



The Board of Trustees of Bath Township met on Tuesday, **April 15, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Brad Baxter & Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the April 1, 2025 meeting were received and reviewed. Trustee Fillhart moved to approve them as written and Trustee Baxter seconded the motion. With both trustees voting yes, the motion was approved.

**Presentations:**

There were no special presentations during this meeting.

**The following resolutions were taken up by the Trustees:**

**RESOLUTION 4-15-25-1:** Approving the purchase of Reclamite from Pavement Technology, Inc. in the amount of \$40,122.50 to seal Roush Road and Neubrecht Road as part of the 2025 Bath Township Road Program.

- Gary Jay gave a brief presentation on the history, intended use, and benefits of applying Reclamite to new asphalt.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**RESOLUTION 4-15-25-2:** Approving the labor, equipment, and materials for Strawser Construction Inc. to install RAP Micro to the all streets within Twin Lakes and Autumn Ridge subdivisions in the amount of \$136,513.39 as part of the 2025 Bath Township Road Program.

- Gary Jay gave a brief presentation explaining that this was a new process in Bath Township whose purpose was to reduce and potentially eliminate the need to apply chip seal to neighborhood roads and that it should last 3-5 years longer than chip sealing roads.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**RESOLUTION 4-15-25-3:** Authorizing the Allen County Engineer to proceed with the Bath Township 2025 Road Program in the amount of \$125,306.72 with Bath Townships portion to be \$112,555.61 and the Allen County Engineer's portion to be \$12,751.11.

- Gary Jay gave a brief presentation outlining the costs associated with paving roadways in the country versus in neighborhoods. Current plans include paving approximately 1 mile of roadways each year depending on costs.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

**RESOLUTION 4-15-25-4:** Approving the hiring of Ben Amstutz as a Road Worker at the rate of \$23.00 effective April 22, 2025, with a 12-month probationary period.

- Gary Jay gave a brief presentation explaining the hiring process and introducing Mr. Amstutz as a new Bath Township employee.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.



**RESOLUTION 4-15-25-5:** Approving the hiring of Joe Biller as a Road Worker at the rate of \$23.00 effective April 22, 2025, with a 12-month probationary period.

- Gary Jay gave a brief presentation explaining the hiring process and introducing Mr. Biller as a new Bath Township employee.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

### **FINANCIAL REPORT**

- The fiscal officer provided a financial report outlining current account balances and current expenditures:

<b>Account Balances</b>	<b>Amount</b>	<b>As of Date</b>
First National Bank (Cash Account)	\$3,284,366.90	4.15.25
STAR Ohio (Investment Account)	\$113,581.79	4.15.25
<b>Total - All Accounts</b>	<b>\$3,397,948.69</b>	4.15.25

<b>Current Expenditures</b>	<b>Amount</b>	<b>As of Date</b>
Total Payroll (Wages & Benefits)	\$49,416.80	4.16.25
Labor Costs (Wages Only)	\$34,449.44	4.16.25
Warrants Paid	\$58,463.00	4.15.25
E.F.T.'s Paid	\$969.23	4.14.25
Other Payments This Period	\$0.00	4.15.25
<b>Total Amount of All Payables</b>	<b>\$108,849.03</b>	4.16.25

- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.'s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Trustees Baxter & Fillhart acknowledged receiving the reports.
- A motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial report as presented. With both trustees voting yes, the motion passed.



## **DISCUSSION ITEMS**

- The fiscal officer gave a UAN Hardware transfer update: The project is complete however internet connectivity needs improved per UAN support.
- The fiscal officer reported that the April 16<sup>th</sup> payroll was completed successfully by the new Assistant Fiscal Officer.
- The fiscal officer reported that he is working with Four-U Office Supply on quotes for new furniture & blinds for the fiscal office.
- The fiscal officer reported that a series of meetings has been established with Tammy Jay to review and updated ARPA related projects in the SLFRF reporting system.

