



The Board of Trustees of Bath Township met on Tuesday, **August 1, 2023**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter
Micah Hollinger
Mike Meeks

Chairman Brad Baxter called the meeting to order at 7:00 p.m.

The minutes of the regular meeting of July 18, 2023, were approved as presented. Motion by Mr. Baxter, seconded by Mr. Hollinger and passed by a roll call vote.

FISCAL OFFICER'S BUSINESS

RESOLUTION 8-1-23-1: The Board of Trustees of Bath Township, Allen County, Ohio hereby approves the disbursement of \$20,000.00 in Ohio Office of Budget and Management "Ohio Ambulance Transportation Program" grant funds for premium pay for current Bath Township Fire Department employees who served from January 27, 2020 through April 10, 2023, in the following amounts:

- Cody Blair: \$935.23
- Lainey Bowen: \$873.49
- Matthew Briggs: \$1,208.77
- Bryan Cox: \$1,488.71
- Ross Emans: \$293.37
- Kaleb Filadelfo: \$359.54
- Lisa Fillhart: \$39.70
- Travis Fillhart: \$862.46
- Jared Jenkins: \$1,896.98
- Keegan Keith: \$456.60
- Kevin Markward: \$2,031.54
- Bridget Martin: \$824.96
- Brenda Meyer: \$79.40
- Kenneth Meyer: \$1,169.07
- Dru'Ann Pletcher: \$1,685.23
- Crystal Plumpe: \$2,386.67
- Nicholas Shady: \$293.37
- Jeb Sheidler: \$4.41
- William Stippich: \$1,632.29
- Jerod Wright: \$1,292.59
- Brock Yingling: \$185.28

Motion made by Mr. Baxter seconded by Mr. Hollinger and passed by unanimous roll call vote.

RESOLUTION 8-1-23-2: The Board of Trustees of Bath Township, Allen County, Ohio hereby approves a reduction in salary of Fire Chief, Joseph Kitchen from \$78,618.72 annually to \$68,618.72, (\$3,275.78 bi-monthly to \$2,859.11,) effective August 16, 2023. This reduction shall not include the employee's longevity pay benefit of \$83.33 bi-monthly. Mr. Baxter explained that this was a voluntary request by Chief Kitchen to assist with Fire Department budget concerns and necessary adjustments. This resolution was denied with a unanimous roll call vote with all Trustees voting no.

RESOLUTION 8-1-23-3: The Board of Trustees of Bath Township, Allen County, Ohio hereby moves TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF BATH TOWNSHIP THE QUESTION OF A RENEWAL TAX LEVY IN EXCESS OF THE TEN MILL LIMITATION FOR THE PURPOSE OF PROVIDING FIRE AND EMERGENCY MEDICAL SERVICES, PURSUANT TO SECTION 5705.19(I) OF THE REVISED CODE. Motion made by Mr. Baxter seconded by Mr. Hollinger and passed by unanimous roll call vote.

RESOLUTION 8-1-23-4: The Board of Trustees of Bath Township, Allen County, Ohio hereby moves TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF BATH TOWNSHIP THE QUESTION OF AN ADDITIONAL TAX LEVY IN EXCESS OF THE TEN MILL LIMITATION (IN THE AMOUNT OF 2.5 MILLS) FOR THE PURPOSE OF PROVIDING FIRE AND EMERGENCY MEDICAL SERVICES, PURSUANT TO SECTION 5705.19(I) OF THE REVISED CODE. Motion made by Mr. Baxter seconded by Mr. Hollinger and passed by majority rule vote (Mr. Baxter voted yes, Mr. Hollinger voted yes, and Mr. Meeks voted no).

RESOLUTION 8-1-23-5: The Board of Trustees of Bath Township, Allen County, Ohio hereby adopts a supplemental appropriation for fiscal year beginning January 1, 2023 for payment of expenses from completion of the 2022 Road Program. The fiscal officer explained that funds originally allocated for the 2022 Road Program were not carried over to the 2023 budget in a line item when it was created, so it would be necessary to allocate these funds to pay the Road Program bills. Motion made by Mr. Baxter seconded by Mr. Hollinger and passed by unanimous roll call vote.

FINANCIAL REPORT

The fiscal officer reported as of July 31, 2023, the checking account balance First National Bank \$2,406,228.44; Star Ohio balance \$104,096.03 for a total amount of all funds at \$2,510,324.47.

