



The Board of Trustees of Bath Township met on Tuesday, **December 3, 2024**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter
Mike Meeks
Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the November 19th, 2024 meeting were received and reviewed. Trustee Baxter moved to approve them as written and Trustee Fillhart seconded the motion. With all three trustees voting yes, the motion was approved.

Presentations:

There were no third-party presentations given at this meeting.

The following resolutions were taken up by the Trustees:

RESOLUTION 12-3-24-1: *Accepting the resignation of intermittent Firefighter/Paramedic, Cody Blair, effective 11/18/24.*

- Chief Kitchen advised that a copy of the resignation letter was provided to the trustees via email.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With all three trustees voting yes, the resolution was adopted.

RESOLUTION 12-3-24-2: *Accepting the resignation of intermittent Firefighter/Advanced EMT, Noah Breece, effective 11/26/24.*

- Chief Kitchen advised that a copy of the resignation letter was provided to the trustees via email.
- The resolution was tabled pending an executive session as documented later in these minutes. Upon completion of the executive session, this resolution was taken back up by the trustees.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With all three trustees voting yes, the resolution was adopted.

RESOLUTION 12-3-24-3: *Accepting the resignation of intermittent Firefighter/Paramedic, Tyler Koontz, effective 11/26/24.*

- Chief Kitchen advised that a copy of the resignation letter was provided to the trustees via email.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With all three trustees voting yes, the resolution was adopted.

RESOLUTION 12-3-24-4: *Accepting the resignation of intermittent Firefighter/EMT, Blaici Lee, effective 12/1/24.*

- Chief Kitchen advised that a copy of the resignation letter was provided to the trustees via email.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With all three trustees voting yes, the resolution was adopted.

RESOLUTION 12-3-24-5: *Approving the proposals and contracts with Medical Mutual, Delta Dental, Principal, and OneAmerica, with Grady Enterprises as the agent of record for 2025.*

- Trustee Baxter gave a presentation on the new premiums which includes an overall decrease but also a clause that bases premiums on age due to the fact that our plan has less than 10 participants at the start of the near year.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With all three trustees voting yes, the resolution was adopted.

RESOLUTION 12-3-24-6: *Retaining the services of Greg Beck and the attorneys at Baker, Dublikar, Beck, Wiley, & Mathews at a rate of \$140.00 per hour to provide services related to ARPA funding with costs of said services to be paid from available ARP funds.*

- Trustee Baxter gave a presentation advising this was being done to ensure compliance with federal law/rules governing the use of American Rescue Plan funds.
- Trustee Baxter moved to approve the resolution and Trustee Meeks seconded the motion. With all three trustees voting yes, the resolution was adopted.

RESOLUTION 12-3-24-7: *Approving the proposal and contract with Ohio Township Association Risk Management Association, as the provider for property and casualty insurance for the fiscal year 2025, while using Webb Insurance, Lima, Ohio as the "Agent of Record." Further authorizing the allocation of \$38,741.25 to Purchase Order #20-2024 for the payment of the associated premium.*

- Trustee Baxter gave a presentation and noted that this was an increase of approximately five thousand dollars. The fiscal officer requested the appropriation and allocation of additional funds to purchase order 20-2024 for the payment of this premium. Trustee Meeks spoke on the importance of ensuring all county apparatus were appropriately identified and covered.
- Trustee Baxter moved to approve the resolution and Trustee Meeks seconded the motion. With all three trustees voting yes, the resolution was adopted.

RESOLUTION 12-3-24-8: *Reappointing Chris Fultz to the Zoning Commission Board and Lynda Makley to the Zoning Appeals Board to serve a five-year term ending December 31, 2029.*

- Trustee Baxter thanked both individuals for their prior service and willingness to continue in their respective positions.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With all three trustees voting yes, the resolution was adopted.

FINANCIAL REPORT

Account balances as of **December 3, 2024**

First National Bank	\$2,544,715.31
STAR Ohio Investment	\$111,855.47
Total - All Accounts as of 12.3.24	\$2,656,570.78

ARP FUNDS:

The ARP Funding Balances are as follows:

Funds Received: \$994,270.08

- 2021 \$495,158.26
- 2022 \$499,111.82
- 2023 \$0.00
- 2024 \$0.00

Funds Disbursed: \$886,056.51

- 2021 \$46,625.22
- 2022 \$257,461.35
- 2023 \$332,051.16
- 2024 \$249,918.78

Funds Available to Spend: \$108,213.57

Available Funds Currently Encumbered: \$94,327.46

- HVAC \$9,955.00 (\$4,977.50 already disbursed)
- Township House Roof \$32,200.00 (\$16,100.00 already disbursed)
- MARC Radios \$52,172.46

Total Funds Available to Encumber: \$13,886.11 / \$34,963.31

ADVANCES:

- **From General Fund to Fire Fund: \$26,180.13**

Recent Expenditure Report:
(Warrants & EFT's Paid Since Last Meeting)

Payroll Related Totals for 12.4.24	\$53,641.19
Bills Paid or Scheduled through 12.4.24	\$51,485.14
Total Amount of All Payables	\$105,126.33

Financial Reports Provided to Trustees:
[As of 12/3/2024]

- **Payment Listing (Bill & Payroll)**
- **Fund Status**
- **Revenue Status**
- **Cash Flow Detail by Fund**

Trustee Baxter acknowledged receiving the listed reports.

