Board of Trustees
Bath Township
Allen County, Ohio

The Board of Trustees of Bath Township met on Tuesday, **August 19, 2025,** in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter, Lisa Fillhart, & Mike Meeks

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

Presentations:

There were no presentations at this meeting.

Previous Minutes:

The minutes of the August 5, 2025 meeting were received & reviewed by the trustees. No additions or corrections were made. Trustee Baxter made a motion to approve the minutes with Trustee Meeks seconding the motion. A roll call vote was held with all three trustees voting yes, the motion was approved.

The following resolutions were taken up by the Trustees:

RESOLUTION 8-19-25-1: Summarized: A zoning resolution declaring the property owned by Bobby Jack Welch located at 3445 Hadsell Road, In Bath Township, Allen County, Ohio, a nuisance. A copy of the full resolution is attached to these minutes.

- Zoning Inspector Ken Meyer gave a presentation regarding this request including an updated report of his attempts to work with the property owner to correct zoning related deficiencies. The property owner is still not cooperating and continues to be out of compliance.
- Trustee Meeks moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 8-19-25-2: Summarized: A zoning resolution declaring the property owned by Jeffrey Kevin Carter located at 815 Lutz, In Bath Township, Allen County, Ohio, a nuisance. A copy of the full resolution is attached to these minutes.

- Zoning Inspector Ken Meyer gave a presentation regarding this request including an updated report of his attempts to work with the property owner to correct zoning related deficiencies. The property owner is still not cooperating and continues to be out of compliance.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 8-19-25-3: Summarized: A zoning resolution providing for the removal of junk motor vehicles from the property owned by Kimberly S. Dailey, Parcel Number 37-3005-02-017.000 in Bath Township, Allen County, Ohio. A copy of the full resolution is attached to these minutes.

- Zoning Inspector Ken Meyer gave a presentation regarding this request including an updated report regarding his efforts to have junk vehicles removed from the property located at 1311 N. McKinley Avenue.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 8-19-25-4: Approving the hiring of **Brock Schroeder** as an intermittent Firefighter II/Paramedic/Engineer, effective August 19, 2025, at a rate of $18.85 per hour.

- Platoon Chief Jared Jenkins gave a report regarding this request.
- Trustee Fillhart moved to approve the resolution and Trustee Baxter seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 8-19-25-5: Approving the hiring of **Ian Fosnaugh** as an intermittent EMT-Basic, effective August 19, 2025, at a rate of $13.85 per hour, contingent upon successful completion of Firefighter I certification within 180 days and the CPAT physical agility test within 365 days.

- Platoon Chief Jared Jenkins gave a report regarding this request.
- Trustee Baxter moved to approve the resolution and Trustee Meeks seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 8-19-25-6: Approving the hiring of **Brandt McLain** as an intermittent Firefighter I, effective August 19, 2025, at a rate of $14.10 per hour, contingent upon successful completion of Basic EMT certification within 180 days and successful completion of the Firefighter Mile/CPAT physical agility test within 365 days.

- Platoon Chief Jared Jenkins gave a report regarding this request.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 8-19-25-7: Approving the hiring of **Seth Thornburgh** as an intermittent Firefighter I/Basic EMT, effective August 19, 2025, at a rate of $17.10 per hour, contingent upon successful completion of the Firefighter Mile/CPAT physical agility test within 365 days.

- Platoon Chief Jared Jenkins gave a report regarding this request.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 8-19-25-8: Summarized: Approving the payment of an invoice to ESO Solutions, Incorporated. A copy of the full resolution is attached to these minutes.

- Chief Kitchen gave a presentation regarding this request including how licensing fees and module upgrades to our reporting software must now be considered as a part of the cost of doing business for budgetary purposes.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

FINANCIAL REPORT

- The fiscal officer provided a financial report outlining current account balances and current expenditures: See Addendum A "Financial Report for August 19, 2025" attached to these minutes.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.'s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Trustees Baxter, Meeks, and Fillhart acknowledged receiving the reports.
- A motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial reports [including supplemental appropriation, fund adjustments, blanket certificates, and purchase orders] as presented. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion passed.