ARP FUNDS:	
The ARP Funding Balances are as follows:	
Total Funds Received (2021)	\$496,457.46
Total Funds Received (2022)	\$497,135.04
Total Funds Disbursed:	<u>\$588,215.55</u>
Total Available/Remaining Balance	\$405,976.95

BILLS FOR PAYMENT

Breakdown of bills for approval:

Payroll Total:	\$ 32,395.48
Expenditures/Bills	\$ 75,998.45
Total	\$ 108,393.93

Mr. Meeks moved, and Mr. Baxter seconded the motion to pay the August 2, 2023 bills in the amount of \$108,393.93. Motion passed by unanimous roll call vote.

Reports Emailed to Trustees: Payment Listing 7/31/23, Fund Status 7/31/23, Revenue Status 7/31/23. Mr. Baxter, Mr. Meeks, and Mr. Hollinger confirmed they received these reports.

DISCUSSION ITEMS

Quarterly reports, including the necessary report to file for Unemployment, have been completed.

CORRESPONDENCE

Received letters from STAR Ohio to the attention of Brad Baxter and Josh Luke containing individual authorization codes that need to be used to redeem funds from the STAR Ohio account.

Received a letter from the Ohio Police & Fire Pension Fund verifying that the Employer Certification of Member Enrollment was received on 7/12/23 and the Member Information Form was received on 7/11/23. Based on the review of, the Township office has submitted the required reports and certification pursuant to ORC Section 742.38 and OAC Rule 742-1-02.

TRUSTEES BUSINESS

Mr. Baxter appointed Ted Schumacher to the Zoning commission. Mr. Baxter also mentioned that additional dates needed to be set aside for public meetings to explain the Fire Department levies, answer questions, and discuss future levy needs for the Township. The following dates were agreed upon: Thursday, August 24th at 6:00 PM, Tuesday, Sept. 12th at 6:00 PM, and Tuesday, October 10th at 6:00 PM.

Mr. Meeks appointed Tom Burden to the Zoning board of appeal. Mr. Meeks also mentioned that the Trustees needed to discuss and schedule coverage to be present at the Allen County Engineer's booth at the Allen County Fair on August 18th from 4-7 PM and August 22nd from 7-10 PM.

Mr. Hollinger proposed investigating savings account options with First National Bank of Pandora to potentially earn more interest if we are able to move our funds over to this account, and transfer funds as needed to pay expenses.

DEPARTMENT REPORTS

Road Superintendent Gary Jay reported the 2023 road program should be finished this week.

Chief Kitchen reported there are currently 929 YTD calls for service. AccuMed EMS billing income was at about \$33,000 for the month, the highest amount to date, and thanked Brenda Meyer for assisting with the process of setting up the ability for credit card payments to be made. An order was issued to the Fire Department staff on Friday, July 28th to reduce staffing levels when there is a vacancy (no filling in or overtime) in addition to hour reductions for Part-Time staff. The Fire Fighters filed a union grievance in response to this order for health and safety concerns.

Zoning Inspector/Fire Inspector Ken Meyer reviewed his zoning report with the Trustees.

HEARING OF THE PUBLIC

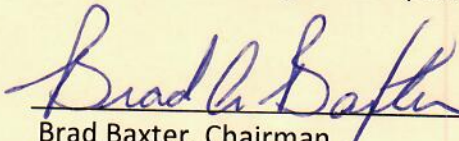
There were (7) seven from the public in attendance.

Tom Burden, 1710 Lutz Rd – was interested in finding out an update about a proposed water line that is to be installed running down 81.

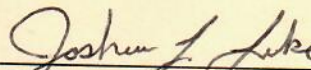
Berlin Carroll, 900 Fenway – is happy to help support getting information to the public. He feels it is important to maintain Bath Township services, and it's important to have quick, accessible emergency services.

The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **August 15, 2023, @ 7:00 p.m.** in the Township Boardroom.

Being of no further business, Mr. Baxter moved, and Mr. Hollinger seconded the motion to adjourn the meeting at 7:50 p.m. Motion passed by a unanimous roll call vote.



Brad Baxter, Chairman



Josh Luke, Fiscal Officer



Mike Meeks, Trustee

Micah Hollinger, Trustee