



The Board of Trustees of Bath Township met on Tuesday, **May 6, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Brad Baxter & Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the April 15, 2025 meeting were received and reviewed. Trustee Fillhart moved to approve them as written and Trustee Baxter seconded the motion. With both trustees voting yes, the motion was approved.

**Presentations:**

There were no special presentations during this meeting.

**The following resolutions were taken up by the Trustees:**

**RESOLUTION 4-15-25-1:** To approve or deny "Amendment A" to zoning case #116.

- Trustee Baxter gave a presentation and report on the public hearing that was held this same date just prior to this public meeting.
- Trustee Baxter moved to approve the resolution **approving** the proposed amendment and Trustee Fillhart seconded the motion. With both trustees voting yes, the resolution was adopted.

## **FINANCIAL REPORT**

- The fiscal officer provided a financial report outlining current account balances and current expenditures: See Addendum A “Financial Report for May 6, 2025” attached to these minutes.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.’s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Trustees Baxter & Fillhart acknowledged receiving the reports.
- A motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial report as presented. With both trustees voting yes, the motion passed.

## **DISCUSSION ITEMS**

- UAN Software Updated to version 2025.2
- Tax Analysis Division, Ohio Dept. of Taxation: 2024 Local Tax Certification Completed.
- Your Cobra Connection: Client Company Information & Plan Renewal Survey to be completed.
- Principal Vision Survey to be completed.

## **CORRESPONDENCE**

- Received official verification from ODJFS office of unemployment verifying that penalties & interest were waived and our account has a zero balance due.



## **TRUSTEES BUSINESS**

### **Mr. Baxter**

- Mr. Baxter announced a reminder that the township clean-up day is scheduled for May 10, 2025.
- Mr. Baxter gave a report regarding a recent Bath Schools Financial Forum.
- Mr. Baxter called for an executive session to consider the compensation of township employees.

### **Mr. Meeks**

- Mr. Meeks was not in attendance at this meeting.

### **Mrs. Fillhart**

- Mrs. Fillhart had no additional report or comments.

## **DEPARTMENT REPORTS**

### **Road Superintendent: Gary Jay**

- Mr. Jay reported that township roads have been swept and that seal coat applications to specific roads should be completed by Memorial Day.

### **Fire Department: Chief Joe Kitchen**

- Chief Kitchen reported 501 calls for service to date and that he has opened a trouble ticket with AEP to determine if there are any issues with electrical services at the firehouse that may be causing usage discrepancies.
- Chief Kitchen reported on needed body work repairs to the department's F350 totaling \$5,067.58

### **Zoning Inspector/Fire Inspector: Ken Meyer**

- Mr. Meyer submitted a written report detailing his activities since his last report and gave a summary of the same to the Board.
- The Trustees authorized Mr. Meyer to move forward with a prosecution letter regarding the property at 1899 E. Bluelick Road.

**Social Hall: Tammy Jay**

- Mrs. Jay advised that the receipts were included in the fiscal officer's revenue report and there was nothing additional to report at this time..

**Law Enforcement: ACSO Deputy**

- No deputy in attendance.

**Attendance & Public Comments**

- Attendance included 4 township employees, 3 elected officials, and 6 member(s) of the public.
- Bruce Gessell of 2100 Hill Street reported that he believes there is a tile problem in the Lost Creek subdivision that is causing some flooding. Gary Jay responded that the 8" tiles in that area were actually cleaned yesterday (May 5, 2025). A conversation ensued regarding the potential need for larger tiles in that area.

**Executive Session**

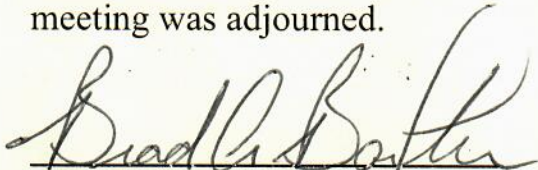
- Upon a motion by Trustee Baxter, seconded by Trustee Fillhart, and with both trustees voting in the affirmative, the regular meeting was recessed at 7:36 PM and entered into executive session to discuss the compensation of township employees at 7:52 PM.
- Upon a motion by Trustee Fillhart, seconded by Trustee Baxter, and with both trustees voting in the affirmative, the executive session ended and the regular meeting was called back into session at 8:02 PM.



### **Additional Business & Announcements**

- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday June 3, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Fillhart moved, and trustee Baxter seconded a motion to adjourn the meeting at 8:03 PM. With no further discussion and both trustees voting yes, the motion was approved, and the meeting was adjourned.

  
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**Brad Baxter, Chairman**  
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**Berlin Carroll, Fiscal Officer**

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**Mike Meeks, Vice Chairman**

  
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**Lisa Fillhart, Trustee**

# ADDENDUM A

## FINANCIAL REPORT

**May 6, 2025**

(Prepared by Berlin Carroll)

<b>Account Balances</b>	<b>Amount</b>	<b>As of Date</b>
First National Bank (Cash Account)	\$3,219,659.76	5.6.25
STAR Ohio (Investment Account)	\$113,999.53	5.6.25
<b>Total - All Accounts</b>	<b>\$3,333,659.29</b>	5.6.25

<b>Current Expenditures</b>		
Total Payroll (Wages & Benefits)	\$36,683.54	5.7.25
Labor Costs (Wages Only)	[\$29,418.72]	5.7.25
Warrants Paid	\$98,698.60	5.6.25
E.F.T.'s Paid	\$8,658.30	4.30.25
Other Payments This Period	\$0.00	N/A
<b>Total Amount of All Payables</b>	<b>\$1044,040.44</b>	5.7.25

### Current Action Items/Notes

- Blanket Certificate(s) Created:
  - 63-2025 for \$20,000 to contracted services in fire fund 2192 to pay FD related bills.
  - 64-2025 for \$7,471.00 to contracted services in Cemetery fund 2041 to pay mowing bills.
  - 65-2025 for \$12,000.00 to contracted services in General fund 1000 to pay balance of parking lot project not covered by ARPA funds.
  - 66-2025 for \$7,000.00 to Utilities in Road Fund 2031 to pay bills
  - 67-2025 for \$15,000.00 to Utilities in Fire Fund 2192 to pay bills
  - 68-2025 for \$253.66 to Contracted Services in Lighting Ax Fund 2406 to pay electric bills.
  - 69-2025 for \$3,000.00 to Utilities in EMS fund 2281 to pay bills
- Purchase Order(s) Created:
  - 12-2025 for \$54,645.37 to Repairs & Maintenance in ARPA fund 2273 to pay down balance of ARPA funds towards parking lot project.