



The Board of Trustees of Bath Township met on Tuesday, **March 5, 2024**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter
Mike Meeks
Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

Having reviewed the minutes of the February 20, 2024 regular meeting, a motion was made by Trustee Fillhart, seconded by Trustee Meeks to approve them without addition or correction. A roll call vote was taken with Trustees Meeks & Fillhart voting in the affirmative and Trustee Baxter abstaining. The motion was approved.

UNDER FISCAL OFFICER'S BUSINESS

The following resolutions were taken up:

RESOLUTION 3-5-24-1: The Board of Trustees of Bath Township, Allen County, Ohio hereby accepts the resignation of Lainey M. (Bowen) Austin as a full-time Firefighter/Paramedic effective March 15, 2024.

- The trustees expressed their regret upon receiving Mrs. Austin's resignation and expressed their well wishes for her future endeavors.
- A motion to approve the resolution was made by Trustee Baxter, seconded by Trustee Fillhart. With all three trustees voting in the affirmative, the resolution was approved.

RESOLUTION 3-5-24-2: The Board of Trustees of Bath Township, Allen County, Ohio hereby approves to continue an Access Management agreement with Allen County for the following roads: Roush Road, Neubrecht Road, *and an addition of Metzger Road and Fetter Road.*

- This issue was approved by motion at the last trustees' meeting however, subsequent to that meeting, Mr. Jay learned that a resolution was required to affirm the agreement.
- The resolution was amended by interlineation to add "and an addition of" as italicized above.
- A motion to approve the resolution as amended was made by Trustee Baxter, seconded by Trustee Meeks. With all three trustees voting in the affirmative, the resolution was approved.

RESOLUTION 3-5-24-3: The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the revised Fire Department 2024 budget.

- Asst. Fiscal Officer Luke reported that he met with Chief Kitchen and made revisions to the fire department budget to allow it to be finalized and entered into UAN.
- A motion to approve the resolution was made by Trustee Fillhart, seconded by Trustee Baxter. With all three trustees voting in the affirmative, the resolution was approved.

RESOLUTION 3-5-24-4: The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the payment of \$1,249.04 to Cummins Sales & Service of Maumee, Ohio for annual planned maintenance and repair of the fire station emergency generator.

- A motion to approve the resolution was made by Trustee Baxter, seconded by Trustee Fillhart. With all three trustees voting in the affirmative, the resolution was approved.

RESOLUTION 3-5-24-5: The Board of Trustees of Bath Township, Allen County, Ohio hereby appoints Dustin Ingle to a full three-year term to the Allen Water District as Bath Township representative effective May 1, 2024 through April 30, 2027.

- Mr. Ingle was in attendance and was thanked by the trustees for his service and willingness to accept another term.
- A motion to approve the resolution was made by Trustee Baxter, seconded by Trustee Meeks. With all three trustees voting in the affirmative, the resolution was approved.

RESOLUTION 3-5-24-6: The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the payment of \$1,117.25 to the AccuMed Group, for EMS billing service fees to be paid from the EMS fund.

- A motion to approve the resolution was made by Trustee Baxter, seconded by Trustee Fillhart. With all three trustees voting in the affirmative, the resolution was approved.

FINANCIAL REPORT

The fiscal officer reported the following balance as of March 3, 2024:

- First National Bank: \$1,974,503.55
- Star Ohio balance: \$107,036.89
- Total amount of all accounts: \$2,081,540.47.

ARP FUNDS:	
The ARP Funding Balances are as follows:	
Total Funds Received (2021)	\$496,457.46
Total Funds Received (2022)	\$497,135.04
Total Funds Received	\$993,592.50
Total Funds Disbursed:	\$840,570.45
Total Funds Reserved:	
Fire Dept Payroll	\$15,071.13
Fire Hydrant Replacement	\$6,532.65
Total Available/Remaining Balance	\$131,418.27

Advances from the General Fund to the Fire Fund (to be repaid): \$26,180.13

< Financial Report Continued >

BILLS FOR PAYMENT

Breakdown of bills for approval:

Payroll Total 03/06/24:	\$22,060.81
Expenditures/Bills	\$37,998.35
Total	\$60,059.16

- A motion to approve and pay the bills and the March 6, 2024 payroll was made by Trustee Fillhart, seconded by Trustee Meeks. With all three trustees voting in the affirmative, the motion was approved.

It was noted that the following reports were Emailed to Trustees prior to the meeting: Payment Listing 03/03/24, Fund Status 03/03//24, Revenue Status 03/03/24, and Cash Flow Detail by Funs 03/03/24. Mr. Baxter, Mr. Meeks, and Mrs. Fillhart confirmed they received these reports.

DISCUSSION ITEMS

- First half property tax payments were received and added to UAN on 02/27/24
- Effective with the 03/20/24 payroll, all Fire & EMS payroll will be paid from the Fire & EMS funds respectively.

CORRESPONDENCE

- Received a letter from the Allen County Sanitary Engineering Department requesting Township attendance at an informational meeting for the Slabtown-Bluelick Roads Low Pressure Sewer Improvement Area project. The meeting will take place on Tuesday, April 2nd, 2024 at 6 PM at the Allen County Sanitary Engineer's Office. Questions, please call the Allen County Sanitary Engineer's Office.

