



The Board of Trustees of Bath Township met on Tuesday, **January 7, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Brad Baxter  
Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the December 30, 2024 meeting were received and reviewed. Trustee Fillhart moved to approve them as written and Trustee Baxter seconded the motion. With both trustees voting yes, the motion was approved.

**Presentations:**

There were no third-party presentations given at this meeting.

**The following resolutions were taken up by the Trustees:**

**RESOLUTION 1-7-25-1:** *Accepting the resignation of Josh Luke, Assistant Fiscal Officer effective March 31, 2025.*

- The fiscal officer and Trustee Baxter made remarks praising Mr. Luke for his service and recognizing him for his recent promotion at the Allen County Department of Job & Family Services.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**RESOLUTION 12-30-24-2:** *Adopting the proposed rezoning amendment of case #119 to the Bath Township Zoning Map, specifically, rezoning one parcel as detailed in the case 119 documents, from RU: Rural District to R1: Residential District.*

- Trustee Baxter gave an overview of the rezoning process and made some comments regarding this particular project.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**FINANCIAL REPORT**

Account balances as of **January 6, 2024**

First National Bank	2,453,709.34
STAR Ohio Investment	\$112,332.11
Total - All Accounts	\$2,536,739.85

**Recent Expenditures Report:**  
**(Warrants & EFT's Paid Since Last Meeting)**

Payroll Related Totals for 1.8.25	\$37,273.01
Bills Paid or Scheduled through 1.7.25	\$53,143.09
Payroll Withholding Related Paid through 1.6.25	\$16,337.53
Total Amount of All Payables	\$106,753.63

**Financial Reports Provided to Trustees:**  
**[Through 1.8.25]**

- **Payment Listing (Bills & Payroll)**
  - **Fund Status**
  - **Revenue Status**
  - **Cash Flow Detail by Fund**
- A Motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial report as presented. With both trustees voting yes, the motion passed.

### **DISCUSSION ITEMS**

- Received 2025 taxable valuations for Bath Township totaling \$2,656,188 – Copies were sent to trustees and department heads.
- The November & December bank reconciliations were completed and balance.
- The fiscal office reported he and the assistant fiscal officer is working on closing the 2024 books and completing associated end of year tasks such as completion of W2's, 1099's, and required reports such as the GAAP & Hinkle reports.

### **CORRESPONDENCE**

- Received a letter from the IRS regarding our 941-tax return.
- Received notification from the Social Security Administration acknowledging the fiscal officer requested access to use their system as an authorized representative of Bath Township. This is necessary to conduct business and pay withholdings.
- Received verification that former fiscal officer Lisa Cogley was removed from our Elan-First National Bank credit card account.

### **TRUSTEES BUSINESS**

#### **Mr. Baxter**

- Led a brief conversation on the need to look at how the township provides life insurance benefits to township employees and elected officials.

#### **Mr. Meeks**

- N/A

#### **Mrs. Fillhart**

- None

## **DEPARTMENT REPORTS**

### **Road Superintendent: Gary Jay**

- Mr. Jay discussed the turnaround located at the intersection of Bluelick Road and Sugar Street.
- Made a proposal to replace the township's street sign with larger to see signs that are blue in color to make it easier for residents to determine which roads are township versus state or county.

### **Fire Department: Chief Kitchen**

- Chief Kitchen reported that calls for service total 31 to date.
- Informed the trustees that pump repairs have been completed on the tanker.

### **Zoning Inspector/Fire Inspector: Ken Meyer**

- Gave a verbal overview of zoning related activities since the last meeting and submitted a statistical report in writing to the trustees and fiscal officer.

### **Social Hall: Tammy Jay**

- Gave a usage report on recent social hall activities.

### **Law Enforcement: ACSO Deputy - Cooper Hanneman.**

- No deputy in attendance
- Trustee Baxter advised that they are working on receiving comprehensive usage reports from the Sherriff's Office.

## **Attendance & Public Comments**

- Attendance included 7 township employees/officials and 7 members of the public.
- Tom Burden of 1710 Lutz Road made some brief comments regarding the rezoning of the Hawthorne property.
- Linda Makely of 3839 Lutz Road made some brief comments regarding township communications and partnering potentially with Bath Schools to improve such.

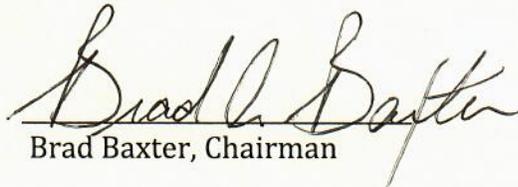
## **Executive Session**

- The was no executive session held during this meeting.

**Additional Business & Announcements**

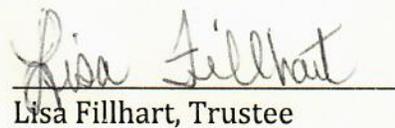
- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday January 7, 2024 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Fillhart seconded a motion to adjourn the meeting at 7:40 PM. With no further discussion and both trustees voting yes, the motion was approved, and the meeting was adjourned.

  
Brad Baxter, Chairman

  
Berlin Carroll, Fiscal Officer

[Absent]  
Mike Meeks, Vice Chairman

  
Lisa Fillhart, Trustee