



The Board of Trustees of Bath Township met on Tuesday, February 6, 2024, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter
Mike Meeks
Lisa Fillhart

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

FISCAL OFFICER’S BUSINESS

RESOLUTION 2-6-24-1: The Board of Trustees of Bath Township, Allen County, Ohio hereby authorizes the payment of \$26,042.33 to Phoenix Safety Outfitters for a Bullseye Digital Fire Extinguisher Training System and approving the funding in the amount of \$25,162.85 from the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) number, EMW-2021-FP-00896, and the remaining \$879.48 from a donation from the Bath Township Fire Department Foundation Inc. Discussion: Chief Joe Kitchen explained that this is a previously awarded grant and the department is now at the point of being able to spend the awarded money. Motion made by Mr. Baxter, seconded by Mrs. Fillhart, and passed by unanimous roll call vote.

RESOLUTION 2-6-24-2: The Board of Trustees of Bath Township, Allen County, Ohio hereby authorizes the payment of \$1,122.25 to RD Holder Oil Company for gasoline and diesel fuel for the fire department. Mr. Baxter explained this is a standard bill. Motion made by Mr. Baxter, seconded by Mr. Meeks, and passed by unanimous roll call vote.

RESOLUTION 2-6-24-3: The Board of Trustees of Bath Township, Allen County, Ohio hereby accepts the resignation of Bridget Martin as a full-time Firefighter/Paramedic effective February 15, 2024. Motion made by Mr. Baxter, seconded by Mrs. Fillhart, and passed by unanimous roll call vote.

FINANCIAL REPORT

The fiscal officer reported as of February 2, 2024, the checking account balance First National Bank \$2,054,725.38; Star Ohio balance \$107,036.89 for a total amount of all funds at \$2,161,762.27.

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| ARP FUNDS: | |
| The ARP Funding Balances are as follows: | |
| Total Funds Received (2021) | \$496,457.46 |
| Total Funds Received (2022) | \$497,135.04 |
| Total Funds Disbursed: | \$668,722.02 |
| Total Funds Reserved: | |
| Garage Roof Repair | \$50,000.00 |
| Fire Dept Payroll | \$89,310.27 |
| Total Available/Remaining Balance | \$185,560.21 |

BILLS FOR PAYMENT

Breakdown of bills for approval:

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|-----------------------|---------------------|
| Payroll Total 2/7/24: | \$26,255.18 |
| Expenditures/Bills | \$96,405.77 |
| Total | \$122,660.95 |

Mr. Meeks moved, and Mr. Baxter seconded the motion to pay the February 7, 2024, payroll and bills in the amount of \$122,660.95. Motion passed by unanimous roll call vote.

Reports Emailed to Trustees: Payment Listing (2 files) 2/2/24, Fund Status 2/2/24, Revenue Status 2/2/24. Mr. Baxter, Mr. Meeks, and Mrs. Fillhart confirmed they received these reports.

DISCUSSION ITEMS

The bank account reconciliation was completed for the months of December 2023 and January 2024.

Fiscal Officer Josh Luke verified the 2023-year end processes were completed minus a few administrative tasks that will be completed over the coming weeks. The 2023 year has officially been closed in UAN.

The 1/1/2023-1/1/2024 BWC Wage True Up Report was completed in advance of the 2/15/24 deadline.

CORRESPONDENCE

Received a letter from Clemans and Nelson advising that their hourly rates under their Management Consortium Agreement with Bath Township Trustees on and after January 1, 2025, will be:

- Consultant/Analyst - \$160/hour
- Senior Consultant - \$170/hour
- Manager - \$180/hour
- Director/Officer - \$195/hour
- Any mileage charges will be based on IRS rate.
- The \$87.50 per month retainer fee remains the same.

Received a letter from the Allen County Auditor's Office verifying that the previous Temporary Appropriations for 2024 that were sent in by Bath Township do not exceed the official estimate of resources.

TRUSTEES BUSINESS

Mr. Baxter requested an executive session at tonight's meeting to "to consider the appointment, employment, dismissal, discipline, promotions, demotion, or compensation of a public official."

