



The Board of Trustees of Bath Township met on Tuesday, **July 15, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter, Lisa Fillhart, & Mike Meeks

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

The minutes of the June 17, 2025 meeting were received & reviewed by the trustees. No additions or corrections were made. Trustee Fillhart made a motion to approve the minutes with Trustee Baxter seconding the motion. A roll call vote was held with all three trustees voting yes, the motion was approved.

Note: There was no meeting held on July 1, 2025 due to it being the week of the Independence Day holiday.

Presentations:

There were no special presentations during this meeting.

The following resolutions were taken up by the Trustees:

RESOLUTION 7-15-25-1: Summarized: *Approving a Memorandum of Understanding (MOU) between the Bath Township Board of Trustees and IAFF Local 4539. A copy of the full resolution is attached to these minutes.*

- Trustee Baxter and Chief Kitchen spoke on this resolution advising that this is an agreement to extend the period of time for firefighter Kaleb Filadelfo to complete paramedic certification. This MOU is a one time agreement and does not change the nature of the contract between the Bath Township Trustees and the IAFF Local 4539.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

Bath Township, Allen County, Ohio

Meeting Minutes: July 15, 2025

First Government In Allen County
— Established March 2, 1829 —

RESOLUTION 6-17-25-2: Summarized: *Approving a request for a leave of absence from firefighter Michael Minnich due to his enlistment in the United States Marine Corps.*

- Chief Kitchen made a presentation regarding the need for this resolution.
- Trustee Fillhart moved to approve the resolution and Trustee Baxter seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 6-17-25-3: Summarized: *Approving the 2026 preliminary Tax Budget and authorizing the fiscal officer to submit the same to the Allen County Budget Commission.*

- Trustee Baxter gave a presentation on the budget meeting that was held earlier this same date.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

FINANCIAL REPORT

- The fiscal officer provided a financial report outlining current account balances and current expenditures: See Addendum A "Financial Report for July 15, 2025" attached to these minutes.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.'s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Trustees Baxter, Meeks, and Fillhart acknowledged receiving the reports.
- A motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial report as presented. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion passed.

DISCUSSION ITEMS

- The Fiscal Officer reported that he has established an account to receive funds from the National Opioid Settlement.
- The Fiscal Officer requested to purchase a small color printer for the fiscal office. Verbal approval was given by the trustees.
- The Fiscal Officer reported that the State Audit for 2023 & 2024 has been set for the week of July 28th and that he will be taking vacation from his full time position that week to be available and on-site for the audit as much as possible.
- The Fiscal Officer discussed a recent NSF check notice and associated fee and requested a review of the township's policy regarding the reimbursement of fees. The trustees advised that the township's rental agreement will need to be revised to allow for collection of bank fees.
- The Fiscal Officer presented information regarding the use of the Allen County Regional Planning Authority for the purchase of ACSO related fuel versus continuing to use Wex Bank.

CORRESPONDENCE

- City of Lima – Withholdings notice for April. e-mailed report indicating payment made.
- BWC – 2nd quarter tax return & annual recordkeeping reminders received.
- Bath Township Scheduled Fair Coverage will be Tuesday August 19th from 7PM to 10PM. – Conflicts with our agenda meeting.

TRUSTEES BUSINESS

Mr. Baxter

- Mr. Baxter spoke about the schedule for the Allen County Fair and an invitation to the annual fair kickoff dinner.

Mr. Meeks

- No additional presentations or reports.

Mrs. Fillhart

- Mrs. Fillhart spoke on the pending roundabout project at Thayer Road and State Route 81.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Mr. Jay reported on various work being completed by the road department including a second round of mowing.

Fire Department: Chief Joe Kitchen

- Chief Kitchen was excused from attending the meeting.
- Platoon Chief Jenkins reported 711 calls for service to date.

Zoning Inspector/Fire Inspector: Ken Meyer

- Mr. Meyer submitted a written report detailing his activities since his last report and gave a summary of the same to the Board.

Social Hall: Tammy Jay

- No report

Law Enforcement: ACSO Deputy

- A representative of the Allen County Sheriff's Office was not in attendance at this meeting.

Attendance & Public Comments

- Attendance included 4 township employees, 4 elected officials, and 20 member(s) of the public.

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- Attendance included 4 township employees, 4 elected officials, and 20 member(s) of the public.
- Jeffery Wiggs served as spokesperson for township residents who attended the meeting primarily from the Woodbrier subdivision and other areas of the township affected by odors coming from the RE:Source expansion on Bible & Stewart Roads. Mr. Wiggs gave an informative and detailed presentation outlining various concerns and interactions with various government officials primarily from the Environmental Protection Agency. Several of the assembled residents stated that they concurred with and supported Mr. Wiggs's presentation. Trustee Baxter gave an overview of the process that changed the zoning of the affected property as well as the benefits of the additional requirements placed upon the business as a result of the zoning change. All three trustees thanked the residents for attending and expressing their concerns.

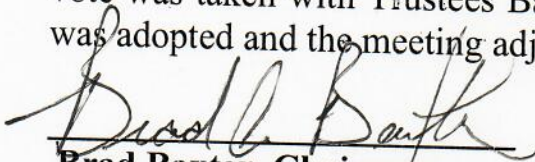
Executive Session

- There were no executive sessions held during this meeting.

Additional Business & Announcements

- The meeting for July 1, 2025 was cancelled due to its proximity to the Independence Day Holiday. Permission was given to the Fiscal Officer by the Trustees to proceed with the July 2nd Payroll and pay any necessary bills that would have been approved had this meeting been held.
- A budget meeting will be held on Tuesday July 15, 2025 at 6:00 PM in the Township Boardroom.
- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday July 15, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Fillhart seconded a motion to adjourn the meeting at 8:34 PM. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion was adopted and the meeting adjourned.


Brad Baxter, Chairman


Berlin Carroll, Fiscal Officer


Mike Meeks, Vice Chairman


Lisa Fillhart, Trustee

ADDENDUM A

FINANCIAL REPORT

June 17, 2035

(Prepared by Berlin Carroll)

Account Balances	Amount	As of Date
First National Bank (Cash Account)	\$3,011,235.01	6.17.25
STAR Ohio (Investment Account)	\$114,431.14	6.17.25
Total - All Accounts	\$3,125,666.15	6.17.25

Current Expenditures		
Total Payroll (Wages & Benefits)	\$64,299.14	6.18.25
Labor Costs (Wages Only)	\$36,810.07	6.18.25
Warrants Paid	\$21,975.19	6.17.25
E.F.T.'s Paid	\$8,187.77	6.16.25
Other Payments This Period	\$650.42	4.30.25
Total Amount of All Payables	\$95,112.52	4.16.25

Current Action Items/Notes

- Blanket Certificate(s) Created:
 -
- Purchase Order(s) Created:
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