



The Board of Trustees of Bath Township met on Tuesday, **February 20, 2024**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Mike Meeks  
Lisa Fillhart

Trustee Lisa Fillhart called the meeting to order at 7:00 p.m.

### **FISCAL OFFICER'S BUSINESS**

**RESOLUTION 2-20-24-1: The Board of Trustees of Bath Township, Allen County, Ohio hereby authorizes the Allen County Engineer to annually paint railroad and pavement markings in Bath Township and spray roadside brush with the recommendation of the Bath Township Road Foreman.** Motion made by Mr. Meeks, seconded by Mrs. Fillhart, and passed by roll call vote.

**RESOLUTION 2-20-24-2: The Board of Trustees of Bath Township, Allen County, Ohio hereby accepts the resignation of Josh Luke as Fiscal Officer, effective 2/29/24 and appointing him as a co-Fiscal Officer Assistant on an as-needed basis at a rate of \$25.00 per hour, not to exceed 20 hours per month, with an end date of 12/31/24.** Mrs. Fillhart and Mr. Meeks thanked Mr. Luke for his service to Bath Township. Motion made by Mrs. Fillhart, seconded by Mr. Meeks, and passed by roll call vote.

**RESOLUTION 2-20-24-3: The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the appointment of Berlin Carroll as Fiscal Officer, effective 3/1/24 to fulfill the unexpired term vacancy.** Mrs. Fillhart introduced Berlin who was in attendance at the meeting. Berlin said hello to those in attendance, and he is looking forward to continuing the work for Bath Township, and he also mentioned his appreciation for Mr. Luke as a trainer and his dedication to service. Motion made by Mrs. Fillhart, seconded by Mr. Meeks, and passed by roll call vote.

**RESOLUTION 2-20-24-4: The Board of Trustees of Bath Township, Allen County, Ohio hereby authorizes the Bath Twp. Fire Department to enter into a contract for services with Gatchell Grant Resources, LLC for the 2023-24 FEMA Assistance to Firefighters Grant - Operations and Safety Equipment category.** Chief Joe Kitchen explained that they are pleased to continue this relationship. Just under one million dollars has been received in grant assistance through the Bath Township Fire Department with their partnership. Mr. Meeks explained there was no cost to the Township to engage in this partnership unless a grant is awarded, to which Chief Kitchen also clarified that any fees can be deducted from a grant award itself. Motion made by Mrs. Fillhart, seconded by Mr. Meeks, and passed by roll call vote.

### **FINANCIAL REPORT**

The fiscal officer reported as of February 19, 2024, the checking account balance First National Bank \$1,974,503.55; Star Ohio balance \$107,036.89 for a total amount of all funds at \$2,081,540.47.

<b>ARP FUNDS:</b>	
The ARP Funding Balances are as follows:	
Total Funds Received (2021)	\$496,457.46
Total Funds Received (2022)	\$497,135.04
<b>Total Funds Received</b>	<b>\$993,592.50</b>
Total Funds Disbursed:	\$804,442.09
<b>Total Funds Reserved:</b>	
Fire Dept Payroll	\$50,819.65
<b>Total Available/Remaining Balance</b>	<b>\$138,330.76</b>

**Advances from the General Fund to the Fire Fund (to be repaid): \$26,180.13**

**BILLS FOR PAYMENT**

**Breakdown of bills for approval:**

Payroll Total 2/21/24:	\$29,772.67
Expenditures/Bills	\$125,669.18
<b>Total</b>	<b>\$155,441.85</b>

Mrs. Fillhart moved, and Mr. Meeks seconded the motion to pay the February 21, 2024, payroll and bills in the amount of \$155,441.85. Motion passed by roll call vote.

Reports Emailed to Trustees: Payment Listing 2/19/24, Fund Status 2/19/24, Revenue Status 2/19/24, and Cash Flow Detail by Funs 2/19/24. Mr. Meeks and Mrs. Fillhart confirmed they received these reports.

**DISCUSSION ITEMS**

2023 year end processes have been fully completed.

**CORRESPONDENCE**

Received a letter from Medical Mutual that requires the reporting of data for the split of premiums paid between employer and employees. This data is required to be submitted to Medical Mutual by Friday, March 1st, 2024. Mr. Luke stated this information would be submitted in advance of the deadline.

**TRUSTEES BUSINESS**

**Mr. Meeks** had no additional comments to make at this time.

**Mrs. Fillhart** discussed attending a meeting at P&G with Zoning Inspector Ken Meyer and Fire Chief Joe Kitchen. This was an informative meeting to learn more about P&G and discuss the relationship with the Township. Mrs. Fillhart stated it was good to be able to inform them on the things that are going on in Bath Township.

**DEPARTMENT REPORTS**

**Road Superintendent Gary Jay** discussed an access management meeting with Allen County that he attended along with Trustee Brad Baxter. This is dealing with traffic friendly agreements and policies for entryways. The Township has 2 roads that fall under this agreement, Roush Rd and Neubrecht Rd. Mr. Jay requested a motion from the Trustees to continue in this access management agreement so the county could be informed of the Township's participation.

**MOTION to approve an Access Management agreement with Allen County.** Motion made by Mrs. Fillhart, seconded by Mr. Meeks, and passed by roll call vote.

Mr. Jay also mentioned 2024 road program details will be coming together soon to conclude his report.

**Fire Department - Chief Kitchen** stated there were 211 year to date calls for service. Chief Kitchen mentioned that he and Zoning Inspector Ken Meyer met with Dustin Ingle for the Allen Soil and Water District. This was a very informative meeting and Dustin is a good individual for the Township to be working with. Chief Kitchen also thanked Mr. Luke for his service as Fiscal Officer, mentioning the support and time spent working together to help the Fire Department continue to function during rough times.

**Zoning Inspector/Fire Inspector Ken Meyer** reviewed his zoning report with the Trustees which included information on plans being submitted for Slabtown Road project for condominiums; BZA hearing is scheduled for February 27, at 6:30 PM for the property located at 1660 Lutz Road; A re-zoning packet was obtained to re-zone two parcels of land from Rural to M-1 at 1907 Bible Road; and a Variance packet was obtained for a billboard at 4175 Ottawa Road. Mr. Meyer will also be attending the Life Safety Forum in Columbus February 25<sup>th</sup> through the 27<sup>th</sup>.

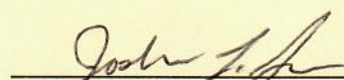
**HEARING OF THE PUBLIC**

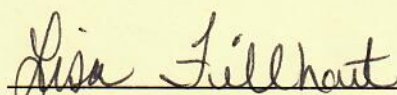
There were (22) twenty two from the public in attendance. No comments were made.

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **March 5, 2024, @ 7:00 p.m.** in the Township Boardroom

Being of no further business, Mrs. Fillhart moved, and Mr. Meeks seconded the motion to adjourn the meeting at 7:25 p.m. Motion passed by roll call vote.

  
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Mike Meeks, Vice Chairman

  
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Josh Luke, Fiscal Officer

  
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Lisa Fillhart, Trustee