Trustee Baxter moved to accept the financial report and Trustee Fillhart seconded the motion. With all three trustees voting yes, the motion was approved.

DISCUSSION ITEMS

- The First National Bank credit card account has been updated.
- Assistant Fiscal Officer Josh Luke has received a promotion at his full-time place of employment that has the potential to prevent him from continuing long term as our assistant fiscal officer. The fiscal officer intends to fill this position should it become vacant in 2025.
- The fiscal officer requested that year end invoice should be turned in as soon as possible, requesting Friday December 13th as a target date.

CORRESPONDENCE

- New renewal rates have been received from Principal Life Insurance Company
- The Federally required GCPCA Reporting notification was received from Medical Mutual

TRUSTEES BUSINESS

Mr. Baxter

- No report given, called for executive session in relation to resolution 12-3-24-2 for the purpose of discussing the hiring, termination, transfer, or promotion of a township employee.

Mr. Meeks

- Trustee Meeks provided information regarding the Dept. of Transportation's future plans to install a roundabout at the intersection of State Route 65 and Bluelick Road.

Mrs. Fillhart

- No report given.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Mr. Jay reported that the 2024 leaf removal program has concluded.

Fire Department: Chief Kitchen

- Chief Kitchen reported calls for service totaled 1,343 to date.

Zoning Inspector/Fire Inspector: Ken Meyer

- Submitted his report in writing, a copy of which is attached to the meeting agenda. See said report for a statistical breakdown of zoning & inspection related activities.

Social Hall: Tammy Jay

- Mrs. Jay gave a report on recent social hall activity & needs.

Law Enforcement: ACSO Deputy – Cooper Hanneman.

- No report

HEARING OF THE PUBLIC

- Attendance included 8 members of the public and 7 township employees/officials for a total of 15.
- Tom Burden addressed the board regarding the Allen County Water District and a project for State Route 81 & Slabtown Road.
- Clearance Roller inquired as to the reason for so many fire department resignations on tonight's agenda. Trustee Baxter called on Chief Kitchen who provided a satisfactory explanation to Mr. Roller. Mr. Roller advised that the roundabout at Bluelick and SR65 was, in his opinion, "going to be a nightmare."
- Linda Makely inquired as to why the Allen Economical Development Group (AEDG) didn't appear to be pushing anything in Bath Township. Trustee Baxter gave examples of projects currently being discussed and considered and stated that Bath Township has a good working relationship with AEDG.
- Travis Fillhart inquired as to why the township permits non-residents of the township to file zoning complaints against property owners. The trustees indicated they would look into this practice and any associated rules, laws, etc.

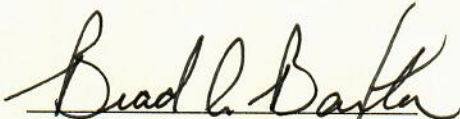
Executive Session

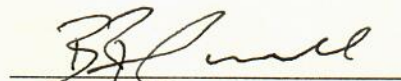
- The regular meeting was recessed at 8:04 PM for an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. The trustees entered executive session at 8:12 PM upon a motion by trustee Baxter, seconded by trustee Meeks, and an affirmative vote of all three trustees. The executive session was ended at 8:40 PM upon a motion by trustee Baxter, seconded by trustee Fillhart, and an affirmative vote of all three trustees.
- The agenda meeting was resumed at 8:41 PM at which time Resolution 12-3-24-2 was taken up and acted upon as noted heretofore.


Additional Business & Announcements

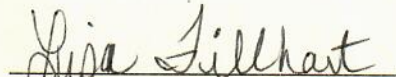
- There will be a public hearing of the Bath Township Zoning Commission for case #119 on Thursday December 5, 2024 at 6:00 PM at the Bath Township Board Room.
- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday December 17, 2024 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Fillhart seconded a motion to adjourn the meeting at 8:44 PM. With no further discussion and all three trustees voting yes, the motion was approved, and the meeting was adjourned.


Brad Baxter, Chairman


Berlin Carroll, Fiscal Officer


Mike Meeks, Vice Chairman


Lisa Fillhart, Trustee