



The Board of Trustees of Bath Township met on Tuesday, **September 2, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter, Lisa Fillhart, & Mike Meeks.

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance. Mr. Meeks arrived at 7:08 PM.

Presentations:

There were no presentations at this meeting.

Previous Minutes:

The minutes of the August 19, 2025 meeting were received & reviewed by the trustees. No additions or corrections were made. Trustee Baxter made a motion to approve the minutes with Trustee Fillhart seconding the motion. A roll call vote was held with all both trustees Baxter and Fillhart voting yes, the motion was approved. Mr. Meeks was not present for this portion of the meeting..

The following resolutions were taken up by the Trustees:

RESOLUTION 9-2-25-1: Approving the hiring of **Mitchell Douglas** as an intermittent Firefighter II/Paramedic/Engineer, effective September 2, 2025, at a rate of \$18.85 per hour.

- Chief Kitchen introduced Mr. Douglass who was welcomed by the those assembled.
- Trustee Baxter moved to approve the resolution and Trustee Fillhart seconded the motion. A roll call vote was taken with both trustees Baxter and Fillhart voting yes, the resolution was adopted. Trustee Meeks was not present for this portion of the meeting.

FINANCIAL REPORT

- The fiscal officer provided a financial report outlining current account balances and current expenditures: See Addendum A “Financial Report for September 2, 2025” attached to these minutes.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.’s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Trustees Baxter, Meeks, and Fillhart acknowledged receiving the reports.
- A motion was made by trustee Fillhart, seconded by trustee Baxter to approve the payroll, payments, and financial reports [including supplemental appropriation, fund adjustments, blanket certificates, and purchase orders] as presented. A roll call vote was taken with Trustees Baxter & Fillhart voting yes, the motion passed. Trustee Meeks was not present for this portion of the meeting.

DISCUSSION ITEMS

- The fiscal officer reported the July bank reconciliation has been completed.
- The fiscal officer reported on a public record by a township resident.
- The fiscal officer received permission from the trustees to open a Speedway fleet account for future use by the township’s deputies.

CORRESPONDENCE

- The fiscal officer reported there was no correspondence received other than those emails which have already been forwarded to the trustees for their review.

TRUSTEES BUSINESS

Mr. Baxter

- Mr. Baxter reported on a meeting he held with Micah Hullinger regarding operations at RE:Source on Bible Road, specifically regarding recent citations issued against the business by the Environmental Protection Agency and a change in business licensing that now allows the township to take certain zoning related actions against the business.
- Mr. Baxter led a conversation regarding their meeting with the Sheriff’s Office regarding discussions on renewing our contract for policing.

Mr. Meeks

- Mr. Meeks requested the fiscal officer to look into whether or not the township can be waived from paying federal & state gas taxes.

Mrs. Fillhart

- Mrs. Fillhart announced she will be attending the Allen County Township Association meeting on Thursday September 11th on behalf of Bath Township.
- Mrs. Fillhart led a discussion and update regarding our project to purchase fuel from the Allen County RTA and also the need to open a fleet account with Speedway.

DEPARTMENT REPORTS**Road Superintendent: Gary Jay**

- Mr. Jay advised they are currently finishing mowing and filling in with replacing street signs as time permits.
- Mr. Jay was directed by the board to request the A.C.S.O. mechanic to evaluate our cruisers to get recommendations for going forward as to best use and/or replacement.

Fire Department: Chief Joe Kitchen

- Chief Kitchen reported 992 calls for service to date.

Zoning Inspector/Fire Inspector: Ken Meyer

- Mr. Meyer submitted a written report detailing his activities since his last report and gave a summary of the same to the Board.

Social Hall: Tammy Jay

- Mrs. Jay had no report.

Law Enforcement: ACSO Deputy Cooper Hanneman

- There were no deputies present at this meeting.

Attendance & Public Comments

- Attendance included 4 township employees, 4 elected officials, and 2 member(s) of the public.
- Linda Makely of 3839 Yale thanked Gary and the Road crew for their recent mowing efforts.

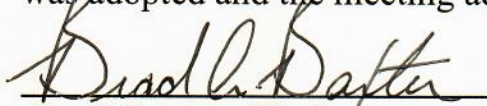
Executive Session

- There were no executive sessions during this meeting.

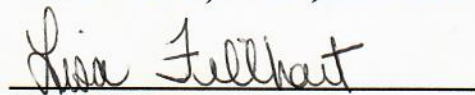
Additional Business & Announcements

- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held **Tuesday September 16, 2025 at 7:00 PM** in the Township Boardroom.

Being no further business to come before the board, trustee Baxter moved, and trustee Meeks seconded a motion to adjourn the meeting at 7:31 PM. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion was adopted and the meeting adjourned.


Brad Baxter, Chairman


Mike Meeks, Vice Chairman


Lisa Fillhart, Trustee


Berlin Carroll, Fiscal Officer

ADDENDUM A
FINANCIAL REPORT
September 2, 2025
(Prepared by Berlin Carroll)

Account Balances	Amount	As of Date
First National Bank (Cash Account)	\$3,807,691.72	8.31.25
STAR Ohio (Investment Account)	\$115,720.80	8.31.25
Total - All Accounts	\$3,923,412.52	8.1.25

Current Expenditures		
Payroll Wages	\$29,354.67	9.3.25
Bills Paid by Warrant (Check)	\$6,975.02	9.2.25
Bills Paid by EFT (Electronic Funds Transfer)	\$29,354.67	8.31.25
Other Payments (Direct, Etc.)	\$0.00	
Total Amount of All Payables	\$65,684.36	9.3.25

Current Action Items/Notes

- Supplemental Appropriations:
 - None
- Blanket Certificate(s) Created:
 - None
- Purchase Order(s) Created:
 - None