



The Board of Trustees of Bath Township met on Tuesday, **October 21, 2025**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Lisa Fillhart, & Mike Meeks.

The meeting was called to order at 7:00 PM with Trustee Fillhart leading the Pledge of Allegiance.

Presentations:

There were no presentations at this meeting.

Previous Minutes:

The minutes of the October 7, 2025 meeting were received & reviewed by the trustees. No additions or corrections were made. Trustee Fillhart made a motion to approve the minutes with Trustee Meeks seconding the motion. A roll call vote was held with both trustees voting yes, the motion was approved.

The following resolutions were taken up by the Trustees:

RESOLUTION 10-7-25-1: Accepting the certifications by the fiscal officer pursuant to ORC sections 727.01 & 505.87 that all special assessments for Bath Township, Allen County, Ohio have been verified and confirmed for correct parcel numbers and applicable changes, if any, for tax year 2025, calendar year 2026.

- Trustee Fillhart moved to approve the resolution and Trustee Meeks seconded the motion. A roll call vote was taken with all trustees voting yes, the resolution was adopted.

FINANCIAL REPORT

- The fiscal officer provided a financial report outlining current account balances and current expenditures: See Addendum A "Financial Report for October 7, 2025 attached to these minutes.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.'s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. Trustees Meeks, and Fillhart acknowledged receiving the reports.
- A motion was made by Trustee Fillhart, seconded by Trustee Meeks to approve the payroll, payments, and financial reports as presented. A roll call vote was taken with all trustees voting yes, the motion passed.

DISCUSSION ITEMS

- **Old Business / On-Going Projects**
 - E-mailing pay stubs will be piloted by the fiscal office on our next payroll (11.5.25).
 - Establishing Speedway accounts for ACSO deputies.
- **New Business / Current Projects**
 - The Fiscal Officer reported that he completed 6 hours of required FIA training by Auditor of State in Dayton on 10.16.25. Topics included Cybersecurity, Audit Prep, Inheriting a Mess, Findings for Recovery vs. Findings for Adjustment.
 - The Fiscal Officer reported that Lighting & Zoning Assessments have completed and have been submitted to the Auditor's Office.

CORRESPONDENCE

- Received a letter from City of Lima requesting 2024 Payroll information. This information was submitted by the Fiscal Officer as requested.
- Received an information sheet from Delta Dental. The Fiscal Officer reported there is no action necessary at this time.

TRUSTEES BUSINESS

- **Old Business / On-going Projects**

- Cybersecurity Training
- Reviewing & Updating Records Retention Policy
- Reviewing & Updating the Township's Strategic Plan

Mrs. Fillhart

- Mrs. Fillhart reported that she is communicating with Chris from iTech regarding our cybersecurity needs..

Mr. Baxter

- Mr. Baxter was not in attendance at this meeting.

Mr. Meeks

- Mr. Meeks stated he had no additional information to share.

DEPARTMENT HEAD REPORTS

- **Road Department: Gary Jay**

- Mr. Jay reported that they have been working on catch basins recently and reminded those assembled that the Township's leaf pick up begins November 1st.

- **Fire Department: Chief Kitchen**

- FD calls for service to date: 1,207
- Chief Kitchen was excused from the meeting.

- **Zoning: Ken Meyer**

- Mr. Meyer provided a written report outlining his activity since October 7, 2025. A copy of which is included with these minutes.
- Mr. Meyer had no additional information to share at this time.

- **Sheriff Department: Deputy Cooper Hanneman**

- Deputy Hanneman had no additional information to share at this time.

- **Social Hall: Tammy Jay**

- Mrs. Jay had no additional information to share at this time.

Attendance & Public Comments

- Attendance included 3 township employees, 3 elected officials, and 8 member(s) of the public.
- Matt McPherson of 710 Willard Avenue inquired as to whether or not the old green street signs were going to be available to residents to purchase. Trustee Fillhart advised they would be sold as a lot on www.govdeals.com. Mr. McPherson made inquiry about a street light in Lost Creek and who pays the bill for it. The Fiscal Officer advised he was not aware of who owns or pays the bill for said light; only that Bath Township does not to the best of his knowledge.

Executive Session

- There were no executive sessions during this meeting.

Additional Business & Announcements

- A public meeting of the Board of Zoning Appeals will be held on Monday October 20, 2025 in Case Number 333 at the Bath Township House at 6:30 PM
- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held Tuesday October 21, 2025 at 7:00 PM in the Township Boardroom.

Being no further business to come before the board, Trustee Baxter moved, and Trustee Fillhart seconded a motion to adjourn the meeting at 8:00 PM. A roll call vote was taken with Trustees Baxter, Fillhart, and Meeks voting yes, the motion was adopted and the meeting was adjourned.

- Absent -

Brad Baxter, Chairman

Lisa Fillhart

Lisa Fillhart, Vice-Chair

Mike Meeks
Mike Meeks, Trustee

Berlin Carroll
Berlin Carroll, Fiscal Officer

ADDENDUM A
FINANCIAL REPORT
October 21, 2025
 (Prepared by Berlin Carroll)

Account Balances	Amount	As of Date
First National Bank (Cash Account)	\$3,656,762.35	10.18.25
STAR Ohio (Investment Account)	\$115,720.80	9.30.25
Total - All Accounts	\$3,772,483.15	

Current Expenditures	Amount	As of Date
Payroll Wages	\$38,908.68	10.22.25
Bills Paid by Warrant (Check)	\$16,016.05	10.21.25
Bills Paid by EFT (Electronic Funds Transfer)	\$25,358.00	10.21.25
Other Payments (Direct, Etc.)	\$0.00	10.21.25
Total Amount of All Payables	\$80,282.73	

Current Action Items/Notes

- Supplemental Appropriations:
 - None
- Blanket Certificate(s) Created:
 - None
- Purchase Order(s) Created:
 - None