DISCUSSION ITEMS

- The fiscal officer reviewed election protocols.

CORRESPONDENCE

- The fiscal officer reported on a standard letter received from Medical Mutual regarding Medicare eligible employees.

TRUSTEES BUSINESS

Mr. Baxter

- Mr. Baxter reported on a letter from the Marimore Foundation.
- Mr. Baxter called for an executive session at the conclusion of regular business for the purposes of discussing matters related to the compensation of township employees.

Mr. Meeks

- Mr. Meeks inquired about the status of ARPA funds and the advance made to the fire department.

Mrs. Fillhart

- Mrs. Fillhart wished returning students well on the upcoming schools year.
- Mrs. Fillhart inquired of the zoning inspector if any construction had begun in the approved development at the old Hawthorne Hills site.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Mr. Jay advised they are currently trimming trees and prepping for round three mowing.
- Mr. Jay reported trees at township dump have been cut and they are waiting on the contracted grinder to remove stumps.

Fire Department: Chief Joe Kitchen

- Chief Kitchen reported 929 calls for service to date.

Zoning Inspector/Fire Inspector: Ken Meyer

- Mr. Meyer submitted a written report detailing his activities since his last report and gave a summary of the same to the Board.

Social Hall: Tammy Jay

- Mrs. Jay reminded the trustees that she will be out of the office on vacation after the following Monday.

Law Enforcement: ACSO Deputy Cooper Hanneman

- Deputy Hanneman was present at the meeting.

Attendance & Public Comments

- Attendance included 6 township employees, 4 elected officials, and several member(s) of the public.
- Kenneth Owsley of 801 E. O'Conner interjected with a question to the trustees.
- Lynn Indicot of 2448 Greendale asked the trustees if they were worried about the smell and pollution coming from RE:Source. Mr. Baxter provided her with updated information for which she expressed her appreciation.

Executive Session

- Trustee Baxter moved to go into executive session for the purposes of discussing matters related to the compensation of township employees at 7:50 pm with trustee Fillhart seconding the motion. A roll call vote was taken with all three trustees voting yes. The meeting was recessed at 7:50 PM into executive session. The executive session began at 8:05 PM and ended upon a motion by trustee Baxter, seconded by trustee Fillhart, and a roll call vote with all three trustees voting yes at 8:30 PM. The regular meeting resumed at this time.

Additional Business & Announcements

- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday September 2, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Meeks moved, and trustee Fillhart seconded a motion to adjourn the meeting at 8:31 PM. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion was adopted and the meeting adjourned.

Brad A. Baxter

Brad Baxter, Chairman

Berlin Carroll, Fiscal Officer

Mike Meeks, Vice Chairman

Lisa Fillhart

Lisa Fillhart, Trustee

ADDENDUM A

FINANCIAL REPORT
August 19, 2025
(Prepared by Berlin Carroll)

Account Balances	Amount	As of Date
First National Bank (Cash Account)	$3,870,692.03	8.17.25
STAR Ohio (Investment Account)	$115,284.63	7.31.25
Total - All Accounts	**$3,985,976.66**	8.17.25

Current Expenditures		
Payroll Wages	$36,095.90	8.20.25
Payroll Related	$52,554.10	8.20.25
Bills Paid by Warrant (Check)	$70,292.25	8.19.25
Bills Paid by EFT (Electronic Funds Transfer)	$8,781.72	8.19.25
Other Payments (Direct, Etc.)		
Total Amount of All Payables	**$167,723.97**	8.17.25

Current Action Items/Notes

- Supplemental Appropriations:
    - Fund 2192 $12,000.00 for Professional/Technical Support
- Blanket Certificate(s) Created:
    - None
- Purchase Order(s) Created:
    - ~~19-2025 to ESO Solutions for $10,586.50~~ *Closed
    - 20-2025 to ESO Solutions for $10,586.50 (Replaced 19-2025)
        - fund 2092 & 2281 for payment of for System Upgrades