menards Contractor Card Account. Mr. Luke explained this was a request for permission to access the account.

Received a letter from CapitalOne Trade Credit verifying the account was enrolled in Auto Pay. Mr. Luke explained CapitalOne Trade Credit manages the online platform for the Menards Contractor Card Account.

**TRUSTEES BUSINESS**

**Brad Baxter** discussed communication received from Allen County Auditor Rachael Gilroy regarding access to County Land Bank funds possibly being available to assist with removing some brown field sites in the Township. Mr. Baxter plans to pursue this funding opportunity and will work with Zoning Inspector Ken Meyer on identifying properties.

**Mr. Meeks** wanted to recognize Road Superintendent Gary Jay for working on the new Veterans plaques for cemetery plots.

**Mr. Hollinger** nothing additional to discuss at this time.

**DEPARTMENT REPORTS**

**Road Superintendent Gary Jay** mentioned that small road program items are being worked on. Leaf pickup will start in the Township on November 1, 2023.

**Fire Department - Chief Kitchen** stated there were 1,221 YTD calls for service, with nothing additional to report at this time.

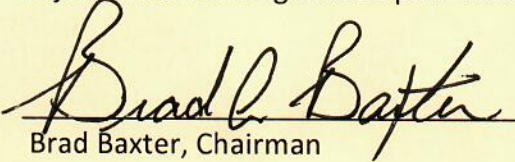
**Zoning Inspector/Fire Inspector Ken Meyer** reviewed his zoning report with the Trustees.

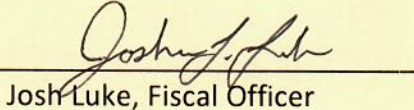
**HEARING OF THE PUBLIC**

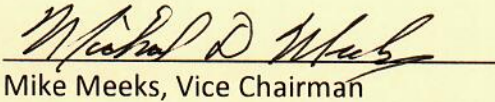
There were (9) nine from the public in attendance. Brandon Webb, 3231 Cynthia Drive, thanked Fiscal Officer Josh Luke and Chief Kitchen for taking the time to prepare items for his recent public records request. Mr. Webb wanted to clarify miscommunication from a previous Trustees meeting that was discussed about the larger number of volunteers Delphos Fire/EMS has on runs. Per Mr. Webb, the average number available for runs is only about 3 volunteers per run. Mr. Baxter thanked Mr. Webb for providing this clarification. Mr. Webb also wanted to state that he received a concerning phone call from a previous Trustee/Union representative after his public records request and stated that he was well within his rights to request records and did not appreciate the nature of the phone call. Mr. Baxter assured Mr. Webb that Bath Township was in no way aware of or involved in the call.

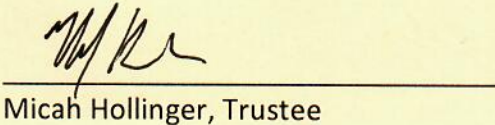
The next special levy meeting will be held **October 10, 2023, @ 6:00 p.m.** in the Township Boardroom. The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **October 17, 2023, @ 7:00 p.m.** in the Township Boardroom.

Being of no further business, Mr. Baxter moved, and Mr. Meeks seconded the motion to adjourn the meeting at 7:18 p.m. Motion passed by a unanimous roll call vote.

  
Brad Baxter, Chairman

  
Josh Luke, Fiscal Officer

  
Mike Meeks, Vice Chairman

  
Micah Hollinger, Trustee