Mr. Baxter discussed meetings and conversation that took place with the Trustees, Allen Economic Development Group, and the Toledo Port Authority. Due to Skyzone opening in the Township, they have applied for a PACE Energy Program that makes the Township eligible to participate. There is no cost to the Township to participate in this arrangement and it allows existing businesses and new businesses to have options and access to resources, and will help improve the quality of life to Township residents. Mr. Baxter explained that it was beneficial to participate within Allen County's existing organize committee instead of forming our own. Mr. Meeks agreed this was beneficial, and Mrs. Fillhart agreed this was also beneficial. Mr. Baxter proposed a motion to make this official:

MOTION to enter into partnership with the Toledo-Lucas County Port Authority's BetterBuildings Northwest Ohio PACE financing solution. Motion made by Mr. Baxter, seconded by Mr. Meeks, and passed by unanimous roll call vote.

Mr. Meeks had no additional comments to make at this time.

Mrs. Fillhart discussed the upcoming solar eclipse, and at this time there are no organized events taking place in Bath Township. Camping at places like Ottawa Metro Park will be open.

DEPARTMENT REPORTS

Road Superintendent Gary Jay was not able to be in attendance for tonight's meeting.

Fire Department - Chief Kitchen stated there were 159 year to date calls for service. Chief Kitchen also read the following statement:

"I would like to thank the men and women of the Bath Township Fire Department for their extraordinary hard work over the last several months through extremely difficult circumstances. I am proud of their efforts and their willingness to continue to serve the residents of Bath Township despite the challenges they are facing. We are all hopeful for much better days ahead."

Zoning Inspector/Fire Inspector Ken Meyer reviewed his zoning report with the Trustees which included an update on an upcoming BZA case scheduled for February 27, at 6:30 PM for the property located at 1660 Lutz Road.

HEARING OF THE PUBLIC

There were (33) thirty-three from the public in attendance.

Lynda Makley, 3839 Yale Avenue – Saw the notice on the Township Facebook page about replacing Fiscal Officer Josh Luke and thanked Mr. Luke for his service to the Township.

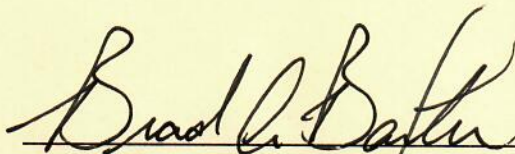
Andy Heffner, 4611 N. Cool Rd. – Attending in support of the Fire Dept Levy. He has seen the impact and damage caused by the budget cuts to the Bath Township Fire Dept and the City of Lima. He will be supporting the levy. Mr. Baxter thanked Andy for his support. Chief Joe Kitchen stated it was an honor to have so many individuals in attendance in support of the Fire Dept as this has been a very trying time.

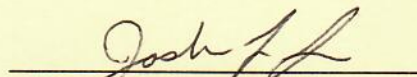
The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **February 20, 2024, @ 7:00 p.m.** in the Township Boardroom

Mr. Baxter moved, and Mrs. Fillhart seconded the motion to recess the regular meeting at 7:25 p.m. and go into executive session at 7:32 p.m. ""To consider the appointment, employment, dismissal, discipline, promotions, demotion, or compensation of a public official." Mr. Meeks moved, and Mrs. Fillhart seconded the motion to end the executive session at 8:08 p.m. and return to the regular meeting, this was passed by unanimous roll call vote.

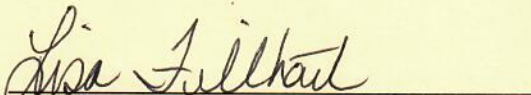
Upon returning to the regular meeting. **Mr. Meeks made a motion and Mr. Baxter seconded the motion to appoint Berlin Carroll as the new Bath Township Fiscal Officer pending candidate acceptance.** Discussion: formal resolutions for the change in Fiscal Officer will be presented and voted on at the 2/20/24 meeting once the Township has received a response from Mr. Carrol. Motion passed by unanimous roll call vote.

Being of no further business, Mr. Baxter moved, and Mrs. Fillhart seconded the motion to adjourn the meeting at 8:14 p.m. Motion passed by unanimous roll call vote.


Brad Baxter, Chairman


Josh Luke, Fiscal Officer


Mike Meeks, Vice Chairman


Lisa Fillhart, Trustee