



## AGENDA MEETING MINUTES

The Board of Trustees of Bath Township met on Tuesday, **May 19, 2026**, in the Township Boardroom, 2880 Ada Road, Lima, Ohio.

**Members Present:** Lisa Fillhart and Andy Heffner

The meeting was called to order at 7:00 PM with Trustee Fillhart leading the Pledge of Allegiance.

### PRESENTATIONS

- None

### PREVIOUS MINUTES

The minutes of the May 5th, 2026 regular meeting were received via email & reviewed by the trustees prior to the meeting.

- The minutes could not be approved this evening due to the absence of Trustee Baxter.

### RESOLUTIONS

**The following resolutions were taken up by the Trustees:**

**RESOLUTION 5-19-26-1:** Accepting the resignation of full-time Platoon Chief, Curt Yetman, effective May 15, 2026.

- Chief Kitchen advised that a copy of the resignation letter had been sent to the trustees prior to the meeting for their review.
- Trustee Fillhart moved to approve the resolution. Trustee Heffner seconded the motion.
  - A roll call vote was taken as follows:
    - Trustee Baxter: Absent
    - Trustee Fillhart: Yes

- Trustee Heffner: Yes
- The motion, and subsequently, the resolution was approved.

**RESOLUTION 5-19-26-2:** Accepting a quote from Fire Safety Services, Inc. for 3 turnout jackets and 3 pairs of turnout pants, and further, authorizing the Fire Chief to purchase said turnout gear for the Bath Township Fire Department in the amount \$13,292.00 to be paid from the fire fund, fund number 2192.

- Chief Kitchen provided an overview of the need as well as the estimate and further advised that this purchase would be covered by a safety grant.
- Trustee Heffner moved to approve the resolution. Trustee Fillhart seconded the motion.
  - A roll call vote was taken as follows:
    - Trustee Baxter: Absent
    - Trustee Fillhart: Yes
    - Trustee Heffner: Yes
- The motion, and subsequently, the resolution was approved.

**RESOLUTION 5-19-26-3:** Accepting the resignation of Assistant Fiscal Officer, Erin Zimpfer, effective May 31, 2026.

- Trustee Fillhart moved to approve the resolution. Trustee Heffner seconded the motion.
  - A roll call vote was taken as follows:
    - Trustee Baxter: Absent
    - Trustee Fillhart: Yes
    - Trustee Heffner: Yes
- The motion, and subsequently, the resolution was approved.

**RESOLUTION 5-19-26-4:** Establishing fund number 2902 for the purposes of providing for revenues and expenses related to the operation, care, control, and maintenance of the Bath Township Landfill.

- The Fiscal Officer gave a short overview as to the purpose of establishing this new fund.
- Trustee Fillhart moved to approve the resolution. Trustee Heffner seconded the motion.
  - A roll call vote was taken as follows:
    - Trustee Baxter: Absent
    - Trustee Fillhart: Yes
    - Trustee Heffner: Yes
- The motion, and subsequently, the resolution was approved.

### **SPECIAL RECOGNITIONS**

- There were no special recognitions given at this meeting.

## FINANCIAL REPORT

- The fiscal officer provided a financial report outlining current account balances and expenditures this period as well as any purchase orders created, transfers, reallocations, or supplemental appropriations requested if any: See Addendum A “Financial Report for May 19, 2026 attached to these minutes.
- The fiscal officer reported that payment listings outlining those bills paid by E.F.T.’s, Warrants (checks), and direct deposit related to payroll were emailed to the trustees prior to the meeting along with a current fund status report, a revenue status report, and a cash flow detail by fund report. All trustees in attendance acknowledged receiving the reports.
- A motion was made by Trustee Fillhart to approve the payroll, warrants, electronic payments, PO’s/BC’s opened, reallocations, adjustments, supplemental appropriations and financial reports as presented. Trustee Heffner seconded the motion.
  - A roll call vote was taken as follows:
    - Trustee Baxter: Absent
    - Trustee Fillhart: Yes.
    - Trustee Heffner: Yes
  - The motion was approved.

## DISCUSSION ITEMS

**The Fiscal Officer Reported on the following items:**

- **Under Old Business / On-Going Projects**
  - Payroll Training was conducted by Erin Zimpfer with Cindy Highland recently.
- **Under New Business / Projects:** The fiscal officer reported on and/or inquired about the following:
  - Work is underway to begin preparing the 2027 Tax Budget. The Fiscal Officer will provide an outline of budget preparation items in June.

## CORRESPONDENCE

The Fiscal Officer Reported on various items of pertinent correspondence received either via the postal service or via eMail and advised such was forwarded to the Trustees for their review and consideration.

