



The Board of Trustees of Bath Township met on Tuesday, **June 17, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter, Lisa Fillhart, & Mike Meeks

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the May 6, 2025 meeting were received & reviewed by the trustees. No additions or corrections were made. Trustee Fillhart made a motion to approve the minutes with Trustee Baxter seconding the motion. There was no further discussion and with both trustees voting yes, the motion was approved. Trustee Meeks abstained from voting as he was not present at this meeting.

The minutes of the June 3, 2025 meeting were received & reviewed by the trustees. No additions or corrections were made. Trustee Fillhart made a motion to approve the minutes with Trustee Meeks seconding the motion. There was no further discussion and with both trustees voting yes, the motion was approved. Trustee Baxter abstained from voting as he was not present at this meeting.

Presentations:

There were no special presentations during this meeting.

The following resolutions were taken up by the Trustees:

RESOLUTION 6-17-25-1: *approving various rates of pay for township employees. (See attached copy of resolution)*

- Trustee Baxter explained that salary adjustments were being made for several non-bargaining unit employees. The fiscal officer read the resolution in its entirety.
- Trustee Fillhart moved to approve the resolution and Trustee Baxter seconded the motion. A roll call vote was taken with Trustees Baxter and Fillhart voting yes and Trustee Meeks voting no, the resolution was adopted.

RESOLUTION 6-17-25-2: *Approving the quote from North Dixie Truck & Trailer for mechanical repairs, including parts and labor, for the fire department's 2018 Sutphen Fire Engine (Unit Number 1302,) in an amount not to exceed \$9,242.94.*

- Chief Kitchen made a presentation regarding this particular piece of equipment and recommended proceeding with the repairs.
- Trustee Fillhart moved to approve the resolution and Trustee Baxter seconded the motion. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the resolution was adopted.

FINANCIAL REPORT

- The fiscal officer provided a financial report outlining current account balances and current expenditures: See Addendum A "Financial Report for June 17, 2025" attached to these minutes.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.'s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Trustees Baxter, Meeks, and Fillhart acknowledged receiving the reports.
- A motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial report as presented. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion passed.

DISCUSSION ITEMS

- The Fiscal Officer reported that he is working on establishing an account to receive funds from the National Opioid Settlement.
- The Fiscal Officer reported that the Ohio Online Checkbook has been updated.
- The Fiscal Officer reviewed the process for completing the 2026 Tax Budget. Trustee Baxter called for a budget meeting to be held on Tuesday July 15, 2025 at 6:00 PM.
- Mr. Meeks raised a question regarding the resolutions being summarized in the draft agenda. The Fiscal Officer reported that while rare, this will be done when the body of the resolution is of such length that it doesn't make sense to rewrite it in its entirety on the agenda. Going forward, in such cases, a copy of the resolution draft will be provided to the Trustees along with the draft agenda.

CORRESPONDENCE

- The Fiscal Officer reported that a withholdings notice was received from the City of Lima claiming we failed to submit withholdings for April of this year. A report was emailed to the City verifying that such withholdings were appropriately and timely submitted to them..

TRUSTEES BUSINESS

Mr. Baxter

- Mr. Baxter gave an overview on how city water lines are replaced, verified that SLFRF reporting had been completed, and advised that plans to update the township's long term plan will continue but had been recently on hold due to changes in staffing at the Regional Planning Commission.

Mr. Meeks

- Mr. Meeks inquired of the Fiscal Officer about research regarding our ability to charge for public records requested. The Fiscal Officer responded that the township currently has a policy in place that allows us to charge for records and that this particular policy is being forced. Going forward we will consider requiring a deposit before preparing the requested documents. Mr. Meeks also brought to the Road & Bridge Superintendent's attention the fact that the City of Lima has not yet affected street/ground repair on Barnsbury.

Mrs. Fillhart

- Mrs. Fillhart recognized Clearance Roller in the audience and wished him a happy birthday!.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Mr. Jay reported that the first part of the road program has been completed in Country Club Hills & Autumn Ridge.
- When inquired by Trustee Fillhart, Mr. Jay advised that no progress has been made on the columbarium project.

Fire Department: Chief Joe Kitchen

- Chief Kitchen reported 653 calls for service to date.
- Chief Kitchen requested to be excused from the July meetings due to vacation and Ohio Fire Chief's Association commitments which was granted by the Trustees. The Chief then gave a short presentation and answered questions regarding his submitted 2026 budget and shared his concerns and thoughts regarding ongoing concerns around hydrant repair/replacement.

Zoning Inspector/Fire Inspector: Ken Meyer

- Mr. Meyer submitted a written report detailing his activities since his last report and gave a summary of the same to the Board.
- Mr. Meyer was given permission by the Trustees to pursue prosecution regarding zoning violations at the following address(es): 1311 McKinley and 701 Williams.

Social Hall: Tammy Jay

- Mrs. Jay reported on recent social hall activities and was given permission by the Trustees to send right-of-way letters.

Law Enforcement: ACSO Deputy

- A representative of the Allen County Sheriff's Office was not in attendance at this meeting.

Attendance & Public Comments

- Attendance included 4 township employees, 4 elected officials, and 3 member(s) of the public.
- Clearance Roller of 3920 Bluelick Road advised that Bath Schools passed a “flat rate” levy and led a brief discussion of tax levies..

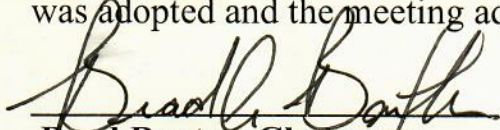
Executive Session

- There were no executive sessions held during this meeting.

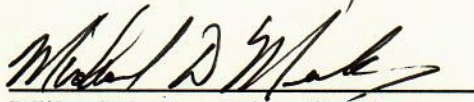
Additional Business & Announcements

- The meeting for July 1, 2025 was cancelled due to its proximity to the Independence Day Holiday. Permission was given to the Fiscal Officer by the Trustees to proceed with the July 2nd Payroll and pay any necessary bills that would have been approved had this meeting been held.
- A budget meeting will be held on Tuesday July 15, 2025 at 6:00 PM in the Township Boardroom.
- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday July 15, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Fillhart seconded a motion to adjourn the meeting at 8:34 PM. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion was adopted and the meeting adjourned.


Brad Baxter, Chairman


Berlin Carroll, Fiscal Officer


Mike Meeks, Vice Chairman


Lisa Fillhart, Trustee

ADDENDUM A

FINANCIAL REPORT

June 17, 2035

(Prepared by Berlin Carroll)

Account Balances	Amount	As of Date
First National Bank (Cash Account)	\$3,011,235.01	6.17.25
STAR Ohio (Investment Account)	\$114,431.14	6.17.25
Total - All Accounts	\$3,125,666.15	6.17.25

Current Expenditures		
Total Payroll (Wages & Benefits)	\$64,299.14	6.18.25
Labor Costs (Wages Only)	\$36,810.07	6.18.25
Warrants Paid	\$21,975.19	6.17.25
E.F.T.'s Paid	\$8,187.77	6.16.25
Other Payments This Period	\$650.42	4.30.25
Total Amount of All Payables	\$95,112.52	4.16.25

Current Action Items/Notes

- Blanket Certificate(s) Created:
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- Purchase Order(s) Created:
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