



The Board of Trustees of Bath Township met on Tuesday, **April 1, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Brad Baxter, Mike Meeks, & Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the March 18, 2025 meeting were received and reviewed. Trustee Fillhart moved to approve them as written and Trustee Baxter seconded the motion. With both trustees voting yes, the motion was approved.

**Presentations:**

There were no special presentations during this meeting.

**The following resolutions were taken up by the Trustees:**

**RESOLUTION 4-1-25-1:** *Authorizing the fire department to contract with EMSAR for planned maintenance coverage for (2) Stretchers, (2) Stair Chairs, (2) PowerLoads. This agreement includes labor and travel for preventative maintenance, along with two (2) unscheduled repairs. Any additional repair calls or parts needed would be quoted and billed upon completion of service. The duration of the contract shall be thirty-six (36) months at a cost of \$2,770.00 annually.*

- Chief Kitchen made a presentation regarding the importance of maintaining this equipment and explained both its intended purpose and frequency of use..
- Trustee Baxter inquired as to the life expectancy of this type of equipment.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With all three trustees voting yes, the resolution was adopted.

**RESOLUTION 4-1-25-2:** A resolution establishing permit/bond fees and rules for the township road department to be effective April 1, 2025

- The fiscal officer read the attached resolution in its entirety.
- Trustee Baxter explained that the township was updating its fee schedules.
- Gary Jay reported on the efforts between the townships that surround Lima to bring some consistency to their fee schedules.
- Trustee Baxter moved to approve the resolution and Trustee Meeks seconded the motion. With all three trustees voting yes, the resolution was adopted.

### **FINANCIAL REPORT**

- The fiscal officer provided a financial report outlining current account balances and current expenditures through today's meeting, a copy of which is attached to these minutes. Due to ongoing technical difficulties with UAN hardware transfer, the financial report was not printed for the meeting as customary. However, the financial report was emailed to the trustees and department heads prior to the meeting for their review.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.'s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Trustees Baxter & Fillhart acknowledged receiving the reports.
- A motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial report as presented. With all three trustees voting yes, the motion passed.

### **DISCUSSION ITEMS**

- The fiscal officer gave an update on the on-going transfer of UAN related equipment. There have been multiple technical difficulties throughout the previous week and over the weekend. The fiscal officer was able to report that the transfer process appeared to have successfully completed just prior to this evening's meeting..

## **CORRESPONDENCE**

- A notice was received from the Ohio Department of Commerce that all Class C & D liquor permits expire on June 1, 2025 including instructions on how to object to a renewal if the township so chooses.
- A notice was received from the City of Lima regarding a reconciliation of income taxes withheld. The fiscal officer will forward copies of W-2's.
- Received a notice from Medical Mutual regarding a survey they requested. This notice was dated March 18, 2025. This particular survey was actually completed on March 2<sup>nd</sup> and faxed to Medical Mutual on March 19, 2025 prior to receiving this notice.

## **TRUSTEES BUSINESS**

### **Mr. Baxter**

- Mr. Baxter advised the township clean-up day would be May 10, 2025.
- Mr. Baxter reported that the tax incentive review council met to review tax abatements and ensure businesses benefiting from those abatements are keeping their promises. Proctor & Gamble currently has two abatements (60% for 15 years & 75% for 15 years) and is meeting the conditions thereof. Lima Pallet (60% for 10 years) is meeting their conditions, Good Food (Beer Barrell 50% for 10 years) is meeting their conditions. Nelson Packaging has repeatedly failed to meet their conditions and their abatement was discontinued.
- Mr. Baxter reported the roundabout project by P&G will begin on or about June 15<sup>th</sup> and close the road for approximately 45 days and, the roundabout at Thayer Road and Ada Road will begin on August 1<sup>st</sup> and run through October.
- Mr. Baxter reported on the plans to update the 2050 comprehensive plan for Allen County & Bath Township.

### **Mr. Meeks**

- Mr. Meeks advised that there is an issue with the roadway at Fenway and Barnsbury Road from some repairs performed by the city of Lima. Gary Jay reported that this is scheduled to be repaired once the asphalt plants reopen for the season.

**Mrs. Fillhart**

- Mrs. Fillhart reported on an advisory meeting she attended with the Allen County Health Department focusing on how the township's money is spent, a recent positive measles case in the county, and a planned move of the W.I.C. office.

**DEPARTMENT REPORTS**

**Road Superintendent: Gary Jay**

- Mr. Jay gave an update on the 2025 road program meeting with Allen County, discussed mowing bids, and led further discussion on the two roundabout projects happening this year on Thayer Road.

**Fire Department: Chief Joe Kitchen**

- Chief Kitchen reported year to date, calls for service for the fire department as of today's date: 375
- Chief Kitchen gave a staffing update advising that 5 of 8 full-time firefighter positions are currently filled.

**Zoning Inspector/Fire Inspector: Ken Meyer**

- Mr. Meyer gave a verbal overview of zoning related activities since the last meeting and submitted a statistical report in writing to the trustees and fiscal officer.

**Social Hall: Tammy Jay**

- Mrs. Jay reported on rental income for the township social hall.

**Law Enforcement: ACSO Deputy**

- No deputy in attendance.

**Attendance & Public Comments**

- Attendance included 6 township employees, 4 elected officials, and 4 member(s) of the public.
- Clarence Roller of 3920 E. Bluelick Road led a discussion regarding the underpass on Bluelick Road and a recent conversation he had with the former executive director of Allen County Regional Planning Commission.
- Tom Burden of 1710 Lutz Road posed a question regarding a 60 foot easement in a planned subdivision along bible road and whether or not it required a vote of the neighborhood association.

**Executive Session**


- Trustee Baxter called for an executive session for the purposes of discussing the compensation, hiring, promotion, demotion, or termination of a township employee(s).
- The regular meeting was recessed at 7:53 PM upon a motion by Trustee Baxter, seconded by Trustee Fillhart, and an affirmative vote from all three trustees.
- The meeting entered executive session at 8:00 PM for the purposes of discussing the compensation, hiring, promotion, demotion, or termination of a township employee(s).
- Executive session was ended at 9:35 PM and the meeting reconvened at 9:36 PM upon a motion by Trustee Baxter, seconded by Trustee Fillhart, and an affirmative vote from all three trustees.

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**Additional Business & Announcements**

- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday April 15, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Fillhart moved, and trustee Baxter seconded a motion to adjourn the meeting at 9:36 PM. With no further discussion and all three trustees voting yes, the motion was approved, and the meeting was adjourned.

  
Brad Baxter, Chairman

  
Berlin Carroll, Fiscal Officer

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Mike Meeks, Vice Chairman

  
Lisa Fillhart, Trustee