TRUSTEES BUSINESS

Mr. Baxter

- Administered the oath of office to Berlin Carroll, swearing him in to the unexpired term as Bath Township Fiscal Officer.
- Introduced Dustin Ingle and informed those assembled that Mr. Ingle has been selected to an additional term on the zoning board.

Mr. Meeks

- Had no additional comments to make at this time.

Mrs. Fillhart

- Gave a presentation on a new sign to be erected in front of the township house to replace the previous sign that was damaged. This sign will be constructed in a manner in which it can be expanded to include digital capabilities in the future should the trustees decide to go that route.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Reported that repairs to the leaking garage roof were completed.
- Lighting in the shop has been updated.
- Reviewed the PCI Road Report
- Cemetery Signs indicating have been purchased and installed indicating they are open for visitations during daylight hours.
- Discussed the current mowing contract for township cemeteries, the township house, and the fire department and requested to stay with the same provider, Aries Lawn & Landscape for a total of \$1,090.00 per mow & trim.
- Informed the trustees that the annual road program has begun. Discussed the high cost of paving roads: approximately 161K for 1 ½ " of asphalt per mile.
- Discussed the clearwater drainage project.
- Informed the trustees that the EPA has completed an inspection of all township grounds & buildings regarding stormwater runoff. Only two very minor issues were noted in that two five-gallon buckets were found to be outside and holding water. The buckets were immediately removed mitigating this issue.
- Presented the 2024 spring sweeping proposal with Suever Sweeping, LLC. Presented an estimate for \$4,650.00 for 30 hours of sweeping and a quote for 30 hours of sweeping for \$4,005.00 with the difference being it what the township would be responsible for as part of the project.
- Informed the trustees that Hydrant repairs have been completed and they are simply waiting on the billing.

Fire Department: Chief Kitchen

- Chief Kitchen was absent from the meeting, excused.
- Platoon Chiefs Jared Jenkins and Crystal Plumpe attended the meeting on behalf of the fire department but did not make a formal presentation. They did however express their regret regarding the resignation of their colleague Lainey Austin stating that they were sad to see her go and that they wished her success in all her future endeavors.
- Trustee Lisa Fillhart provided the monthly calls for service stats:
 - Year to Date: 283

Zoning Inspector/Fire Inspector: Ken Meyer

- Mr. Meyer submitted his report in writing, a copy of which is attached to these minutes. See the attached report for a statistical breakdown of zoning & inspection related activities.
- Mr. Meyer reported that 1600 N. West Street has been approved by the Allen County Land Bank for demolition. The property owner has been contacted and will complete the necessary paperwork.
- Mr. Meyer reported that 800 Bible Road has been approved by the Allen County Land Bank for demolition however, he has not been successful in locating the owner to date.
- The final life safety inspection for the Proctor & Gamble supply warehouse addition is scheduled to be conducted on March 6, 2024.
- The Board of Zoning Appeals met regarding the property at 1660 Lutz Road and denied their request for a change of use variance.
- A new R-PUD re-zoning request is being finalized to present to the zoning commission.

Social Hall: Tammy Jay

- Mrs. Jay reported that the social hall took in \$800 for the month of February.

Law Enforcement: ACSO Deputy

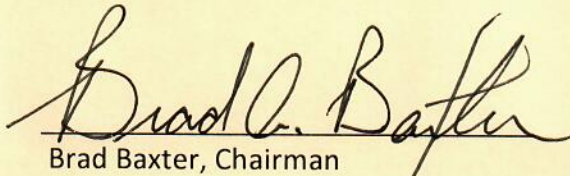
- Deputy was in attendance and advised that there were no significant issues to report on.

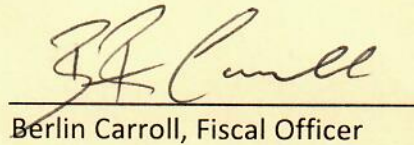
HEARING OF THE PUBLIC

- 14 members of the public attended this meeting
- Clearance Roller (3920 Bluelick Road) inquired as to whether or not draft copies of the minutes and other records could be posted on the township's website prior to being finalized and approved. After a brief discussion with the trustees and fiscal officer, it was agreed that it was not appropriate for the township to post documents on the website before completion and final approval.
- Josh Luke (2463 Greendale Street) thanked the board for their recognition and praise of his service as township fiscal officer and gave a brief report of training progress being provided to the new township fiscal officer. Mr. Luke continued service to the township as Assistant Fiscal Officer is greatly appreciated by the trustees and the new fiscal officer.

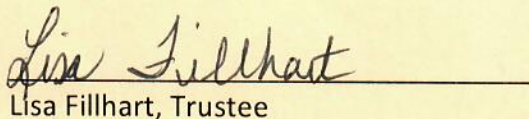
The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **March 19, 2024, @ 7:00 p.m.** in the Township Boardroom.

Being no further business to come before the board, Mr. Meeks moved, and Mrs. Fillhart seconded the motion to adjourn the meeting at 7:50 PM. With all three trustees voting in the affirmative, the motion was passed and the meeting was adjourned.


Brad Baxter, Chairman


Berlin Carroll, Fiscal Officer


Mike Meeks, Vice Chairman


Lisa Fillhart, Trustee