



The Board of Trustees of Bath Township met on Tuesday, **November 7, 2023**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter
Mike Meeks
Micah Hollinger

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

The minutes of the regular meeting of October 17, 2023, were approved as presented. Motion by Mr. Hollinger, seconded by Mr. Meeks and passed by a roll call vote.

FISCAL OFFICER’S BUSINESS

RESOLUTION 11-7-23-1: The Board of Trustees of Bath Township, Allen County, Ohio hereby adopts a supplemental appropriation for fiscal year beginning January 1, 2023 for the Street Lighting Special Assessment Funds as follows: 2401 Belmont in the amount of \$5,000.00; 2402 Woodbriar 1&2 in the amount of \$1,200.00; 2403 Woodbriar 3&4 in the amount of \$200.00, and 2405 Ridgewood in the amount of 5,000.00. Discussion: Fiscal Officer Josh Luke explained these are figures verified with the Auditor’s Office. Motion made by Mr. Meeks, seconded by Mr. Baxter, and passed by roll call vote.

RESOLUTION 11-7-23-2: The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the replacement of the Road Department’s back garage roof not to exceed \$50,000.00 with the quotes presented and using the ARP funds. Discussion: Mr. Baxter explained options that needed to be considered to replace the garage roof and asked the Road Department Supervisor Gary Jay to explain. Mr. Jay discussed the condition of the roof, and need for replacement, and the variety of quotes received. A metal roof would cost substantially more, so we are looking at rubber options instead because they would have a 20–25-year guarantee. One additional quote is in the process of being solicited, but the expectation is the work can be performed for \$50,000 or less based on current quotes received. Motion made by Mr. Hollinger, seconded by Mr. Baxter, and passed by roll call vote.

FINANCIAL REPORT

The fiscal officer reported as of November 4, 2023, the checking account balance First National Bank \$2,435,708.04; Star Ohio balance \$105,550.65 for a total amount of all funds at \$2,541,258.69.

<u>ARP FUNDS:</u>	
The ARP Funding Balances are as follows:	
Total Funds Received (2021)	\$496,457.46
Total Funds Received (2022)	\$497,135.04
Total Funds Disbursed:	\$558,032.29
Total Available/Remaining Balance	\$435,560.21

BILLS FOR PAYMENT

Breakdown of bills for approval:

Payroll Total:	\$31,136.83
Expenditures/Bills	\$51,736.99
Total	\$82,873.82

Mr. Baxter moved, and Mr. Hollinger seconded the motion to pay the November 8, 2023, bills in the amount of \$82,873.82. Motion passed by unanimous roll call vote.

Reports Emailed to Trustees: Payment Listing 11/4/23, Fund Status 11/4/23, Revenue Status 11/4/23. Mr. Baxter, Mr. Hollinger, and Mr. Meeks confirmed they received these reports.

DISCUSSION ITEMS

The October 2023 bank account reconciliation is complete.

CORRESPONDENCE

Received a letter from the Tractor Supply Co Credit Plan verifying that the account is set up for automatic payments effective 11/14/23. This account was already set up for automatic payments, but it was confirmed with them on October 21st, 2023, to keep it set up that way. Discussion: The Trustees discussed having accounts set up for automatic payments and if this should be the case so they can approve payments before they actually happen. Fiscal Officer Josh Luke explained it was mostly utility accounts, with a few credit accounts set up for automatic payments. Meeks requested a list of all accounts set up for automatic payments be provided to the Trustees for review and for the credit card accounts, to also identify who all was a card holder. Mr. Luke stated he would provide this list.

Received a letter from Allen County addressed to residents and small businesses identifying that Dynegy was selected as the preferred electricity supplier for the Allen County Electric Aggregation Program. This includes a fixed electricity price of \$0.06574 per kWh through the December 2025 meter reading. Bills will continue to be received from AEP.

Received a Safety Alert letter from Matheson, The Gas Professionals in regard to the January 24, 2020, accidental release of propylene that accumulated and exploded inside a building at the Watson Grinding and Manufacturing Co. in Houston, TX. An investigation report is available online. Matheson encourages all customers to develop and implement effective process safety management systems as a part of their own internal safety programs.

Received a letter from the Ohio Department of Transportation in follow up of the September 2023 meetings on the proposed roundabout project at Thayer and State Route 81. They will be proceeding with this project. Late Summer 2025 is the current tentative schedule for construction.

Received a letter from the North Central Ohio Solid Waste District in response to an application received for grant funds. Fiscal Officer Josh Luke filed the application to assist with Township cleanup expenses. The grant application was approved in the amount of \$1,626.00 and a check was issued to the Township.

TRUSTEES BUSINESS

Mr. Baxter discussed attending the recent Allen County Health Department Advisory Committee meeting. It was previously determined that we would be looking at a 4% increase in costs for Bath Township's portion due to the Health Department. Much discussion was held around the budget, and because of the questions asked, and conversations with other Township officials, we can now expect to see only a 2% increase. It was important to make every effort to help reduce costs wherever possible, and Mr. Baxter was appreciative of the conversation and collaboration, and acknowledged all of the beneficial work the Health Department does for the Township.