## TRUSTEES BUSINESS

- **Old Business / On-going Projects**
  - None

### **Mrs. Fillhart**

- Trustee Fillhart advised that the township hopes to finalize a new contract with the Allen County Sheriff’s Office and Allen County Commissioners’ Office soon and that she is looking into needed brake related repairs on one of the township’s cruisers.
- Trustee Fillhart gave an overview to changes in our social hall rental procedures as well as the new door code system being installed.

## Mr. Heffner

- Trustee Heffner advised the public that his recent period of absence was due to cardiac bypass surgery and he thanked the public and staff for all their thoughts & prayers during his recovery.
- Trustee Heffner thanked The Chief and Road Superintendent for recent work performed (hydro-vacuuming) to help control odors at the fire department.

## Mr. Baxter

- Absent

## DEPARTMENT HEAD REPORTS

- **Road Department:**
  - Superintendent Gary Jay Reported on the following items:
    - Mr. Jay spoke advised that he is looking to hire 2 employees in the near future.
    - Mr. Jay reported on recent work performed including pouring cemetery footers and asphalt patching.
    - Mr. Jay reported that approximately 900 feet of the Google Data Center's water line will be in Bath Township. He also advised that approximately 65,000 yards of dirt will need removed and he would like to accept it for placement at the township's landfill.
- **Fire Department:**
  - Fire Chief Joe Kitchen reported on the following items:
    - Chief Kitchen reported that the Fire Department's calls for service to date total 608.
    - Chief Kitchen reported that fire department personnel will be performing annual hydrant maintenance beginning May 26 lasting around 4 to 6 weeks.
- **Zoning Department:**
  - Ken Meyer submitted his report in writing to the Trustees & Fiscal Officer, a copy of which is included with the agenda of this meeting.
- **Sheriff Department:**
  - Deputy Dalton Smith was in attendance and was welcomed to Bath Township by all in attendance. He had no specific report for tonight's meeting.
- **Social Hall:**
  - Cindy Highland was in attendance and gave no additional report to that which was already provided by Trustee Fillhart.

### Attendance & Public Comments

- There were 7 members of the public, 5 employees, and 3 elected officials for a total of 59 individuals in attendance at this meeting.
- Dave McNett of 2406 Slabtown Road spoke on the odors from Resource.
- Joel and Angela Rasor of 3136 Stewart Road spoke on the low frequency noise now coming from Resource.
  - Trustee Heffner inquired from the Zoning Inspector as to when we can proceed with legal action. Mr. Meyer advised the township can proceed with legal action however, the EPA has determined there is no air quality violation and thus it would be difficult to prevail.

### Executive Session

- There was no executive session during this meeting.

### Additional Business & Announcements

- The next regularly scheduled meeting of the Board of Trustees of Bath Township will be held Tuesday June 2, 2026 at 7:00 PM in the Township Boardroom.

Being no further business to come before the board, Trustee Fillhart moved, and Trustee Heffner seconded a motion to adjourn the meeting at 7:46 PM. A roll call vote was taken with all trustees in attendance voting yes, the motion was approved and the meeting was adjourned.

\_\_\_\_\_  
**Brad Baxter, Chairman**

*Lisa Fillhart*  
\_\_\_\_\_  
**Lisa Fillhart, Vice-Chair**

*Andy Heffner*  
\_\_\_\_\_  
**Andy Heffner, Trustee**

*Berlin Carroll*  
\_\_\_\_\_  
**Berlin Carroll, Fiscal Officer**

# FINANCIAL REPORT

**May 21, 2026**

(Prepared by Berlin Carroll)

<b>Account Balances</b>	<b>Amount</b>	<b>As of Date</b>
First National Bank (Cash Account)	\$4,334,828.15	5.18.26
STAR Ohio (Investment Account)	\$118,826.25	4.30.26
<b>Total - All Accounts</b>	<b>\$4,453,654.40</b>	

<b>Current Expenditures</b>	<b>Amount</b>	<b>As of Date</b>
Payroll Wages	\$46,524.38	5.20.26
Bills Paid by Warrant (Check)	\$6,734.94	5.19.26
Bills Paid by EFT (Electronic Funds Transfer)	\$56,187.31	5.19.26
Other Payments (Direct, Etc.)	\$0.00	5.19.26
<b>Total Amount of All Payables</b>	<b>\$109,446.63</b>	

### Current Action Items/Notes

- Supplemental Appropriations or Reallocations:
  - None
- Purchase Order and/or Blanket Certificate(s) Created:
  - None
- Note: A Blanket Certificate currently exists to cover the cost of the purchase being requested in resolution 5-19-26-2.