## **CORRESPONDENCE**

- Received a letter from Sielschott, Walsh, Keifer, Regula & Sherer, Inc. requesting information on a vendor they are performing a private audit on.
- Received and responded to a request from R.D. Holder to provide updated vendor information.
- Received an affidavit of publication regarding zoning case 116; forwarded to Ken Meyer.
- Received and responded to a notification from ODJFS: Unemployment Insurance Operations:
- Received an email from Tracy Hollar of AEDG regarding the Tax Incentive Review Council; forwarded to trustees.

## **TRUSTEES BUSINESS**

### **Mr. Baxter**

- Mr. Baxter had no additional business to present at this meeting on his own behalf.
- Mr. Baxter presented the written zoning report on behalf of Mr. Ken Meyer who was excused from attending the meeting.
- Mr. Baxter called for a public hearing in case #116 to address amendment A for May 6, 2025 at 5:00 PM at the township house.

### **Mr. Meeks**

- Mr. Meeks was not in attendance at this meeting.

### **Mrs. Fillhart**

- Mrs. Fillhart reported on a meeting she attended regarding Issue II Bonds by the Ohio Public Works regarding how road and waterway projects are funded.

### **DEPARTMENT REPORTS**

#### **Road Superintendent: Gary Jay**

- Mr. Jay reported that flags along Bluelick Road are marking a right of way for a new fiber line that is being installed by the county.
- Mr. Jay reported that he would like to continue to use the services of Eric Deal for township related mowing as he was the low bidder.
  - A motion was made by Trustee Fillhart to approve the continuation of a contract with Mr. Deal for the 2025 mowing season, seconded by Trustee Baxter, with both trustees voting yes, the motion passed.

#### **Fire Department: Chief Joe Kitchen**

- Chief Kitchen was excused from attending tonight's meeting.

#### **Zoning Inspector/Fire Inspector: Ken Meyer**

- Mr. Meyer was excused from attending tonight's meeting.

#### **Social Hall: Tammy Jay**

- No report.

#### **Law Enforcement: ACSO Deputy**

- No deputy in attendance.



### Attendance & Public Comments

- Attendance included 2 township employees, 3 elected officials, and 4 member(s) of the public.
- Clarence Roller of 3920 E. Bluelick Road led a discussion regarding the composting facility being installed at the corner of Bible and Stewart Roads.
- Tom Burden of 1710 Lutz Road posed a question regarding whether or not Bath Schools was represented at the previous evening's zoning board meeting regarding case # 116 and gave a presentation on the ongoing discussions regarding the potential for a new high school/middle school building.
- Linda Makely of 3839 Yale gave a presentation regarding P.U.D.'s and the public, Allen County, and regional planning holding up needed developments.

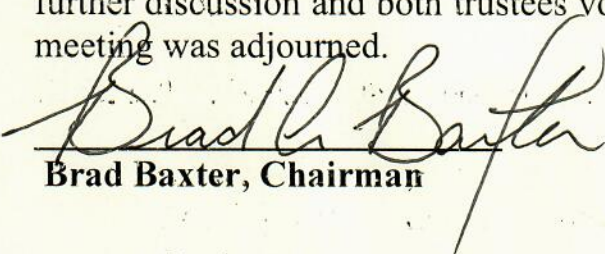
### Executive Session

- There were no executive sessions held during this meeting.

### Additional Business & Announcements

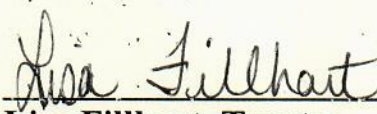
- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday May 6, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Fillhart moved, and trustee Baxter seconded a motion to adjourn the meeting at 8:23 PM. With no further discussion and both trustees voting yes, the motion was approved, and the meeting was adjourned.

  
Brad Baxter, Chairman  
Berlin Carroll, Fiscal Officer

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Mike Meeks, Vice Chairman

  
Lisa Fillhart, Trustee