



The Board of Trustees of Bath Township met on Tuesday, **September 16, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter, Lisa Fillhart, & Mike Meeks.

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

Presentations:

There were no presentations at this meeting.

Previous Minutes:

The minutes of the September 2, 2025 meeting were received & reviewed by the trustees. No additions or corrections were made. Trustee Baxter made a motion to approve the minutes with Trustee Fillhart seconding the motion. A roll call vote was held with all trustees voting yes, the motion was approved.

The following resolutions were taken up by the Trustees:

RESOLUTION 9-16-25-1: Accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying the to the county Auditor.

- Trustee Meeks moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with all trustees voting yes, the resolution was adopted.

FINANCIAL REPORT

- The fiscal officer provided a financial report outlining current account balances and current expenditures: See Addendum A "Financial Report for September 16, 2025 attached to these minutes.

- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.'s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Trustees Baxter, Meeks, and Fillhart acknowledged receiving the reports.
- A motion was made by trustee Meeks, seconded by trustee Fillhart to approve the payroll, payments, and financial reports [including supplemental appropriation, fund adjustments, blanket certificates, and purchase orders] as presented. A roll call vote was taken with all trustees voting yes, the motion passed.

DISCUSSION ITEMS

- The fiscal officer suggested tweaking the agenda a bit to add an Old & New Business format. The suggestion was well received and will be incorporated as we go forward.

CORRESPONDENCE

- The fiscal officer reported there was no correspondence received other than those emails which have already been forwarded to the trustees for their review.

TRUSTEES BUSINESS

Mr. Baxter

- Mr. Baxter led a conversation with the zoning inspector regarding various zoning related issues including the incorporation of some type of notice making it clear to individuals applying for zoning permits that receiving such permits from the township does not exempt them from other governmental permits they are required to obtain. Additionally the Green & Sawyer property on Neubrect Road was discussed, permits are needed prior to any digging.
- Mr. Baxter discussed the upcoming open enrollment for insurance and form-fire process. During this discussion the fiscal officer stated that he was not willing to serve as the township's human resources department as this is outside the scope of his office. However, everyone agreed to assist with the process in service to the township.

Mr. Meeks

- Mr. Meeks inquired about new construction on Neubrecht Road. The property owner is cleaning it up and has indicated a desire to establish a solar field. New lines that have appeared in the roadways are marking gas lines.
- Mr. Meeks also spoke about the site plan review email from the Allen County Engineer.

Mrs. Fillhart

- Mrs. Fillhart led a discussion on amending the township's policy on harassment & abuse. All three trustees participated in this discussion along with the fiscal officer. A resolution will be placed on the October 7th meeting agenda for consideration.
- Mrs. Fillhart inquired of the zoning inspector regarding renovations to a hotel on Neubrecht Road. Mr. Meyer advised that it must be brought current to fire code and will require a new sprinkler system. Mrs. Fillhart advised that Cindy Leis of AEDG advised they plan to ask for a 10 year 75% property tax abatement.
- Mrs. Fillhart spoke on HB96 requiring a cybersecurity program that goes into effect on September 30th. The township will be required to develop a policy and related training programs.
- Mrs. Fillhart advised there will be some changes coming to public record laws.
- Mrs. Fillhart stated she has been advised that a new round of landbank and brownfield grants will be coming and she requested the zoning inspector to submit all applicable projects when the time comes.
- Mrs. Fillhart discussed delinquent property taxes.
- Mrs. Fillhart gave an update on recent conversations she had regarding RE:Source and stated that she feels we are making progress.
- Mrs. Fillhart advised that the ACSO contract is at the Allen County Commissioners' Office and that we are waiting for their approval.

DEPARTMENT REPORTS

Road Superintendent: Gary Jay

- Mr. Jay discussed the need to budget for a replacement cruiser for the 2026 budget. Additionally, Mr. Jay advised that completion of the roundabout under construction on Thayer Road has been pushed back to the end of November.

