



The Board of Trustees of Bath Township met on Tuesday, **August 5, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter, Lisa Fillhart, & Mike Meeks

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

Presentations:

Lisa Marino, PT, DPT, Founder & Co-Owner of Victress Health and Wellness presented on healthcare related topics including the rising cost associated with providing healthcare insurance and the advantages of a direct pay model. Mrs. Marino's company will be opening offices in Lima soon and is reaching out to private & governmental organizations who may benefit from their services.

Previous Minutes:

The minutes of the July 15th, 2025 meeting were received & reviewed by the trustees. No additions or corrections were made. Trustee Fillhart made a motion to approve the minutes with Trustee Meeks seconding the motion. A roll call vote was held with all three trustees voting yes, the motion was approved.

The following resolutions were taken up by the Trustees:

RESOLUTION 8-5-25-1: Summarized: Zoning issue providing for the removal of junk vehicles. *A copy of the full resolution is attached to these minutes.*

- Zoning Inspector Ken Meyer gave made a presentation regarding this request including a detailed report oh his attempts to work with the property owner to correct zoning related deficiencies. The property owner is not cooperating and continues to be out of compliance. The Allen County Prosecutor's Office was consulted prior to requesting this resolution.

Bath Township, Allen County, Ohio

Meeting Minutes: August 5, 2025

First Government In Allen County
— Established March 2, 1829 —

- Trustee Meeks moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 8-5-25-2: *Authorizing the fiscal officer to enter into an agreement with the Allen County Regional Transit Authority regarding the purchase of gasoline for use in township owned police cruisers by Allen County Sheriff's Office Deputies assigned to Bath Township to be paid from the ACSO fund (Fund no. 2191).*

- The fiscal officer presented on the benefits of transitioning away from the Canada Based Wex Bank to the Allen County Regional Transit Authority to include consistent fueling practices for Bath Township Deputies and the rest of the Sheriff's Department, Stable pricing throughout the budget year, more user friendly billing practices, and spending tax generated funds locally versus sending them to Canada.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 8-5-25-3: *Summarized: Accepting a donation with appreciation. A copy of the full resolution is attached to these minutes.*

- Trustee Baxter gave a presentation regarding the donation and its intended uses. All township employees and elected officials assembled expressed their appreciation to Mr. Clearance Roller in his absence.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

RESOLUTION 8-5-25-4: *Authorizing Gary Jay to contract with Dog Tree Care to clear 4+ acres of brush and trees at the Sandusky Road Landfill for the price of \$15,600.00 to be paid from the general fund.*

- The original agenda was amended to remove a proposed resolution regarding updates to the township handbook to be replaced with this resolution regarding the township landfill.
- Road & Bridge Superintendent Gary Jay gave a detailed presentation on the current condition of the township owned landfill and opportunities to address some needed maintenance required by the environmental protection agency; specifically, the adding of dirt to various areas needed. Prior to adding dirt, all trees and brush must be removed at ground level.

- Trustee Baxter moved to approve the resolution and Trustee Meeks seconded the motion. A roll call vote was taken with all three trustees voting yes, the resolution was adopted.

FINANCIAL REPORT

- The fiscal officer provided a financial report outlining current account balances and current expenditures: See Addendum A “Financial Report for August 5, 2025” attached to these minutes.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.’s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Trustees Baxter, Meeks, and Fillhart acknowledged receiving the reports.
- A motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial reports [including supplemental appropriation, fund adjustments, blanket certificates, and purchase orders] as presented. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion passed.

DISCUSSION ITEMS

- Audit: 2023 & 2024 – The fiscal officer gave a brief report to the trustees and personally thanked Tammy Jay & Chief Kitchen for their assistance.
- RTA Fuel Program – The fiscal officer gave an overview of two separate opportunities.
- The fiscal officer requested that the trustees review and update the township’s credit card policy (List of Authorized Users).
- The fiscal officer reported that the township has received a National Opioid Settlement in the amount of \$2,237.39 which was receipted to general fund. The fiscal officer requested to split the funds between the ACSO and Fire Department funds through fund adjustments. A decision on the request will be made at a later date upon further discussion.

CORRESPONDENCE

- The fiscal officer reported 2025 SERB Health Insurance Report was forwarded via email to the trustees.

