



AGENDA MEETING MINUTES

The Board of Trustees of Bath Township met on Tuesday, **May 5, 2026**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

Members Present: Brad Baxter & Lisa Fillhart

The meeting was called to order at 7:00 PM with Trustee Baxter leading the Pledge of Allegiance.

PRESENTATIONS

- Owen McCreight of the Lima-Allen County Regional Planning Commission gave a brief update on responses to the ongoing comprehensive plan survey being conducted on behalf of the township.

PREVIOUS MINUTES

The minutes of the April 21, 2026 regular meeting were received via email & reviewed by the trustees prior to the meeting.

- No additions, corrections, or other changes were requested at this meeting.
- Trustee Baxter made a motion to approve the minutes. Trustee Fillhart seconded the motion.
 - A roll call vote was held as follows and the motion was approved.
 - Trustee Baxter: Yes
 - Trustee Fillhart: Yes
 - Trustee Heffner: Absent
- The minutes stand approved as presented.

RESOLUTIONS

The following resolutions were taken up by the Trustees:

RESOLUTION 5-5-26-1: Authorizing repairs necessary to maintain operational readiness on Tanker 1303, a 2008 HME apparatus, specifically removal and replacement of front leaf springs, and further, authorizing payment in the amount of \$4,335.40 for said repairs from the fire fund.

- Chief Kitchen gave an explanation of the repairs needed and the importance of maintaining this apparatus in good working condition.
- Trustee Baxter moved to approve the resolution. Trustee Fillhart seconded the motion.
 - A roll call vote was taken as follows:
 - Trustee Baxter: Yes
 - Trustee Fillhart: Yes
 - Trustee Heffner: Absent
- The motion, and subsequently, the resolution was approved.

RESOLUTION 5-5-26-2: Authorizing the Fiscal Officer to pay a deposit of \$1,882.50 from the \$3,765.00 authorized by resolution 4-21-26-7 due to Northwestern Ohio Security Systems for to be completed to install a keyless entry system on the Township's social hall. Said payment to be made from the general fund.

- Trustee Fillhart gave an update of the project including a timeline for the work to begin and be completed.
- Trustee Baxter moved to approve the resolution. Trustee Fillhart seconded the motion.
 - A roll call vote was taken as follows:
 - Trustee Baxter: Yes
 - Trustee Fillhart: Yes
 - Trustee Heffner: Absent
- The motion, and subsequently, the resolution was approved.

SPECIAL RECOGNITIONS

- There were no special recognitions given at this meeting.

FINANCIAL REPORT

- The fiscal officer provided a financial report outlining current account balances and expenditures this period as well as any purchase orders created, transfers, reallocations, or supplemental appropriations requested if any: See Addendum A “Financial Report for May 5, 2026 attached to these minutes.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.’s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. All trustees in attendance acknowledged receiving the reports.
- A motion was made by Trustee Fillhart to approve the payroll, warrants, electronic payments, PO’s/BC’s opened, reallocations, adjustments, supplemental appropriations and financial reports as presented. Trustee Baxter seconded the motion.
 - A roll call vote was taken as follows:
 - Trustee Baxter: Yes
 - Trustee Fillhart: Yes.
 - Trustee Heffner: Absent
 - The motion was approved.

DISCUSSION ITEMS

The Fiscal Officer Reported on the following items:

- **Under Old Business / On-Going Projects**
 - Attended a webinar regarding SLFRF close-out procedures.
 - Attended a meeting with the Allen County Commissioners, Allen County Sheriff’s Office, and the Trustees regarding the ACSO Contract.
- **Under New Business / Projects:** The fiscal officer reported on and/or inquired about the following:
 - None

CORRESPONDENCE

The Fiscal Officer Reported on various items of pertinent correspondence received either via the postal service or via eMail and that such was forwarded to the Trustees for their review and consideration.

TRUSTEES BUSINESS

- **Old Business / On-going Projects**
 - None

Mrs. Fillhart

- Trustee Fillhart gave a reminder that the township clean-up day will be June 27, 2026 from 8:00 AM to 2:00 PM.
- Trustee Fillhart gave an overview of changes being implemented on how the social hall rentals will be handled going forward.
- Trustee Fillhart introduced and welcomed Cindy Highland as the new Assistant Fiscal Officer/Administrative Support Specialist.

Mr. Heffner

- Absent.

Mr. Baxter

- Mr. Baxter spoke on the issue of data centers and advised that township is taking precautions to ensure the proper zoning regulations are in place.
- Mr. Baxter called for an executive session for the purposes of considering the employment of a public employee.

DEPARTMENT HEAD REPORTS

- **Road Department:**
 - Superintendent Gary Jay Reported on the following items:
 - Mr. Jay spoke gave a report on work they have been completing on catch basins recently as well as work still needed.
- **Fire Department:**
 - Fire Chief Joe Kitchen reported on the following items:
 - Chief Kitchen reported that the Fire Department's calls for service to date total 544.
- **Zoning Department:**
 - Ken Meyer submitted his report in writing to the Trustees & Fiscal Officer, a copy of which is included with the agenda of this meeting.
 - Mr. Meyer gave an update on a recent site visit to ReSource with the EPA and advised that the EPA did not do a report as they did not find any violations.
- **Sheriff Department:**
 - Deputy Hanneman was in attendance and advised that he was being reassigned to the regular patrol division and thus would not exclusively be assigned to Bath Township going forward. The board and many in attendance thanked Deputy Hanneman and expressed both their regrets at his departure from Bath Township and their well-wishes for his new assignment.
- **Social Hall:**
 - Tammy Jay advised that tonight was her last meeting to attend before her pending retirement at the end of the month. She received a round of applause for her faithful service of the past 27 years. Many in attendance wished her well in her future endeavors, thanked her for her service, and congratulated her on her pending retirement.