Fire Department: Chief Joe Kitchen

- Chief Kitchen was excused from attending this meeting.

Zoning Inspector/Fire Inspector: Ken Meyer

- Mr. Meyer submitted a written report detailing his activities since his last report and gave a summary of the same to the Board.
- Mr. Meyer also reported that he recently met via zoom with the Health Department and the EPA regarding obnoxious odors from RE:Source and issued a letter informing the business of applicable zoning regulations and potential action. The Trustees agreed to do a press release and notice on the township's Facebook page regarding such.

Social Hall: Tammy Jay

- Mrs. Jay had no report.

Law Enforcement: ACSO Deputy Cooper Hanneman

- There were no deputies present at this meeting.

Attendance & Public Comments

- Attendance included 3 township employees, 4 elected officials, and 7 member(s) of the public.
- Linda Makely of 3839 Yale reminded the trustees that not to many people get the Lima News and requested they communicate with the public regarding RE:Source and other township matters through hometownstation.com and the internet.
- Mary McCort spoke about the graffiti on the Bluelick Road train underpass as well as the paving on Harding Highway.
- Andy Hefner of 4611 N. Cole Street asked about what options the township has regarding the ongoing complaints with RE:Source. Mr. Baxter summarized the information he shared at our previous meeting including the fact that a change in the licensing authority at the state level from the Department of Agriculture to the Department of Commerce has now given the township the ability to enforce our zoning rules. Such was not the case under the department of agricultural.
- Liz Ebbing of 1382 Fetter Road discussed the problem they are having with semi-trucks due to the roundabout construction.

- Clearance Roller of 3620 E. Bluelick Road spoke on the Wildcat Den not having enough volunteers at the fair this year.

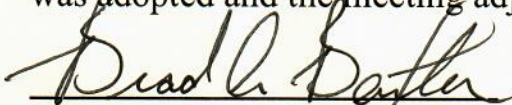
Executive Session

- There were no executive sessions during this meeting.

Additional Business & Announcements

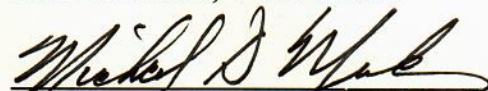
- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday October 7, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Fillhart seconded a motion to adjourn the meeting at 9:13 PM. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion was adopted and the meeting adjourned.


Brad Baxter, Chairman


Berlin Carroll, Fiscal Officer


Lisa Fillhart, Vice-Chair


Mike Meeks, Trustee

ADDENDUM A
FINANCIAL REPORT
September 16, 2025
(Prepared by Berlin Carroll)

Account Balances	Amount	As of Date
First National Bank (Cash Account)	\$3,763,300.38	9.14.25
STAR Ohio (Investment Account)	\$115,720.80	8.29.25
Total - All Accounts	\$3,879,021.18	9.14.25

Current Expenditures		
Payroll Wages	\$37,777.91	9.17.25
Bills Paid by Warrant (Check)	\$28,068.31	9.16.25
Bills Paid by EFT (Electronic Funds Transfer)	\$61,345.94	9.17.25
Other Payments (Direct, Etc.)	\$0.00	9.16.25
Total Amount of All Payables	\$127,192.16	9.17.25

Current Action Items/Notes

- Supplemental Appropriations:
 - None
- Blanket Certificate(s) Created:
 - 80-2025: \$2,000.00 to 2192 Planning & Consulting
 - 81-2025: \$10,000.00 to 2192 Repairs & Maintenance
 - 82-2025: \$11,790.95 to 2192 Contracted Services
 - 83-2025: \$3,877.75 to 2192 Operating Supplies
 - 84-2025: \$9,379.30 to 2192 Small Tools & Minor Equipment
 - 84-2025: \$5,000.00 to 2192 Other – Utilities
 - 86-2025: \$18,017.58 to 1000 Contracted Services
 - 87-2025: \$15,000.00 to 1000 Other – Other Expenses
- Purchase Order(s) Created:
 - None