TRUSTEES BUSINESS

Mr. Baxter

- Mr. Baxter called for an executive session at the conclusion of regular business for the purposes of discussing matters related to the compensation of township employees. Mr. Baxter requested department heads to attend this executive session.

Mr. Meeks

- Mr. Meeks advised that he has spoken with Joe Gehring from the County Engineer's Office and that a resolution will be forthcoming.

Mrs. Fillhart

- Mrs. Fillhart advised that the township would be covering the fair on August 15th from 4pm to 7pm and again on August 21st. from 7pm to 10pm.
- Mrs. Fillhart announced that the trustees would be meeting with the Allen County Sheriff's Office regarding our law enforcement contract on August 14, 2025.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Mr. Jay thanked the trustees for investing in the hydrovak machine and reported on its recent use.
- Mr. Jay reported on repairs being made to one of our ACSO cruisers.
- Mr. Jay reported that they are working on drainage issues at Lanore & Turner Avenues caused by I-75.
- Mr. Jay gave a report regarding traffic on Cool Road between SR81 and Reservoir Road.

Fire Department: Chief Joe Kitchen

- Chief Kitchen reported 872 calls for service to date.

Zoning Inspector/Fire Inspector: Ken Meyer

- Mr. Meyer submitted a written report detailing his activities since his last

report and gave a summary of the same to the Board.

Social Hall: Tammy Jay

- No report

Law Enforcement: ACSO Deputy Cooper Hanneman

- Deputy Hanneman gave a report on the status of the township's second shift cruiser. Trustee Baxter advised that the township has begun the process to replace this cruiser.
- Deputy Hanneman emphasized his plans for more interaction with the township trustees.

Attendance & Public Comments

- Attendance included 2 township employees, 4 elected officials, and 2 member(s) of the public.
- Tom Burden of 1710 Lutz Road discussed the potential use of grindings from Lutz Road at the township landfill.

Executive Session

- Trustee Baxter moved to go into executive session for the purposes of discussing matters related to the compensation of township employees at 8:50 pm with trustee Fillhart seconding the motion. A roll call vote was taken with all three trustees voting yes. The meeting was adjourned at 8:50 PM into executive session. The executive session ended upon a motion by trustee Fillhart, seconded by trustee Baxter, and a roll call vote with all three trustees voting yes at 9:42 PM. The regular meeting resumed at this time.

Additional Business & Announcements

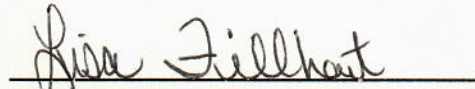
- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday August 19, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Fillhart seconded a motion to adjourn the meeting at 9:49 PM. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion was adopted and the meeting adjourned.


Brad Baxter, Chairman


Berlin Carroll, Fiscal Officer


Mike Meeks, Vice Chairman


Lisa Fillhart, Trustee

ADDENDUM A

FINANCIAL REPORT

August 5, 2035

(Prepared by Berlin Carroll)

Account Balances	Amount	As of Date
First National Bank (Cash Account)	\$3,923,411.49	8.1.25
STAR Ohio (Investment Account)	\$115,284.63	7.31.25
Total - All Accounts	\$4,038,696.12	8.1.25

Current Expenditures		
Payroll Wages	\$29,511.32	8.6.25
Payroll Benefits	\$24,711.40	8.1.25
Bills Paid by Warrant (Check)	\$8,661.92	8.1.25
Bills Paid by EFT (Electronic Funds Transfer)	\$6,119.90	8.1.25
Other Payments (Direct, Etc.)	\$22,983.13	7.30.25
Total Amount of All Payables	\$91,987.67	8.1.25

Current Action Items/Notes

- Supplemental Appropriations:
 - Fund 1000 \$11,725.55 for Tax Collection Fees.
- Blanket Certificate(s) Created:
 - 78-2025 for General Fund totaling \$1,100.00 for Other Expenses.
 - 79-2025 for General Fund totaling \$5,000.00 for contracted services
- Purchase Order(s) Created:
 - 18-2025 to Ohio Treasurer totaling \$6,119.90
 - fund 2031 for payment of for Public Works Loan Payment