Mr. Meeks discussed the Bluelick Underpass, and how the request has been made to discuss turnaround options with the current property owner. Mr. Meeks also mentioned several local events happening soon for organizations like the Allen Economic Development Group that the Trustees have been invited to attend. Mr. Baxter verified he has plans to attend some events. Mr. Meeks also requested any Township business to try to be submitted timely to Fiscal Officer Josh Luke by Wednesdays before each meeting so there is enough time to prepare unless any emergency last minute items come up or are requested to be completed before the meeting. Mr. Baxter agreed this was important to be respectful of the time it takes to get everything in order.

Mr. Hollinger asked about the current status of the situation Becky and Steve Dunahay (504 Alton Ave) brought up at the last meeting for the property at 500 Alton Ave. Zoning Inspector Ken Meyer stated he would address this when he gives his report.

DEPARTMENT REPORTS

Road Superintendent Gary Jay mentioned that leaf pickup has started and will run until Thanksgiving. There is no set schedule to identify the exact day they will be in each location. The crew works their way through the Township from one location to the next.

Fire Department - Chief Kitchen stated there were 1,356 YTD calls for service, with nothing additional to report at this time.

Zoning Inspector/Fire Inspector Ken Meyer reviewed his zoning report with the Trustees. In regard to the property situation at 500 Alton Ave, The Allen County Health Department has provided orders to the property owner Michael Jordan and so far, Mr. Jordan is complying with requests. Mr. Meyer will continue to monitor the situation.

Township Secretary Tammy Jay mentioned that quotes are currently being obtained to replace the sign out in front of the Township building. The Trustees held a discussion on sign options. Mr. Hollinger recommended not pursuing a digital sign due to the high cost, and instead investing money in things like a better website. There are options in place for other high-quality metal signage that can be pursued that would allow for customization of messaging. Mr. Meeks asked about previous restrictions on digital signage in the Township, and Mr. Meyer verified that was changed in the last update. Mr. Baxter agreed they would continue to pursue options with quotes and continue discussion. \$10,000 is available from insurance money from the previous sign, and we want to be mindful of costs.

HEARING OF THE PUBLIC

There were (8) ten from the public in attendance.

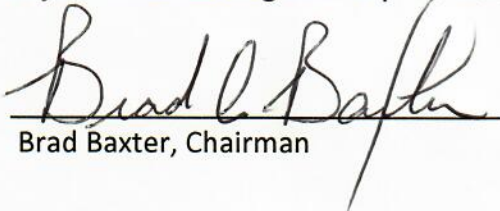
Ted Schumacher, 3120 Sugar Creek Rd – Doesn't think the sign is that important. The Township should consider putting up a stainless-steel sign and be done with the process.

Clarence Roller, 3920 E. Bluelick Rd. – Asked about the status of the water line project from 81 to Lafayette, and ARP funding being used for any costs. Mr. Baxter stated that he isn't up to date on where this project stands but would look into it. Mr. Roller also discussed the roundabout project at 81 and Thayer and how effective that will be.

Tom Burden, 1710 Lutz Rd – Asked about the project going on behind the church on Lutz Rd and what the plans were for this in regards to it being boarding houses, etc. Mr. Hollinger responded that he is aware of a collective church effort in the community to build a pond and cabins to have housing in place for groups that come in to assist with charity property repairs in Allen County. Mr. Burden expressed concerns he and others have about this being used for migrant housing and other things and are not happy with the idea of the project. Mr. Ken Meyer verified that conversation was had with the property owner, and they were told they would need to file a variance application to make anything happen. They do have 25 acres of land purchased. Mr. Burden also had questions for Gary Jay about the trees that were cut down around Lost Creek and what will be done with the stumps. Mr. Jay stated it was Township right away, and the Township would also be removing the stumps sometime after leaf pickup is completed. Due to regular requests from the school to trim the trees and the frequent maintenance needed after storms, etc., the decision was made to remove the trees. Mr. Baxter supported Mr. Jay and stated that he made the right call to do what needed to be done.

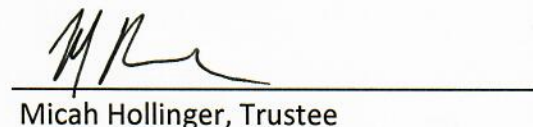
The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **November 21, 2023, @ 7:00 p.m.** in the Township Boardroom.

Being of no further business, Mr. Meeks moved, and Mr. Hollinger seconded the motion to adjourn the meeting at 8:02 p.m. Motion passed by a unanimous roll call vote.


Brad Baxter, Chairman


Josh Luke, Fiscal Officer


Mike Meeks, Vice Chairman


Micah Hollinger, Trustee