Attendance & Public Comments

- There were 50 members of the public, 6 employees, and 3 elected officials for a total of 59 individuals in attendance at this meeting.
- Micah Hullinger of 1596 Neubrecht Road first addressed a letter he received from our insurance providers attempting subrogation of damages occurred during a fire at his facility this past year. The Trustees, Fiscal Officer, and Fire Chief were unaware of the subrogation attempt and were not provided copies of the letter. The Township expressed its appreciation for Mr. Hullinger regarding his employees' actions during that incident and advised they would like the opportunity to make inquiry of insurance provider. Mr. Hullinger then expressed his concerns regarding how his company has been publicly portrayed and/or slandered by the Township in recent media interviews, etc.

The overwhelming majority of the 50 members of the public in attendance at this meeting were present to show their support for Mr. Hullinger and ReSource as a business and/or employer. Several individuals (listed hereafter) made statements of support and expressed their appreciation for Mr. Hullinger as an individual as well as their respect for how he operates his business. Those offering comments focused on the importance of composting to agriculture and to contributing to a positive, more healthy future for their children, concerns about landfills filling up and the need for composting facilities, a review of improvement efforts already completed including those that Mr. Hullinger wouldn't have been required to make but did so anyway. Those speaking in support of ReSource included the following:

- Brad Gossard
- Chris Massie
- Melisa Hullinger
- Teresa Politer
- Jace Reed
- Sally Strain
- Evan Wilkerson
- Ben Bendele
- Dan Holly
- Katem Garrett

Trustee Baxter thanked those making comments and acknowledged that ReSource has made "long strides towards improvements."

- Former Trustee Roy Hollenbacher acknowledged and thanked Tammy Jay for her service to the township. Mr. Hollenbacher also offered Michah Hullinger some advise regarding the appearance of the ReSource composting facility.
- Former Trustee Bill Degen acknowledged and thanked Tammy Jay for her service to the township.
- Clearance Roller of 3920 E. Bluelick Road welcomed Cindy Highland as a new township employee and wished her well in learning her new position.

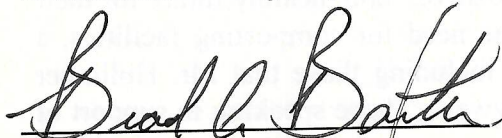
Executive Session

- An executive session was called by Trustee Baxter for the purpose of considering the employment of a public employee.
- The regular meeting was recessed at 8:03 PM upon a motion by Trustee Baxter, Seconded by Trustee Fillhart with both voting yes.
- The executive session began at 8:12 PM
- The executive session ended and the regular meeting was called back into session at 8:36 PM upon a motion by Trustee Baxter, Seconded by Trustee Fillhart with both voting yes.
- There was no post-executive session legislation or other actions taken by the Trustees.


Additional Business & Announcements

- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held Tuesday May 19, 2026 at 7:00 PM in the Township Boardroom.

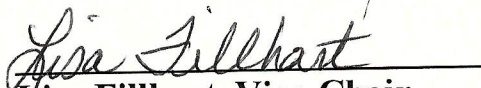
Being no further business to come before the board, Trustee Baxter moved, and Trustee Fillhart seconded a motion to adjourn the meeting at 8:40 PM. A roll call vote was taken with all trustees in attendance voting yes, the motion was approved and the meeting was adjourned.



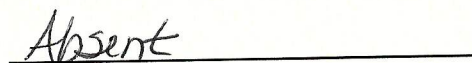
Brad Baxter, Chairman



Berlin Carroll, Fiscal Officer



Lisa Fillhart, Vice-Chair



Andy Heffner, Trustee

FINANCIAL REPORT

May 5, 2026

(Prepared by Berlin Carroll)

Account Balances	Amount	As of Date
First National Bank (Cash Account)	\$4,454,251.98	5.4.26
STAR Ohio (Investment Account)	\$118,826.25	4.30.26
Total - All Accounts	\$4,573,078.23	

Current Expenditures	Amount	As of Date
Payroll Wages	\$40,646.40	5.6.26
Bills Paid by Warrant (Check)	\$99314.15	5.5.06
Bills Paid by EFT (Electronic Funds Transfer)	\$68,163.08	5.5.26
Other Payments (Direct, Etc.)	\$0.00	5.5.26
Total Amount of All Payables	\$135,582.42	

Current Action Items/Notes

- Supplemental Appropriations or Reallocations:
 - Fund 2192: Reallocated \$6,255.00 from 2192-220-319-0005 to 2192-220-323-0000 to provide funds for additional HVAC repairs.

- Purchase Order and/or Blanket Certificate(s) Created:
 - 4-2026 to Quality Mechanical Services in the amount of \$6,255.00 from Account 2192-220-323-0000

